



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

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ASWN Meeting Minutes	DATE: 11-1-19	LOCATION: Dini room 105
Members Present	Benjamin Miller, Gabrielle Clark, Addison Fredeen, Desirae Blunt Lamkey, Heather Rikalo, Diana Enriquez-Alanis	
Members Missing	Yamillen Castillo	
Guests	Julia Cruz Garcia, Michael Robinson, Ray Freeman	

Agenda Topic 1, 2	Call to Order, Roll call
Action Taken	Call to Order at 2:08, Roll call was taken
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none">• Desirae was not present at call to order.• Desirae was present at 2:11

Agenda Topic 3	Public Comment
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none">• Heather announced that the Men's and Women's Leadership Summits have been combined. The website, and all flyers have been updated. The agenda is being finalized, and Heather would like to commit the ASWN to how the summit will be organized. Several reagents, the chief of police, a gentleman from Tesla, and people from the NSHE office will be attending. An alumni panel will also be in use. Heather would like the ASWN to further promote the event. The cap of the event will be set at 125 students.• Heather stated that, if an ASWN meeting is scheduled on the same day of the Leadership summit, she would not be present, and that a quorum will most likely not be met in any case.• Ben stated that the Leadership summit will most likely postpone the ASWN meeting on November 22nd.• Gabrielle stated that if a meeting will happen, the items would need to be input 3 days prior to the meeting.• Heather announced that a student named Jennifer Sanchez is interested in the role of Secretary of the ASWN.

	<ul style="list-style-type: none"> • Heather announced that Julia is interested in the role of Treasurer of the ASWN. • Desirae stated that a few students on Fallon campus are interested in applying for ASWN, and questions how they could apply. Heather answered this by stating that the new ASWN application could be sent to Fallon ASWN to be filled out by the student in question. • Heather stated that she wishes for the ASWN Carson and Fallon to be balanced in terms of Senators, Fallon has a smaller student population, and doesn't necessarily require as many Senators as Carson ASWN. • Heather shared the success of the Haunted Hallway event from October 31st. Altogether, 77 participants enjoyed the event. Heather commended the ASWN members who helped put the event together, and cleanup thereafter. Heather received several emails from faculty expressing the joy from the event. • Addison stated that since the company contracted advertised the event as well, and was not used this year, the turnout was lower due to this. • Benjamin expressed the success of the Haunted Hallway event, and the devotion to the volunteers thereof. He plans to thank every volunteer personally, • Diana and Desirae shared the success of their Pumpkin Grams, they sold 74 pumpkin grams at \$5 each, profiting a total of \$279.52. Carson ASWN commended them for a successful sale and making a profit. • Julia announced her interest in becoming the ASWN Treasurer for the remainder of the 2019-2020 term.
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Agenda Topic 4	Approval of the minutes of 10/11/19
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • 3 misspelled names in the minutes. • Addison motioned to approve with the corrections to spelling. • Diana seconded the motion. • Motion passed 3-0-0

Agenda Topic 5	Approval of Minutes for 10/18/2019
Action Taken	Item tabled
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic 6	Approval of Minutes for 10/24/2019
Action Taken	Item tabled
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic 7	Approval to charter the Western Nevada Wildcat Vets club for the remainder of 2019-2020 term
Action Taken	<ul style="list-style-type: none"> • Addison motioned to approve the item. • Desirae seconded the motion. • Motion passes 3-0-0
Summary of Discussion	
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • The Wildcat Vets club may possibly need the assistance of the ASWN for their event in December.
Comments/Information	<ul style="list-style-type: none"> • Michael announced that since he joined the Vets club, Vince and himself have incorporated changes into the functionality of the club. The club will no longer be only exclusive to veterans. An event is scheduled to take place in December. • Gabrielle stated that if the ASWN can take any action to assist the club, they would be obliged to.

