**NOTICE OF PUBLIC MEETING**

**WESTERN NEVADA COLLEGE**

**Institutional Advisory Council**

Nevada System of Higher Education

WNC Carson City Campus

Bristlecone Building – President’s Board Room

2201 W. College Parkway, Carson City, NV 89703

Interactive video hook-up

WNC Fallon Campus / Virgil Getto Hall – Room 313

160 Campus Way, Fallon, NV 89406

Tuesday, November 15, 2016, 11:00 a.m.

Members of the public may attend the meeting and provide testimony or public comment at these sites via video or telephone conference connection.

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Below is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by visiting the Western Nevada College’s (WNC) Institutional Advisory Council’s webpage at: <http://www.wnc.edu/president/institutional-advisory-council/>.

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the WNC Institutional Advisory Council staff and then distributed to the members of the WNC Institutional Advisory Council after the mailing of this agenda but before the meeting, will be made available as follows: Copies of any such materials are available at the WNC Carson City Campus, 2201 W. College Parkway, Carson City, NV 89703, and the Fallon Campus, 160 Campus Way, Fallon, NV 89406. A copy may be requested by calling (775) 445-4236. Copies of any such materials will also be available at the meeting site.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the WNC President’s Office at (775) 445-4236 in advance so that arrangements may be made.

# AGENDA

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| *Call to Order of the WNC Institutional Advisory Council* | | |
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| **1.** | **Call to Order and Roll Call** (5 minutes)  IAC Chair Rob Hooper will call the meeting to order and request a roll call be taken.   * Rachel Dahl \_\_\_\_\_ * Tim Dyhr \_\_\_\_\_ * Jeffrey Gordon \_\_\_\_\_ * Rob Hooper, Chair \_\_\_\_\_ * Laura Ijames \_\_\_\_\_ * Nick Marano \_\_\_\_\_ * Ricky Medina \_\_\_\_\_ * Mary Pierczynski \_\_\_\_\_ * Gerd Poppinga, Sr. \_\_\_\_\_ * Cary Richardson \_\_\_\_\_ * Bus Scharmann \_\_\_\_\_ * Hoyt Skabelund \_\_\_\_\_ * Robert Slaby \_\_\_\_\_ * Richard Stokes \_\_\_\_\_ | **Information Only** |
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| **2.** | **Remarks from WNC President Chester Burton** (5 minutes)  WNC President Chester Burton will provide welcome remarks and introduce college staff attending. | **Information Only** |
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| **3.** | **Remarks from WNC IAC Chair Rob Hooper** (5 minutes)  WNC IAC Chair Rob Hooper will provide welcome remarks. | **Information Only** |
| **4.** | **Public Comment**  Public comment will be taken during this meeting. No action may be taken on a matter raised during this meeting until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.  In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the WNC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. | **Information Only** |
| **5.** | **Remarks from WNC IAC Members** (15 minutes)  Institutional Advisory Council members are welcome to provide brief remarks. Each Council Member’s remarks should be limited to three minutes. | **Information Only** |
| **6.** | **Approval of Minutes from August 19, 2016** (5 minutes)  Request is made to approve minutes from the August 19, 2016 WNC Institutional Advisory Council meeting.  (Handout can be found at:  <http://www.wnc.edu/president/institutional-advisory-council/>) | **For Possible Action** |
| **7**. | **Chair’s Report on the last Board of Regents Community College Committee meeting** (5 minutes)  Chair Hooper will report on the topics covered at the last Board of Regents Community College committee meeting.  (Handout can be found at:  <http://www.wnc.edu/president/institutional-advisory-council/> | **Information Only** |
| **8.** | **Chair’s Report on the last IAC Chairs Meeting** (5 minutes)  Chair Hooper will report on the topics covered at the last IAC Chairs meeting. (Handout can be found at:  <http://www.wnc.edu/president/institutional-advisory-council/>) | **Information Only** |
| **9.** | **WNC Mission** (15 minutes) | **For Possible Action** |
|  | Chair Hooper will review the WNC mission, ask for discussion and request a motion to formally accept the WNC mission as part of the IAC’s approved talking points. (Handout can be found at: <http://www.wnc.edu/president/institutional-advisory-council/>) |  |
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| **10.** | **Budget Update** (10 minutes)  President Burton will provide an update on the budget situation including the State Public Works recommendations, the latest guidance NSHE is receiving from the Governor’s Office and the potential impact on the college. | **Information Only** |
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| **11.** | **Overview of the revised mission of the NNDA Workforce Education Committee** (10 minutes)  President Burton will provide an overview of the revised mission of the NNDA Workforce Education Committee and what that means for interaction between the Workforce Education Committee and the IAC. | **Information Only** |
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| **12.** | **Review of anticipated capital projects for the upcoming year** (10 minutes)  President Burton will review WNC’s anticipated capital projects for the upcoming year and discuss the impact of the projects on furthering the college’s mission and workforce development. | **Information Only** |
| **13.** | **Update on enrollment** (5 minutes)  President Burton will offer an update on enrollment issues and what actions are being taken by the college to address the situation as well as provide an overview of the role of the ad hoc Enrollment and Retention Committee. | **Information Only** |
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| **14.** | **Replacement of the IAC Churchill County Representative** (10 minutes)  Nominations will be taken and voted upon to replace the voting member of the IAC that was vacated with the resignation of Rachel Dahl, Executive Director, Churchill Economic Development Authority. | **For Possible Action** |
| **15.** | **Review IAC Member Term End Dates** (5 minutes) | **Information Only** |
|  | President Burton will review the term end dates of the IAC members to ensure all members are aware of when their terms expire. |  |
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| **15.** | **New Business** | **Information Only** |
|  | Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request. |  |
| **16.** | **Public Comment**  Public comment will be taken during this meeting. No action may be taken on a matter raised during this meeting until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.  In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the WNC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. | **Information Only** |
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**This notice and agenda has been posted on or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

* WNC’s President’s Office/IAC website (<http://www.wnc.edu/president/institutional-advisory-council/>)
* The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
* WNC Carson City Campus, Lobby, Bristlecone Building, 2201 W. College Pkwy, Carson City, NV 89703
* WNC Carson City Campus, Aspen Building, 2201 W. College Parkway, Carson City, NV 89703
* WNC Fallon Campus, Virgil Getto Hall, 160 Campus Way, Fallon, NV 89406
* NSHE Administration North, 2601 Enterprise Road, Reno, NV 89512