



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

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ASWN Meeting Minutes	DATE: 2/11/2022	LOCATION: Dini 105
Members Present	Officers: Andrea Sanchez De Loza, Victor Clavel Senators: Josias Heredia, Gisela Munoz Leon, Suzanna Stankute Advisor: Heather Rikalo	
Members Missing	Guadalupe DeSantiago, Ivan Ramirez	
Guests	Benny Buchanan	

Agenda Topic	Call to Order
Action Taken	Meeting was called to order at 8:51 am
Summary of Discussion	Roll Call was taken
Assignments/Potential Agenda Items	None
Comments/Information	Majority of ASWN members present

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	No Public Comment
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	Approval of Minutes for 10/21/2021 Meeting
Action Taken	<ul style="list-style-type: none">• Josias motioned for the approval of minutes for 10/21/2021• Suzanna seconded• Passed 3-0-0
Summary of Discussion	ASWN Senators are motioning to approve the minutes
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none">• <u>Suzanna's Q's on the Minutes</u> Q. Do we have to motion every minute? A. Yes, we do have to make motions for the minutes• Andrea left the meeting at 9:00 am and Victor took in charge

Agenda Topic	Approval of Minutes for 10/28/2021 Meeting
Action Taken	<ul style="list-style-type: none"> • Josias motioned for the approval of minutes for 10/28/2021 • Gisela seconded • Passes 3-0-0
Summary of Discussion	ASWN Senators are motioning to approve the minutes
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	Approval of Minutes for 11/4/2021 Meeting
Action Taken	Approval tabled until next meeting
Summary of Discussion	Members do not have a copy of the minutes to review so the vote was tabled until next meeting.
Assignments/Potential Agenda Items	Send minutes to all members to review prior to next meeting
Comments/Information	None

Agenda Topic	Approval of Minutes for 11/18/2021 Meeting
Action Taken	<ul style="list-style-type: none"> • Josias motioned for the approval of minutes for 11/18/2021 • Suzanna seconded • Passed 3-0-0
Summary of Discussion	ASWN Senators are motioning to approve the minutes
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	Approval of Minutes for 12/9/2021 Meeting
Action Taken	Approval tabled until next meeting
Summary of Discussion	Members do not have a copy of the minutes to review so the vote was tabled until the next meeting
Assignments/Potential Agenda Items	Send minutes to all members to review prior to next meeting
Comments/Information	None

Agenda Topic	Approval of Minutes for 12/16/2021 Meeting
Action Taken	Approval tabled until next meeting
Summary of Discussion	Members do not have a copy of the minutes to review so the vote was tabled until the next meeting
Assignments/Potential Agenda Items	Send minutes to all members to review prior to next meeting
Comments/Information	None

Agenda Topic	Treasurer's Report
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> Heather will conduct the Treasurer's Report since the previous Treasurer reassigned Heather looked over the distribution fees based on students withdrawing from classes: <ul style="list-style-type: none"> August, \$13,346 September, \$451 October, \$305 November, \$3,239 December, \$5,158 January is being finalized until the next meeting \$15,000 was added for E-Sports Computers Total current amount: \$46,601.94
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none"> <u>Josias's Q's on the Treasurer's Report</u> Q. What type of intel does the E-Sports computers have? A. It's specifically for gaming <u>Victor's Q's on the Treasurer's Report</u> Q. Does the E-Sports computer budget go towards the remodeling of the game room? A. No, that's completely different

Agenda Topic	Benny Buchanan to be Considered as Senator for 2021-2022 Term
Action Taken	<ul style="list-style-type: none"> Josias motioned for the approval of Benny Buchanan to be Considered as Senator for the 2021-2022 Term Gisela seconded Passed 3-0-0
Summary of Discussion	Benny was discussing why he wants to become a Senator and what previous clubs and activities he attended
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	Budget for WNC Alumni Shirts for 2022 Commencement Ceremonies
Action Taken	Information/Discussion Only
Summary of Discussion	Every year, ASWN purchase Alumni Shirts for WNC graduates
Assignments/Potential Agenda Items	Heather will find a firm number of how much the shirts are, a piece, and will bring it up to the next agenda
Comments/Information	<ul style="list-style-type: none"> <u>Gisela Comments on the Alumni Shirts</u> <ul style="list-style-type: none"> Gisela agrees to continue passing out Alumni shirts for graduate students

Agenda Topic	Budget for 2021 Awards & Appreciation Event
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> Every year, ASWN host an Awards & Appreciation Event around the end of April

	<ul style="list-style-type: none"> • Last year, during quarantine, we did a hybrid event through zoom • ASWN members are discussing if we want to do hybrid or fully in person • We decided to wait until we get updated on what's going on
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none"> • <u>Victor Comments on Awards and Appreciation</u> o Victor comments on how the event works and what the process is • <u>Suzanna's Q's on Awards and Appreciation</u> Q. If things open up, do we want to do a banquet or hybrid? A. Things can change when it comes to event regulations. But for now, we'll be on standby.