Agenda Topic 8	ASWN Training
Action Taken	
Summary of Discussion	<ul style="list-style-type: none"> • It seemed to Heather that two sessions on Friday's from 12pm-5pm would be most appropriate.
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Heather proposed one or two training sessions on a Saturday as soon as possible for the ASWN. • Due to the leadership summit on the 22nd, and an individual's birthday, training sessions would not be available on the 23rd of November. • Carson ASWN agreed that the 16th of November would be an appropriate time for them to be trained. Fallon ASWN did not share the same preference as Desirae and Diana's schedules do not permit the time. Heather took some time to think of a fair time, she proposed two Friday sessions from 12pm to 5pm. This does not necessarily need to be consecutively, but in total time. Heather exclaimed the importance of every ASWN member being present for the entire training. • Heather answered Desirae's question of what the training is for, Robert's rules, event training, budgets, time management, and overall how the college and the ASWN function together. • Heather feels that, since the Churros with the Chancellor event, and budget presentation from the President of the College, increasing the work between the ASWN and the rest of the

	departments in the college. Heather requests that more student input is critical at this time in the semester.
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Agenda Topic 9	Ray Freeman be considered by Senate as Senator for the remainder of 2019-2020 term
Action Taken	<ul style="list-style-type: none"> • Addison motioned to approve the item. • Diana seconded the motion. • Motion passed 2-0-1
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Heather announced that, since Ray's interview, she had been fairly dedicated to attending meeting between then and now. • Ray stated that she enjoys her time at the school, and wishes to assist the ASWN as much as she can. She is the President of the Home School club as well. • Gabrielle reassured with Ray that, as a Senator, she would be required to work 6 scheduled hours with ASWN business.

Agenda Topic 10	Hailey Benson be considered by Senate as Rep. for the remainder of 2019-2020 term
Action Taken	<ul style="list-style-type: none"> • Desirae motioned to approve the item. • Diana seconded the motion. • Motion passed 4-0-0
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Gabrielle announced that, due to work, Hailey could not attend the meeting on this day. • Heather stated that, as per Hailey's interview, she is not quite ready to become a Senator between all of her responsibilities. She may not be able to attend all ASWN meetings, but would still very much like to help the ASWN as much as possible.

Agenda Topic 11	Approval to charter the Wildcat Teach club for the remainder of 2019-2020 term
Action Taken	<ul style="list-style-type: none"> • Desirae motioned to approve. • Diana seconded the motion. • Motion passes 3-0-0
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Heather announced that, as per Robert's rules, an action item does not need to be voted to open up to discussion. • Gabrielle announced that Sarah Lobsinger will be the advisor for the Wildcat Teach club. • The Wildcat Teach club's mission statement is to encourage students to take up teaching as a role in their future, as well as to increase the amount of teaching throughout the state.

Agenda Topic 12	Committee Assignments for the remainder of 2019 Fall semester
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Heather provided a handout for all of the ASWN members to select the committee meetings they are able to attend throughout the rest of the school year. • Ben stated that, due to the weekly meeting time of the ASWN, the Accreditation committee would be difficult for any member to reasonably attend. Ben also stated that, since most of the committees meet only once a month, the same member would find it beneficial to stay on that same committee throughout the school year. • While assigning the SPIFE committee, • Ben is not able to attend college council meetings for the rest of the semester. Heather would like to proxy Gabrielle in Ben's place for the rest of the College council meetings. • Addison will chair on the Auxiliary committee for the rest of the Fall 2019 semester. • Heather announced that, with the College Council. Budget, and Auxiliary committees now having an ASWN rep. assigned, the ASWN can reconvene to assign the rest of the committees on a later date, once more members are appointed. Julia and Jennifer could potentially step into the needed committee rep. She also stated that these three committees are very important for improvement towards the college.

Agenda Topic 13	Ideas for events during the months of November/ December
Action Taken	
Summary of Discussion	Fallon will be hosting 3 events on campus, and Carson is planning their events for late November and Finals week.
Assignments/Potential Agenda Items	Approval of a budget for candy grams for ASWN Fallon.
Comments/Information	<ul style="list-style-type: none"> • Fallon ASWN would like to host a food drive, candy grams for December, as well as host donuts and coffee for students on their final's week. Heather feels that this simple event would be very helpful and easy to put on. • Addison is interested in hosting a similar clothing and food drive the week before Thanksgiving. • Desirae and Diana answered Heather's question of how Fallon hosts their events. Several faculty help run their events throughout campus. • Heather and Gabrielle agree that the ASWN should support the clubs who wish to host events, and communicate with them to make sure no events overlap and confuse students. • The social work club is also planning to conduct a charity drive on campus.

