

2023

EMS Program



PARAMEDIC APPLICATION PACKET



Western Nevada College



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Paramedic Program Information

We are dedicated to preparing students with the necessary skills, through both didactic and practice, to meet the needs required of an EMS professional both locally and nationally. The Paramedic Program at WNC meets or exceeds local and national education requirements through a comprehensive breadth and complex depth of study in basic and advanced life support.

Successful completion of the program can lead to either a Certificate of Achievement (C.A) or an Associates of Applied Science (A.A.S.) in Paramedicine from WNC and concurrent eligibility for professional certification through the National Registry of Emergency Medical Technicians (NREMT) as well as local licensure through the Nevada Division of Public and Behavioral Health (DPBH) at the paramedic level.

WNC Paramedic Program Description

WNC's Paramedic Program is limited to 18 students per cohort; alternates may be selected and placed on a waiting list. The selection process ensures unbiased review of all applicant qualifications, with significant emphasis placed on applicants with prior 911 experience, national AEMT certification, and a confirmed internship sponsor with a local 911 provider. Complete selection criteria can be reviewed later in this packet.

Upon acceptance into the program, candidates should expect to be in classes two days a week for six (6) to eight (8) hours, in clinical rotations one day a week for eight (8) to twelve (12) hours, and requires study time of up to forty-two (42) hours per week. This is a rigorous program; maintaining full-time employment throughout the duration of coursework will prove to be challenging and cannot interfere with required class or clinical time.

Paramedic Functional Job Analysis

Paramedic Characteristics

The Paramedic must be a confident leader who can accept the challenge and high degree of responsibility entailed in the position. The Paramedic must have excellent judgement and be able to prioritize decisions and act quickly in the best interest of the patient, must be self-disciplined, able to develop patient rapport, interview hostile patients, maintain safe distance, and recognize and utilize communication unique to diverse multicultural groups and ages within those groups. Must be able to function independently at optimum level in a non-structured environment that is constantly changing.

Even though the Paramedic is generally part of a two-person team generally working with a lower skill and knowledge level Basic EMT, it is the Paramedic who is held responsible for safe and therapeutic administration of drugs including narcotics. Therefore, the Paramedic must not only be knowledgeable about medications but must be able to apply this knowledge in a practical sense. Knowledge and practical application of medications include thoroughly knowing and understanding the general properties of all types of drugs including analgesics, anesthetics, anti-anxiety drugs, sedatives and hypnotics, anti-convulsants, central nervous stimulants, psychotherapeutics which include antidepressants, and other anti-psychotics, anticholinergics, cholinergics, muscle relaxants, anti-dysrhythmics, anti-hypertensives, anticoagulants, diuretics, bronchodilators, ophthalmics, pituitary drugs, gastro-intestinal drugs, hormones, antibiotics, antifungals, anti-inflammatories, serums, vaccines, antiparasitics, and others.

The Paramedic is personally responsible, legally, ethically, and morally for each drug administered, for using correct precautions and techniques, observing and documenting the effects of the drugs administered, keeping



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one's own pharmacological knowledge base current as to changes and trends in administration and use, keeping abreast of all contraindications to administration of specific drugs to patients based on their constitutional make-up, and using drug reference literature.

The responsibility of the Paramedic includes obtaining a comprehensive drug history from the patient that includes names of drugs, strength, daily usage and dosage. The Paramedic must take into consideration that many factors, in relation to the history given, can affect the type medication to be given. For example, some patients may be taking several medications prescribed by several different doctors and some may lose track of what they have or have not taken. Some may be using nonprescription/over the counter drugs. Awareness of drug reactions and the synergistic effects of drugs combined with other medicines and in some instances, food, is imperative.

The Paramedic must also take into consideration the possible risks of medication administered to a pregnant mother and the fetus, keeping in mind that drugs may cross the placenta. The Paramedic must be cognizant of the impact of medications on pediatric patients based on size and weight, special concerns related to newborns, geriatric patients and the physiological effects of aging such as the way skin can tear in the geriatric population with relatively little to no pressure. There must be an awareness of the high abuse potential of controlled substances and the potential for addiction, therefore, the Paramedic must be thorough in report writing and able to justify why a particular narcotic was used and why a particular amount was given. The ability to measure and remeasure drip rates for controlled substances/medications is essential. Once medication is stopped or not used, the Paramedic must send back unused portions to proper inventory arena.

