

NOTICE OF PUBLIC MEETING

WESTERN NEVADA COLLEGE Institutional Advisory Council

Nevada System of Higher Education
WNC Carson City Campus
Bristlecone Building – President’s Board Room
2201 W. College Parkway, Carson City, NV 89703

Video Conference Connection from the Meeting Site to:
WNC Fallon Campus / Virgil Getto Hall – VRGH 308
160 Campus Way, Fallon, NV 89406

Wednesday, August 9, 2017, 10:00 a.m.

Members of the public may attend the meeting and provide testimony or public comment at these sites via video or telephone conference connection.

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by visiting the Western Nevada College’s (WNC) Institutional Advisory Council’s webpage at: <http://www.wnc.edu/president/institutional-advisory-council/>.

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the WNC Institutional Advisory Council staff and then distributed to the members of the WNC Institutional Advisory Council after the mailing of this agenda but before the meeting, will be made available as follows: 1. Copies of any such materials are available at the WNC Carson City Campus, 2201 W. College Parkway, Carson City, NV 89703, and the Fallon Campus, 160 Campus Way, Fallon, NV 89406; 2. Copies of any such materials will also be available at the meeting site. A copy may be requested by calling (775) 445-4236.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the WNC President’s Office at (775) 445-4236 in advance so that arrangements may be made.

AGENDA

Call to Order of the WNC Institutional Advisory Council

1. Call to Order and Roll Call

Information Only

IAC Chair Rob Hooper will call the meeting to order and request a roll call be taken.

- Tim Dyhr _____
- Jeffrey Gordon _____
- Rob Hooper, Chair _____
- Laura Ijames _____
- Mike Jackson _____
- Michelle Joy _____
- Nick Marano _____
- Ricky Medina _____
- Mary Pierczynski _____
- Cary Richardson _____
- Rupert Ruiz _____
- Bus Scharmann _____
- Richard Stokes _____
- Teresa White _____

2. Public Comment

Information Only

Public comment will be taken during this meeting. No action may be taken on a matter raised during this meeting until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the WNC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

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| <p>3. Approval of Minutes from May 24, 2017
 Request is made to approve minutes from the May 24, 2017 WNC Institutional Advisory Council meeting.
 (Minutes can be found at:
 http://www.wnc.edu/president/institutional-advisory-council/)</p> | <p>For Possible Action</p> |
| <p>4. Remarks from WNC President Chester Burton (5 minutes)
 WNC President Chester Burton will provide welcome remarks and introduce college staff attending.</p> | <p>Information Only</p> |
| <p>5. Remarks from WNC IAC Chair Rob Hooper (5 minutes)
 WNC IAC Chair Rob Hooper will provide welcome remarks.</p> | <p>Information Only</p> |
| <p>6. Remarks from WNC IAC Members
 Institutional Advisory Council members are welcome to provide brief remarks. Each Council Member's remarks should be limited to three minutes.</p> | <p>Information Only</p> |
| <p>7. Report on the last Board of Regents Community College Committee meeting (5 minutes)
 Chair Hooper will report on the topics covered at the last Board of Regents Community College Committee meeting.</p> | <p>Information Only</p> |
| <p>8. Request for one IAC Member to join WNC's ad hoc strategic planning committee (5 minutes)
 President Burton will discuss the purpose of WNC's ad hoc strategic planning committee and Chair Hooper will ask for a volunteer from the Council to join the aforementioned committee.</p> | <p>For Possible Action</p> |
| <p>9. WNC enrollment update and ad hoc Enrollment & Retention Committee recommendations (10 minutes)
 President Burton will provide an update on WNC's enrollment and review the recommendations from the ad hoc Enrollment & Retention Committee.</p> | <p>Information Only</p> |
| <p>10. Nevada Promise Scholarship overview and update (5 minutes)
 President Burton will provide an overview of and update on the Nevada Promise Scholarship.</p> | <p>Information Only</p> |
| <p>11. Mechatronics Level 2 update (5 minutes)
 President Burton will provide an update on the Mechatronics Level 2 program.</p> | <p>Information Only</p> |

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| <p>12. Action plan for creating counselor tours (10 minutes)
 Chair Hooper will lead a discussion and ask for input on developing an action plan to create counselor tours which will help familiarize school counselors with tech programs and careers.</p> | <p>For possible action</p> |
| <p>13. ROADS Update with SNAP Participation (10 minutes)
 NNDA will provide an update on efforts to promote workforce education and training for non-traditional students with the target being under/un-employed adults ages 25-35. President Burton will also update the Council on preliminary discussions with the State HHS Department to support this effort.</p> | <p>Information Only</p> |
| <p>14. IAC Objectives: Review and action items (20 minutes)
 Chair Hooper will review the current IAC objects and lead a discussion on action items suggested by Council members to move forward on the objectives. (Handout can be found at: http://www.wnc.edu/president/institutional-advisory-council/)</p> | <p>For Possible Action</p> |
| <p>15. Election of Officers (5 minutes)
 In accordance with the NSHE Procedures & Guidelines Manual, the election of chair and vice chair will take place biennially, during odd numbered years, at the first regularly scheduled council meeting of the state fiscal year (the first regularly scheduled meeting following July 1). The term of these offices shall be two years. Chair Hooper will request volunteers for these position.</p> | <p>For Possible Action</p> |
| <p>16. 2017-2018 WNC IAC Meeting Dates (5 minutes)
 Chair Hooper will ask for input on and possible approval of the following meeting dates for the 2017-2018 year:</p> <ul style="list-style-type: none"> • Wednesday, November 15, 2017, 10:00 a.m. • Wednesday, February 14, 2018, 10:00 a.m. • Wednesday, May 23, 2018, 10:00 a.m. | <p>For Possible Action</p> |
| <p>17. New Business
 Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.</p> | <p>Information Only</p> |
| <p>18. Public Comment</p> | <p>Information Only</p> |

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This notice and agenda has been posted on or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- WNC's President's Office/IAC website (<http://www.wnc.edu/president/institutional-advisory-council/>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- WNC Carson City Campus, Lobby, Bristlecone Building, 2201 W. College Pkwy, Carson City, NV 89703
- WNC Carson City Campus, Aspen Building, 2201 W. College Parkway, Carson City, NV 89703
- WNC Fallon Campus, Virgil Getto Hall, 160 Campus Way, Fallon, NV 89406
- NSHE Administration North, 2601 Enterprise Road, Reno, NV 89512