Agenda Topic	Budget for Student Planners for 2022/2023 Academic Term
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • Last time, we bought \$5,000 on planners and they were successful for students and we have less than a box of planners • The budget to buy new planners will be around \$5,000
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none"> • <u>Josias Comments on Student Planners</u> o Josias agrees to still give away planners for students and staff for the next following year

Agenda Topic	Budget for the Purchase of Signage for the Student Center Areas
Action Taken	Information/Discussion Only
Summary of Discussion	We are planning to renovate the entire Student Center building with Signage
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none"> • <u>Heather's Q's & Comments on Signage</u> Q. Heather asked a question to Benny as to how he found the Student Center lobby A. Benny answers that he saw a small poster that had an event in the Student Center, and done online research as to where the Student Center is o Heather's suggested to have banners hanging from the ceilings to let students know where to go (Bathrooms, Food Pantry, Gym, etc.) • <u>Suzanna's Q's on Signage</u> Q. What's the total cost for the banners? A. It would be \$138 per sign • <u>Gisela Comments on Signage</u> o Gisela suggested having directions to know where people should go, just like what hospitals have o Have a signage poster upstairs next to the library • <u>Benny Comments on Signage</u> o Benny states to have signage to point towards where the Student Center is

Agenda Topic	Budget for ASWN Scholarships through WNC Foundation for 2022/2023 Academic Term
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • These are the Scholarships that we fund every year for students • Heather suggests to be cautious to add more scholarships due to having a tight Student Government budget
Assignments/Potential Agenda Items	ASWN members will discuss about the scholarships and will be voted on in the next agenda meeting
Comments/Information	<ul style="list-style-type: none"> • <u>Benny Comments on the Scholarship</u> o Benny states it would be the best to see what happens with the scholarship, and depending how much we have we'll increase the fund next semester

Agenda Topic	Budget for Purchase of Golf Cart for ASWN Use
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • It would be the best choice to have a cart for both Student Life and ASWN to drive around campus during upcoming events, tours, etc. • The Foundation is also willing to split the cost with the cart
Assignments/Potential Agenda Items	If all ASWN members agree on getting a cart, we will move forward with a quote and then vote on it in the next agenda
Comments/Information	<ul style="list-style-type: none"> • <u>Heather Comments on the Cart</u> o Have ASWN members do a weekly check-up on the cart o We do not have the exact price for the cart • <u>Gisela Comments on the Cart</u> o Gisela agrees to have a cart for Student Life and ASWN use o Gisela also agrees to meet with the Foundation • <u>Josias's Q's & Comments on the Cart</u> Q. Has there ever been a disagreement with the Foundation? A. No, not at all o Josias also agrees to have a cart • <u>Suzanna's Q's on the cart</u> Q. For the Foundation, could we have them in our next meeting? A. Yes, absolutely

Agenda Topic	Approval for up to \$500 to be spent on Spring 2022 Welcome Back Events
Action Taken	<ul style="list-style-type: none"> • Gisela motioned the approval of \$500 to be spent on Spring 2022 Welcome Back Events • Suzanna seconded • Passed 3-0-0
Summary of Discussion	We already spend the money for Spring Welcome Back Events
Assignments/Potential Agenda Items	None
Comments/Information	<ul style="list-style-type: none"> • <u>Heather's Comment on cost for Welcome Back Events</u> o The cost for nacho supplies are roughly around \$200-\$300

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion Only
Summary of Discussion	ASWN discussed about Spring Welcome Back Events
Assignments/Potential Agenda Items	None
Comments/Information	<p>Spring Welcome Back Week Events</p> <ul style="list-style-type: none"> • Bowling Night - Been re-scheduled for a later event in the Spring • Painting - Been re-scheduled for a later event in the Spring • Nachos - Huge Success • <u>Heather Comments on Welcome Back Week</u> <ul style="list-style-type: none"> o Overall, it went really well o Unfortunately, Heather got sick in January and we didn't go through a few events (Bowling Night) o Plan on doing more events during the Spring Semester o The reason why we didn't do the Club Fair outside is because it's cold during this time of year o Heather stated that maybe the next Club Fair should be in the library, since UNR did do an event for transfer students • <u>Gisela Comments on Welcome Back Week</u> <ul style="list-style-type: none"> o Gisela stated that if we decide to do another Club Fair event, it would be better to have the clubs' line up first and then the nacho stand so that students will see what clubs there are • <u>Victor Comments on Welcome Back Week</u> <ul style="list-style-type: none"> o Victor said that the clubs who attended bring in some cool souvenirs and accessories for students