The Paramedic must be able to apply basic principles of mathematics to the calculation of problems associated with medication dosages, perform conversion problems, differentiate temperature reading between centigrade and Fahrenheit scales, be able to use proper advanced life support equipment and supplies (i.e., proper size of intravenous needles) based on patient's age and condition of veins, and be able to locate sites for obtaining blood samples and perform this task, administer medication intravenously, administer medications by gastric tube, administer oral medications, administer rectal medications, and comply with universal pre-cautions and body substance isolation, disposing of contaminated items and equipment properly.

The Paramedic must be able to apply knowledge and skills to assist overdosed patients to overcome trauma through antidotes, and have knowledge of poisons and be able to administer treatment. The Paramedic must be knowledgeable as to the stages drugs/medications go through once they have entered the patient's system and be cognizant that route of administration is critical in relation to patient's needs and the effect that occurs.

The Paramedic must also be capable of providing advanced life support emergency medical services to patients including conducting of and interpreting electrocardiograms (EKGs), electrical interventions to support the cardiac functions, performing advanced endotracheal intubations in airway management and relief of pneumothorax and administering of appropriate intravenous fluids and drugs under direction of off-site designated physician.

The Paramedic is a person who must not only remain calm while working in difficult and stressful circumstances, but must be capable of staying focused while assuming the leadership role inherent in carrying out the functions of the position. Good judgement along with advanced knowledge and technical skills are essential in directing other team members to assist as needed. The Paramedic must be able to provide top quality care, concurrently handle high levels of stress, and be willing to take on the personal responsibility required of the position. This



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includes not only all legal ramifications for precise documentation, but also the responsibility for using the knowledge and skills acquired in real life-threatening emergency situations.

The Paramedic must be able to deal with adverse and often dangerous situations which include responding to calls in districts known to have high crime and mortality rates. Self-confidence is critical, as is a desire to work with people, solid emotional stability, a tolerance for high stress, and the ability to meet the physical, intellectual, and cognitive requirements demanded by this position.

Physical Demands

Aptitudes required for work of this nature are good physical stamina, endurance, and body condition that would not be adversely affected by frequently having to walk, stand, lift, carry, and balance at times, in excess of 125 pounds. Motor coordination is necessary because over uneven terrain, the patient's, the Paramedic's, and other workers' well-being must not be jeopardized.

Comments

The Paramedic provides the most extensive pre-hospital care and may work for fire departments, private ambulance services, police departments or hospitals. Response times for nature of work are dependent upon nature of call. For example, a Paramedic working for a private ambulance service that transports the elderly from nursing homes to routine medical appointments and check-ups may endure somewhat less stressful circumstances than the Paramedic who works primarily with 911 calls in a district known to have high crime rates. Thus, the particular stresses inherent in the role of the Paramedic can vary, depending on place and type of employment.

However, in general, in the analyst's opinion, the Paramedic must be flexible to meet the demands of the ever-changing emergency scene. When emergencies exist, the situation can be complex and care of the patient must be started immediately. In essence, the Paramedic in the EMS system uses advanced training and equipment to extend emergency physician services to the ambulance. The Paramedic must be able to make accurate independent judgements while following oral directives. The ability to perform duties in a timely manner is essential, as it could mean the difference between life and death for the patient.

Use of the telephone or radio dispatch for coordination of prompt emergency services is required, as is a pager, depending on place of employment. Accurately discerning street names through map reading, and correctly distinguishing house numbers or business addresses are essential to task completion in the most expedient manner. Concisely and accurately describing orally to dispatcher and other concerned staff, one's impression of patient's condition, is critical as the Paramedic works in emergency conditions where there may not be time for deliberation. The Paramedic must also be able to accurately report orally and in writing, all relevant patient data. At times, reporting may require a detailed narrative on extenuating circumstances or conditions that go beyond what is required on a prescribed form. In some instances, the Paramedic must enter data on computer from a laptop in ambulance. Verbal skills and reasoning skills are used extensively.