Agenda Topic 14	Club reports
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Heather confirmed that the role of a club liaison is reporting during the club reports item of an ASWN meeting any information they have gathered from their assigned club meeting. • Ben stated that any member of ASWN can also be a member of a club, as long as they do not play an active role in the club, while also being their liaison. An unbiased opinion is necessary with communicating in clubs. • Desirae also confirmed that the ASWN member who chooses to liaison for a club can inform that club in question about how to function in contrast to how the ASWN functions. • Heather stated that members of the ASWN, in terms of participating in a club, should not take on a club directing role, but rather report every week any information the club would like to convey. • Heather stated that the liaison doesn't explicitly need to attend club meetings, but should, in some fashion, check in with their club accordingly. Gabrielle agreed that this weekly check in could be an email. • Gabrielle stated that clubs should also be liable to communicate with the ASWN, and not only the ASWN reaching out to clubs. • Heather stated that, if a member of the ASWN wishes to liaison for a club, that does not mean they cannot play an active role in that club.

Agenda Topic 15	Advisors report
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • Assignment of the ASWN responsibilities. A schedule needs to be made and displayed in the ASWN office. • ASWN members will need to submit their preferred shirt sizes to Heather. • An ASWN member cleaning schedule will need to be prepared.
Comments/Information	<ul style="list-style-type: none"> • Heather commended all college faculty and students for their participation in the Nevada Day parade. An estimated 80-90 individuals participated. Heather exclaimed how fun the parade was for many. • Heather commended the turnout of Churros with the Chancellor presentation, which was so large it was nearly overwhelming. Gabrielle participated well in the presentation, and asked many questions about budgetary information. Heather stated that the Chancellor search for next year is underway. • Heather announced that this count year is down 4%, which equates to about \$800,000-\$1,500,000 as a budgetary cut. Heather explained the importance of budgeting the college in a

	<p>safe regard. Since 87% of all college expenses are for paying faculty, many budget cuts may be in this department. Increasing prices for the daycare are in motion due to more funds being needed.</p> <ul style="list-style-type: none"> • Heather stated that student input is critical in the coming weeks. to gather data and generally increase acknowledgement of the ASWN on campus. • Heather questioned, with Board of Regents coming soon, if a travel fund will need to be voted on. Ben answered that a fund is implied, and does not need to be directly voted on in a meeting. • Heather stated that, Susan Trist, Vincent Solis, and Darla Dodge will be attending an ASWN meeting shortly, and would like to be updated on any plans the ASWN is going through. It is not ideal to have more than one guest at any given meeting, due to the amount of time taken during their item(s). • Heather stated that speaking to students in regards to events, reports, and overall representing the ASWN should be very well thought out, and not misrepresent the student body, no paraphrasing or using a small amount of students to represent the entire college's opinion. Gabrielle agreed with this, stating that her viewpoints during the Churro with a Chancellor event did not represent the student body, but with greater data collection, the ASWN can compile better results on any topic thereof. • Heather gave an example of how misrepresentation of a topic, event, or general viewpoint can change how the college administration will judge the ASWN. An ASWN member should not divulge their personal opinion as the viewpoint of other students. With nearly 4,000 students enrolled at WNC, utilizing the different committees would be beneficial to gaining and exchanging data between the different departments of the college. Michael gave an example of the benefits of the bookstore, and gathering data from students. • Heather stated that the assignment of vacuuming, microwave and Brita station cleaning, and general office cleaning needs to be scheduled. • Heather announced that 6 new Brita station filters need to be voted on for purchase. • Heather requires the shirt sizes for the ASWN to wear to committees, events, and general public appearances. • Ben stated that the ASWN office storage fridge has been cleaned.
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Agenda Topic 16	Old Business
Action Taken	
Summary of Discussion	No Old Business
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic 17	New Business
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • The WNC Chess club will be chartered at the next ASWN meeting.
Comments/Information	<ul style="list-style-type: none"> • Ben stated that the WNC Chess club has completed their club starter kit, and is ready to be chartered at the next ASWN meeting. • Ben stated that he would like to start utilizing the ASWN board in Bristlecone building for gathering data from students.

Agenda Topic 18	Public Comment
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	<ul style="list-style-type: none"> • Ben announced that he would like to visit Fallon ASWN during an ASWN meeting, to get to know the members in a more personal sense. • Heather thanked Michael, Julia and the ASWN for attending, and their continual work for their college. • Ben stated that his article has been published, he however did not like it. • Michael announced he enjoyed the Haunted Hallway event.

Agenda Topic 19	Adjournment
Action Taken	Adjournment at 4:15pm.
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	