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion Only
Summary of Discussion	Heather discussed with the committee chairs and they're still in the progress of making the committees happen, so we're on standby
Assignments/Potential Agenda Items	The four reports will be in the next agenda for voting and will be forwarded to the next College Council meeting
Comments/Information	<p>WNC College Committees:</p> <ul style="list-style-type: none"> • Accessibility Committee <ul style="list-style-type: none"> o Heather brought in TICTAC bylaws from the committee which discusses about readability and hearing disorders for students and their following the Board of Regents policy • Accreditation Committee • Auxiliary Committee • Budget Committee <ul style="list-style-type: none"> o Bryan was assigned to be in the committee but didn't attend o Darla Dodge was reassigned and now Heather is directing the committee o Heather will be out next meeting and she assigned Andrea to be in the meeting • College Council <ul style="list-style-type: none"> o Andrea was in the committee and she brought in bylaws that discusses how the committee works and what was being updated on o The committee has updated their bylaws o The committee has updated their policies on payment plans on textbooks and tuition • Curriculum Committee • Distance Education • Diversity and Inclusion Committee • Healthy Campus Committee • Jump Start and Dual Enrollment Oversight Committee • Outreach and Enrollment Steering Committee • SPFIE

Agenda Topic	Club Reports
Action Taken	Information/Discussion Only
Summary of Discussion	Club members will be invited to attend ASWN meetings to give a brief report on what the clubs are doing and what events they are planning
Assignments/Potential Agenda Items	None
Comments/Information	<p>WNC Clubs:</p> <ul style="list-style-type: none"> • Indigenous Student Association of Western Nevada College • LGBTQIA+ Alliance • National Student Nurses' Association (NSNA) • Phi Theta Kappa Honor Society (PTK) • Second Year Nursing Club <ul style="list-style-type: none"> ◦ The Nursing Club is hosting many fundraising events for their graduation ceremony • The Nerd Herd • The Psychology Club • Wildcat TEACH • WNC Fallon History Club • WNC Social Work Club • WNCyber Club • Word Syndicate • <u>Benny's Q's and Comments on the Games Club</u> <ul style="list-style-type: none"> ◦ Benny states that he wants the club to be more productive and he wants to cooperate with ASWN to help with their events • <u>Q. The Senators for the Games Club are wondering when the Game Room will be available?</u> <ul style="list-style-type: none"> ◦ A. Heather will meet with Dr. Dalpe to talk about E-Sports on the 22nd of February. Heather also states that the Game Room needs to be remodeled as well as the new tech equipment. • <u>Heather Comments on the Games Club</u> <ul style="list-style-type: none"> ◦ Heather states to Benny how the club tournament works and what will ASWN be providing during these game events

Agenda Topic	ASWN Advisor Report
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • The Governor of Nevada stated to end the mask mandate for Nevada schools and Student Life is being ordered to take down the mask signs around campus • Let students know that ASWN elections are happening. Also, for current ASWN members who want to continue for student government needs to consult with the Advisor • Student Life will work on filling up the baskets to promote the Food Pantry. Have members check in with Student Life to help them fill up the baskets for the Food Pantry. • It's been decided from the campus that we should do the graduation drive-thru again this year. Heather states to have members make more graduation signs for the Carson & Fallon campus • Heather has spoken with Deb Conrad to talk about making demographic flyers from the student survey about the Food Pantry and posting them up around campus • The flooring for the Diversity Center will be processed from February 22nd through the 24th. The Student Center will be closed during those days
Assignments/Potential Agenda Items	None

Comments/Information	<ul style="list-style-type: none"> • <u>Gisela's Q's on Campus Happenings</u> Q. For ASWN Elections, how many posters do we need? A. Make 3 big banners and at least more than 10 of the small posters • <u>Victor's Q's on Campus Happenings</u> Q. What's the NSHE Listening Session about? A. NSHE will host a Listening Session to talk about the current updates on campus and what they want to improve on for the entire campus community. Have members attend the NSHE Listening Session • <u>Andrea's Q's on Campus Happenings</u> Q. Do we have the dates for the graduations? A. Carson campus, May 23rd & 24th. Fallon campus, May 26th. • <u>Suzanna's Q's on Campus Happenings</u> Q. Will the ASWN meetings permanently take place on Fridays? A. No, we do have some slots available for Tuesday & Thursday. Potentially to have ASWN meetings on Thursdays from 11 am to 1 pm, or on Mondays from 12:15 pm to 2:15 pm.
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Agenda Topic	Old Business
Action Taken	Information/Discussion Only
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion Only
Summary of Discussion	Andrea considers adding DACA/Undocumented Student Resolution and a Student Regent Resolution. The NSA members are in the process of finishing the documents.
Assignments/Potential Agenda Items	The Resolutions will be added to the next agenda meeting
Comments/Information	None

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned at 11:05 am
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None