Description of Tasks

(encompasses the range of all tasks performed by lower level EMTs)

1. Answers verbally to telephone or radio emergency calls from dispatcher to provide advanced efficient and immediate emergency medical care to critically ill and injured persons using a full range of equipment.
2. Drives ambulance to scene of emergency, reads map, responds safely and quickly to the address or location as directed by radio dispatcher. observes traffic ordinances and regulations. Visually inspects and assesses or "sizes up" the scene upon arrival to determine if scene is safe, determines the mechanism of illness or injury, the total number of patients involved, and remains calm and confident while demonstrating leadership and responsibility.
3. Radios dispatcher for additional help or special rescue and/or utility services. Reports verbally to the responding EMS unit or communications center as to the nature and extent of injuries and the number of patients. Recognizes hazards. Conducts triage, sorting out and classifying priorities for most immediate need for treatment. Uses excellent judgement to identify priorities based on the most critical needs for patient survival.
4. Searches for medical identification as clue in providing emergency care, i.e. identification bracelet for patient who is diabetic. Reassures patient and bystanders while working in a confident and efficient manner, avoids misunderstandings and undue haste while working expeditiously to accomplish the task. Extricates patient from entrapment, works with other EMS providers in rendering emergency care and protection to the entrapped patient. Performs emergency moves, assists other EMS providers in the use of prescribed techniques and appliances for safe removal of the patient.
5. Determines nature and extent of illness or injury in patient, takes pulse, blood pressure, and temperature, visually observes patient, recognizes the mechanisms of injury, takes comprehensive medical history of patient, including patient's current usage of prescribed and non-prescribed medications/drugs. Communicates with and provides verbal direction to Basic EMT to assist with tasks within the Basic's scope of practice. Obtains consent and refusal. Uses good judgement to draw conclusions with often, limited information; verbally communicates effectively to provide quality treatment to diverse age and cultural groups. Provides family support, manages the difficult patient, conducts fundamental mental status assessment, restrains patient, and intervenes pharmacologically.
6. Positions unresponsive patient, protects the seizing patient, identifies and treats the hypoglycemic patient, provides heating/cooling interventions, manages burns and exposures, overdoses, conducts ingestion management. Manually stabilizes neck and body of child and adult, immobilizes extremities, straightens selected fractures and reduces selected dislocations. Delivers newborn. Provides pre-hospital emergency care of simple and multiple system trauma such as controlling hemorrhage, bandaging wounds, manually stabilizing painful, swollen joints and injured extremities, and immobilizing spine.
7. Uses basic and advanced life support equipment to open airway and upper airway adjuncts, removes foreign bodies, uses upper airway suction devices, performs orotracheal intubation, nasotracheal intubation, oral intubation with pharmacological assistance and surgery on airway. Uses dual or single lumen airway devices. Provides mouth to mouth barrier device ventilation, oxygen administration, chest



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injury management, bag-valve mask resuscitation. Uses powered ventilation devices, hand held aerosol nebulizer. Performs cardio-pulmonary resuscitation, uses automatic defibrillator apparatus in application of electric shock to heart, manages amputation, uses anti-shock garment, conducts peripheral venous access, intraosseous infusion, manual defibrillation, interprets EKGs, uses external pace maker.

8. Administers medication (narcotics), determines the patient's most appropriate body route based on patient diagnosis. Calculates amount of medication to be given in relation to patient's weight, age, and other factors that warrant adjustment of volume. Uses oral, auto-injection, sublingual, inhalation, subcutaneous, intramuscular, intraosseous, transcutaneous, rectal, endotracheal, and intravenous routes including central and peripheral lines and venesection as well as infusion pumps to administer medications.
9. Assists other EMS providers in lifting patient onto stretcher, places patient in ambulance, secures stretcher. Continues to monitor patient en route to hospital.
10. Checks, maintains vehicles, and provides mechanical report. Restocks and replaces used supplies, uses appropriate disinfecting procedures to clean equipment, checks all equipment to insure adequate working condition for next response. Takes inventory of and accounts for all medications (narcotics) given. Keeps log of all transactions. Prepares accurate and legible medical reports. Provides medical reports to staff.
11. Transports non-emergency patients to regularly scheduled appointments, for example, transport geriatric patients in nursing homes. Uses computer to enter data for EMS reports.
12. Supervises the activities and educational experiences of assigned observers and students. Complies with regulations in handling the deceased.
13. Functions as the primary direct care provider of emergency health care services to sick and injured patients in pre-hospital settings. Works primarily in advanced life support units affiliated with fire departments, police departments, rescue squads, hospitals, or private ambulance services under the off-site supervision of a physician, usually through radio communication, is usually the senior level member of a two person team, working in conjunction with a Basic EMT.
14. Accepts primary responsibility for all aspects of advanced life support given to the patient, including use of advanced life support equipment and administration of medication that includes narcotics; responsible for thorough written documentation of all activity related to patient care and medication dispensation. Successfully completes continuing education and refresher courses as required by employers, medical direction, and licensing or certifying agencies. Meets qualifications within the functional job analysis.



