**2022-2023 SMART Goals Template for Annual Strategic Planning**

*Specific, Measurable, Attainable, Relevant, Time-Bound (SMART)*

Complete this form in collaboration and alignment with your supervising office. These goals are for the upcoming July 1-June 30 academic/fiscal year. Please begin by first reviewing the [2022-2023 Institutional Goals document linked here](https://docs.google.com/document/d/16KFNKD1oU2a1hA4KoOH9bqojMSszOvlVcf5ISsdJDh4/edit?usp=sharing).

**Please complete by June 1** and submit to your supervising office and Planning and Assessment Coordinator Mandy Billings: [mandy.billings@wnc.edu](mailto:mandy.billings@wnc.edu).

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| **Your Name and Title:** |  |

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| **Your Division, Department,**  **or Program:** |  |

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| **Date Completed:** |  |

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| **Plan Year:** | **Fall 2022** | **to** | **Spring 2023** |

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| **WNC Vision Statement** | WNC is an integral and innovative educational partner fostering equity and a life of learning in an inclusive environment for the evolving, diverse communities we serve. |
| **Your Vision Statement**  (you may update from last year or keep the same) |  |

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| **WNC Mission Statement** | WNC contributes to solutions for the 21st century by providing effective educational pathways for the students and communities of Nevada. |
| **Your Mission Statement**  (you may update from last year or keep the same) |  |

**Annual SMART Goals:** Complete in collaboration and alignment with your supervising office. Begin by first reviewing the [2022-2023 Institutional Goals document linked here](https://docs.google.com/document/d/16KFNKD1oU2a1hA4KoOH9bqojMSszOvlVcf5ISsdJDh4/edit?usp=sharing).

[*Click here for more information on creating SMART goals.*](https://drive.google.com/file/d/1Tyxe2SiwV2_ESjmfZTTVvox4hRZ9o-9Y/view?usp=sharing)

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| **Goal 1** |  |
| **S: SPECIFIC**  What do you want to accomplish? Who needs to be included? Why is this a goal? |  |
| **M: MEASURABLE**  How can you measure/assess progress and know if you have met your goal? |  |
| **A: ACHIEVABLE**  Do you have the skills/resources needed to achieve this goal? If not, can you obtain them? |  |
| **R: RELEVANT**  How is this goal aligned with 22-23 Institutional Goals, the [institutional strategic plan](https://drive.google.com/file/d/15BDb2Ku8pws4pEpVp-uITxzm0HVjOEe7/view), and/or NSHE goals? |  |
| **T: TIME-BOUND**  What is the timeline for achieving this goal? |  |

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| **Goal 2**  ***(Optional)*** |  |
| **S: SPECIFIC**  What do you want to accomplish? Who needs to be included? Why is this a goal? |  |
| **M: MEASURABLE**  How can you measure/assess progress and know if you have met your goal? |  |
| **A: ACHIEVABLE**  Do you have the skills/resources needed to achieve this goal? If not, can you obtain them? |  |
| **R: RELEVANT**  How is this goal aligned with 22-23 Institutional Goals, the [institutional strategic plan](https://drive.google.com/file/d/15BDb2Ku8pws4pEpVp-uITxzm0HVjOEe7/view), and/or NSHE goals? |  |
| **T: TIME-BOUND**  What is the timeline for achieving this goal? |  |

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| **Goal 3**  ***(Optional – please complete no more than 3 goals total)*** |  |
| **S: SPECIFIC**  What do you want to accomplish? Who needs to be included? Why is this a goal? |  |
| **M: MEASURABLE**  How can you measure/assess progress and know if you have met your goal? |  |
| **A: ACHIEVABLE**  Do you have the skills/resources needed to achieve this goal? If not, can you obtain them? |  |
| **R: RELEVANT**  How is this goal aligned with 22-23 Institutional Goals, the [institutional strategic plan](https://drive.google.com/file/d/15BDb2Ku8pws4pEpVp-uITxzm0HVjOEe7/view), and/or NSHE goals? |  |
| **T: TIME-BOUND**  What is the timeline for achieving this goal? |  |

***Please submit completed forms by June 1 to your supervisor and to*** ***Mandy Billings, Planning and Assessment Coordinator***: [mandy.billings@wnc.edu](mailto:mandy.billings@wnc.edu)