Qualifications

Must be at least 18 years of age and be a high school graduate or equivalent. Must have proof of valid driver's license. Ability to communicate verbally; via telephone and radio equipment; ability to lift, carry, and balance up to 125 pounds (250 with assistance); ability to interpret and respond to written, oral, and diagnostic form instructions; ability to use good judgment and remain calm in high-stress situations and take on role of leader.

Must have the ability to read road maps; drive vehicle, accurately discern street signs and address numbers, read medication/prescription labels and directions for usage in quick, accurate, and expedient manner, ability to communicate verbally with patients and significant others in diverse cultural and age groups to interview patient, family members, and bystanders, and ability to discern deviations/changes in eye/skin coloration due to patient's condition and to the treatment given. Must be able to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; ability to converse with dispatcher and EMS providers via phone or radio as to status of patient.

Good manual dexterity with ability to perform all tasks related to advanced emergency patient care and documentation. Ability to bend, stoop, balance, and crawl on uneven terrain; and the ability to withstand varied environmental conditions such as extreme heat, cold, and moisture. Ability to perform quickly, precise, practical mathematical calculations pertinent to ratio and proportion of medication and supplies used in emergency patient care. Must be independent, confident, able to work independently without defined structure, have good stable reasoning ability with ability to draw valid conclusions expediently relevant to patient's condition, often, using limited information. Must have knowledge and skills relevant to position and be able to implement them in stressful situations. Must be cognizant of all legal, ethical, and moral obligations inherent within scope of practice.

Must be able to perform mathematical calculations/ratios and apply them in expedient, practical manner. Must be independent, confident, able to work independently without structure, have good stable reasoning ability and able to draw valid conclusions quickly relevant to patient's condition, often, using limited information. Must have knowledge and skills relevant to position and be able to implement them in practical fashion in stressful situations.

Must be cognizant of all legal, ethical, and moral obligations inherent within scope of practice. Must have successful completion of approved curriculum with achievement of passing scores on written and practical certification examinations as defined by programmatic guidelines. Re-certification is dependent upon an individual's successful completion of inter-agency approved Paramedic continuing education fresher courses. At any given time, performs any or all tasks performed by a lower level EMT. May supervise activities of students or interns, and/or may engage in writing of journal articles or teach. Meets qualifications within the functional job analysis.



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Career Opportunities

The WNC Paramedic Program is designed for those students seeking a career in the pre-hospital emergency setting. The field has expanded rapidly in recent years and well-qualified technicians are in demand. Average salary for emergency medical technicians and paramedics in Nevada ranges from \$9.17 - \$24.35 per hour, with a median salary of \$18.41 per hour. This information was gathered from nevadaworkforce.com based on 2016 data.

WNC Paramedic Program Expense Estimate

WNC General Expenses

Application Fee	For new WNC admission	\$15.00
Academic Success Initiative Fee	Flat fee for students enrolled in 1 credit or more	\$25.00
Resident Fee	Nevada Residents (Spring 23/Fall 23)	\$112.75/115.75per credit
Non-Resident Fee	Non-Nevada Residents	See Current Fees Page
Excess Credit Fee	Students with more than 91 credits no degree	\$56.38/credit
Technology Fee	WNC Tech Fee	\$8.50/per credit

Pre-Program Expenses

Drug Screen	To be completed upon acceptance	\$10.00	†
Background Check	To be completed upon acceptance	\$61.50	†
CPR Card	AHA BLS Provider	\$50.00-65.00	†
Uniforms	WNC EMS Uniform	\$80.00-150.00	†
Equipment	Watch, Stethoscope, Trauma Sheers	\$10.00-250.00	†
Medical Insurance	Maintained throughout program	\$0.00-500.00/month	†
Immunizations	Vaccines (page 12)	Varies upon insurance	†

Core Course Expenses

Textbooks/Software	Available through direct link provided	\$800.00-1000.00	*
Tuition & Fees SP23	18 credits WNC tuition & fees	\$2947.50	
Tuition & Fees SU23	14 credits WNC tuition & fees(118.75 per credit est)	\$2901.50	
Tuition & Fees FA23	8 credits WNC tuition & fees	\$1459.00	

Additional Course Expenses

Prerequisite Courses	18 credits WNC tuition & fees	\$2029.50	**
A.A.S Additional Courses	14 credits WNC tuition & fees	\$1620.50	**
Field Experience	Based on department requirements	\$500.00-1500.00	†

Professional Expenses

NREMT Psychomotor Exam	Completed at end of spring semester	\$125.00	
DPBH EMS Certification	Completed after completion of NREMT	\$61.00	†
Live Scan Fingerprinting	For DPBH EMS providers	\$69.00	†
NREMT Cognitive Exam	Completed after EMS217	\$125.00	†
DPBH Attendance License	For local 911 paramedics	\$70.25	†

† Paid to a third-party vendor not Western Nevada College.

* DO NOT rent texts, buy used texts, or buy from other vendors except WNC Bookstore or link provided.

** Does not include any additional course-specific fees, equipment or textbooks.



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Paramedic Program Applicant Process

1. Obtain Advanced Emergency Medical Technician (AEMT) certification: State certifications/licenses ONLY are accepted.
2. Apply to Western Nevada College as a student:
 - a. Transfer in all credits from outside institutions (official transcripts will go directly to the WNC Admissions & Records office) and
 - b. Verify if prerequisite course(s) requirements are met
 - c. Apply for financial aid through the Financial Aid office located in the Bristlecone building on the Carson City campus.
3. Complete the application packet: Attach all requested forms, letters, & copies
4. Turn the completed application into the NAH EMS offices at the Carson City campus located in the **Cedar building room 201**: **Spring 2023 Due Date = December 30, 2022!**
5. Check your provided email for important updates:
 - a. Notification of an incomplete application packet will be sent within one (1) week of application submission
 - b. Notification of your admission status will be sent within one (1) week after the application deadline.
6. Confirm or deny your acceptance by submitting the completed form: **ONE week to accept!**
 - a. Electronically or
 - b. Physically
7. Register for Sentry MD, Obtain Drug Screen, Prerequisite Documentation (required for all Paramedic students). Instructions will be included in the "Next Steps" email sent after student acceptance letter is received:
 - a. Sentry MD: Select the Paramedic background check only. Follow steps to complete background check.
 - b. Carson Tahoe Hospital: Take the CTH drug screen form to the lab and submit sample.
 - c. Submit all prerequisite documents to the NAH EMS Office (Cedar 201) include the date background check and drug screen were submitted. **(This is in addition to submitting the application packet).**
8. Prepare:
 - a. Mark the orientation date on your calendar! This date will be included in your acceptance email and is mandatory to attend.
 - b. Rearrange employment schedules
 - c. Save for tuition, fees, books, uniforms, and equipment



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Paramedic Application Checklist

A completed application will contain **ALL** the following documents. Illegible copies, unofficial transcripts, and incomplete documents will not be accepted. Notification of an incomplete application will be emailed to the applicant within one (1) week of submission.

- Paramedic Program Application Form
- Copy of current, valid State AEMT certificate/licensure
- Copy of AHA BLS Provider CPR Card
- Official College Transcripts (sent directly to WNC Admissions & Records)*
- EMS/Healthcare Experience Form
- Letter of Support from Department

*Applicants with additional coursework still in progress at the time of application will need to submit:

- Proof of Registration and Expected End Date
- Faculty letter of current standing in course(s)



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Vaccinations

ALL students are required to complete immunizations or provide in writing a written exemption to the vaccination policy. A student claiming medical or religious exemption may not be able to complete clinical portions of a health sciences program required for graduation. A consultation with the program director PRIOR to enrolling in a health sciences program is required of any student claiming either exemption.

Required Vaccines

Documentation of all immunity requires health records which show specific dates of the disease on medical diagnosis or specific dates when the vaccine(s) were administered. Health records may be in the form of original vaccination records or the required information may be provided by the original treating physician on official letterhead/prescription form or similar with a legal signature. School records, baby books, or family testimonials are not official documentation.

VACCINE	REQUIRED DOSAGE	ALTERNATIVE
Hepatitis B	<u>3 Doses</u> 1 st initial dose administered 2 nd administered 28 or more days after initial dose 3 rd administered 8 or more weeks after dose 2 (3 rd dose should be separated from 1 st does by at least 16 weeks)	Verification of the disease by a healthcare provider through laboratory blood testing affirming serologic evidence of immunity (Titer).
Measles, Mumps, Rubella (MMR)	<u>2 Doses</u> 1 st initial dose administered 2 nd administered 28 or more days after initial dose	
Varicella	<u>2 Doses</u> 1 st initial dose administered 2 nd administered 28 or more days after initial dose	
TDaP	<u>1 Dose</u> Administered within the last ten years	

TB Skin Test

ALL students must have a two-step TB Skin Test (TST) maintained throughout the duration of the program. The Centers for Disease Control and Prevention recommends: Administer Step One - Read results 48-72 hours later; then, Administer Step Two a minimum of seven (7) days after administration of the first step. Read the results 48-72 hours after administration. A Two-step TB test consists of TWO injections and TWO readings. Two single TB skin Tests performed within 365 days is acceptable regardless of the time interval between the two steps. A QuantiFERON blood draw will be accepted in lieu of the two-step TB Skin Test if done within 1 year of application.



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Selection Criteria (IF applicants exceed the number of available spots in the current cohort.)

Selection for the Paramedic program will be accomplished by the EMS Committee using the following criteria.

GPA*		X Credit Hours		x 0.10	/20 max
BIO223/ BIO224	<input type="checkbox"/> No (0)		<input type="checkbox"/> Yes (5)		/5 max
Interview Points					/9 max
Letter(s) of Department Support		1 point each			/3 max
Preferred Certs.	<input type="checkbox"/> NSHE EMT (4)		<input type="checkbox"/> NSHE AEMT (4)		/8 max
Total					/45 max

*GPA will be based on a 4.0 GPA scale and include all prior coursework for the highest degree attempted.

Selection criteria score will determine the applicant’s rank in the program admission process. In the event of a tie in accumulated points, the priority will be given to the applicant:

1. First to the applicant which has a documented EMS agency sponsorship agreement for the internship
2. Second, to the applicant seeking the Associate in Applied Sciences degree of Paramedicine
3. Finally, by the EMS committee consensus decision based on a full review of all tied applicants

Tied accumulated selection criteria points, and subsequent program candidate selection, only becomes a factor when there are more applicants than seats available in the program.

 Calculating EMS Faculty Signature Date

 Reviewing EMS Faculty Signature Date



Paramedic Application Review Process

Initial Review

Upon receipt of an application, a member of the EMS committee will begin initial review of the application. This review will be completed within one (1) week of application submission or application deadline (whichever occurs first). The primary selection criteria score will be determined based on submitted documentation, and the score will be sent to the applicant by email no later than one (1) day after application submission. In that same initial review timeframe, if an application is deemed to be incomplete, notification of the incomplete application will also be sent to the applicant via email.

Complete Applications

Complete applications will include at a MINIMUM the following documents:

- Paramedic Program Application (with active NSHE ID and valid email address)
- Copies of current/valid State AEMT certificates/licensures
- Copy of the American Heart Association BLS Provider CPR Card
- EMS/Healthcare Experience Form
- One Letter of Support from Department
- Official College Transcripts (demonstrating completion of pre-requisite course(s))

Additional form(s) and letter(s) may/must be submitted along with these minimum requirements as outlined for consideration on the application checklist and in under selection criteria.

Incomplete Applications

Applications missing one or more of the minimum forms above, will be marked incomplete. Notification of an incomplete application will be sent to the applicant via email within seven (7) days of application submission, or application deadline (whichever comes first). Incomplete applications will not be considered for Paramedic Program candidate selection unless there are less applicants than seats available in the program.

Applicant Ranking/Candidate Selection

Once the application deadline has occurred, the EMS committee will schedule a meeting to review all applications. The review meeting will occur no more than one (1) week after the application deadline. At the review meeting, the EMS committee will review all initial selection criteria calculations for accuracy and rank applicants based on cumulative score. All ranking of applicants will be done according to the selection criteria outlined, no additional/subjective/anecdotal information about applicants will be used to determine the rank/admission of an applicant.

The highest ranked applicants will be selected for an interview first, with all other complete applications being considered in rank order until all available positions in the program have been filled. Incomplete applications will only be considered after review and ranking of all complete applications. Applications which have outstanding pre-requisite coursework/certification will be scored based on submitted complete requirements, possibly resulting in a lower total selection criteria score.



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At the conclusion of the EMS committee meeting, all accepted applicants will be notified by email of their interview date. The interview will be part of the final selection process for acceptance into the paramedic courses.

Any applicants that were not selected for acceptance, will be notified of either the reason for their rejection or their rank and standing on the program waiting list should an accepted student decline admission. Any candidate who wishes to review their applicant selection documents and ranking, must submit a request in writing to the program director within three (3) weeks of their admission/rejection from the program.

Admission Acceptance

Once acceptance has been granted, candidates will notify the program of their intent to enroll within one (1) week of the acceptance notification being sent. After one (1) week, the program will assume a declination of acceptance has occurred and will begin offering the program seat to the highest ranked applicants on the waiting list.

If all program seats have not been filled, additional applications will be considered on a first-come, first-served basis up until the program orientation date. Applications not received by the program orientation date, will only be considered if program seats remain, and at the explicit discretion of the Program Coordinator.



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Paramedic Program Application Form

APPLICANT INFO

Name: Date of Birth: SSN:
 Home Address:
 City: State: Zip Code:
 Email: Phone: NSHE ID:

EMERGENCY CONTACT

Name: Relationship: Phone:

EDUCATION (complete all that apply; proof of highest graduation must be attached)

High School: City: Graduation Date:
 College: City: Completion Date:
 Highest Degree Awarded: Completion Date:

EMPLOYMENT

Employer: Supervisor:
 Start: End: Status: ___ Full Time ___ Part Time ___ Per Diem
 Employer: Supervisor:
 Start: End: Status: ___ Full Time ___ Part Time ___ Per Diem
 Employer: Supervisor:
 Start: End: Status: ___ Full Time ___ Part Time ___ Per Diem



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PERSONAL STATEMENT

The reason I want to attend the WNC Paramedic Program is:



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ACKNOWLEDGMENTS/ATTESTATION

Functional Job Analysis

I have read and understand the functional job analysis and I meet the qualifications contained within.

_____ Yes _____ No

Criminal History

If you have been convicted of any type of felony crime, it is *strongly* advised you immediately contact the Southern Nevada Health District Office of EMS Training and/or the National Registry of EMTs. Some felony convictions will affect licensure or certification as a paramedic or the ability to sit for these examinations.

I have read the above statement and understand that both clinical placements and professional certification/licensure is a privilege not a right, which may be affected by my criminal background.

_____ Yes _____ No

Program Expenses

I have reviewed the expected program expenses and understand that these are the responsibility of myself. I realize that certain program activities, such as clinical rotations or internship placement, cannot be started until all requirements have been met. It is my responsibility to ensure timely completion of all program requirements and failure to do so may result in my removal from the paramedic program.

_____ Yes _____ No

Attestation

I attest that all the information on the application is accurate and complete to the best of my knowledge. I also understand that falsification of any part of the paramedic program application will result in denial/removal from the paramedic program and/or Western Nevada College.

_____ Yes _____ No

Printed Name

Signature

Date



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Paramedic Program Experience Form

APPLICATION INFORMATION:

Applicant Name: _____

NSHE ID: _____

Program Year: _____

PAID 911 EMS EXPERIENCE:

How many *months* have you worked as a **paid**, full-time, **911 EMS** provider? _____

How many *months* have you worked as a **paid**, part-time, **911 EMS** provider? _____

Agency: _____

Contact Person: _____

Your Position: _____

Phone: _____

Agency: _____

Contact Person: _____

Your Position: _____

Phone: _____

OTHER PRE-HOSPITAL EXPERIENCE:

How many *months* have you spent as a **pre-hospital EMS** provider (*not included above*)? _____
(non-911 ambulance service, volunteer EMS agency, casino EMT, etc.)

Agency: _____

Contact Person: _____

Your Position: _____

Phone: _____

OTHER MEDICAL EXPERIENCE

How many *months* have you spent as any **other type of healthcare** provider? _____
(non-EMS = ER tech, scribe, medical assistant, etc.)

Agency: _____

Contact Person: _____

Your Position: _____

Phone: _____

With my signature below, I attest that the above information is accurate and complete to the best of my knowledge. I also understand that falsification of any part of the paramedic medicine program application will result in denial/removal from the paramedic medicine program and/or Western Nevada College.

Printed Name: _____

Signature: _____

Date: _____