

WESTERN NEVADA COLLEGE  
INSTITUTIONAL ADVISORY COUNCIL MEETING  
Minutes

Wednesday, February 15, 2017  
10:00 a.m.

Western Nevada College – Carson City Campus  
2201 W. College Parkway, President’s Board Room  
Carson City, NV 89703

Interactive video hook-up from the meeting site to:  
Fallon Campus - Virgil Getto Hall – Room 309

MEMBERS PRESENT:

Chet Burton, President, WNC  
Tim Dyhr, Vice President, Nevada Copper  
Jeffrey Gordon, Plant Manager, GE/Bently  
Rob Hooper, Executive Director, NNDA/IAC Chair  
Laura Ijames, Secretary, Fallon Paiute-Shoshone Tribe – via IAV Fallon  
Nick Marano, City Manager, Carson City  
Ricky Medina, Director, Assessment/Accountability, Carson City School District  
Mary Pierczynski, Educator  
Cary Richardson, COO, Miles Construction  
Bus Scharmann, Commissioner, Churchill – via IAV Fallon  
Hoyt Skabelund, CEO, Banner Churchill Hospital – via IAV Fallon  
Richard Stokes, Superintendent, Carson City School  
Theresa White, Superintendent, Douglas County School District

MEMBERS ABSENT:

Gerd Poppinga, Sr., CEO/President, Vineburg Machining

AD HOC MEMBERS PRESENT:

Diana Gurrola, President, ASWN

WNC STAFF PRESENT:

Deb Conrad, Assistant to the President, (Recorder)  
Mark Ghan, Vice President of Administrative and Legal Services/General Counsel  
Niki Gladys, Director of WNC Foundation  
Anne Hansen, Special Assistant for External Affairs  
Kelly Kiesow, Assistant to the Vice Presidents  
Jamie McNinch, Director of Information and Marketing Services  
Georgia White, Director, CTE  
Robert Wynegar, Vice President of Academic and Student Affairs

GUESTS PRESENT:

Constance Brooks, NSHE, Vice Chancellor for Government and Community Affairs  
Carol Del Carlo, Regent, District 9  
Tony Green, CPLC NV  
Sara LaFrance, “Own Your Future”  
Lynn O’Mara, Scaale Group

## Call to Order

1. Call to Order and Roll Call: Chair Rob Hooper called the meeting to order at 10:00 a.m. and asked for roll call. Roll call was taken and a quorum was present.
2. Public Comment: None.
3. Approval of Minutes from August 19, 2016: Chair Hooper asked all members to take a minute to review the minutes from August 19, 2016. (Handout can be found online at: <http://www.wnc.edu/president/institutional-advisory-council/>) Chair Hooper asked if there was a motion to approve the minutes with the correction. **Jeff Gordon motioned to approve the minutes. Mary Pierczynski seconded the motion. Motion carried by unanimous vote.**
4. Remarks from WNC President Chester Burton: President Burton welcomed the new IAC members and asked the WNC staff in attendance to introduce themselves. President Burton said the Reynolds AOT expansion, Aspen Labs remodel and expansion as well as residence hall projects are all underway and at varying stages of completion.
5. Remarks from WNC IAC Chair Rob Hooper: Chair Hooper thanked all the members for their contributions to the council and said it is a challenge getting the skilled workforce that is needed.
6. Introduction and remarks from new Board of Regents member, Mrs. Carol Del Carlo: Chair Hooper welcomed and introduced Regent Del Carlo. Carol Del Carlo briefly reviewed her role thus far as a regent and stated that she, like the IAC members, is doing this for the students and betterment of state of Nevada.
7. Introduction and remarks from new IAC members, Mr. Rupert Ruiz and Ms. Teri White: Teri White introduced herself and said she is grateful to be a member of the IAC because the communication between K12 and higher education is critical for college-bound and career-bound students. Rupert Ruiz introduced himself and explained the history and mission of CPLC and how it intersects with education, workforce development and economic development.
8. Remarks from WNC IAC Members: Upon President Burton's request, all current IAC members introduced themselves for the benefit of the new members. Additional remarks were as follows:
  - Mary Pierczynski commented that WNC's Jump Start program is being touted as the gold standard for dual credit programs in relation to the dual enrollment bill going through the legislature.
  - Jeff Gordon said one maintenance technician was sent through the new Siemens program and reported that it was challenging, engaging and instructive. The technician even recommended a classmate for an internship.
  - President Burton said one of our instructors had received a grant to study in Germany summer 2017 to learn Level II, which would make WNC one of only two institutions offering the Level II training.
9. Report on the last Board of Regents Community College Committee Meeting: Chair Hooper was in Washington, D.C. during the last meeting, so President Burton provided a brief account of the meeting sharing a few key points about CSN's interest in de-centralizing their campuses, the

club sports model at WNC, shared services and a presentation given by Vice Chancellor of Information Technology on utilizing technology for online education.

10. Recap of the Governor's Budget and its impact on WNC for the next biennium: President Burton said the budget was overall favorable for higher education; key items are increased CTE weighting, funding for new initiatives and funding of 100% of the caseload growth. For the first time in 10 years, WNC isn't facing a budget decrease. The governor is also talking about doubling the Silver State Opportunity Grant which is need-based and covers cost of full attendance and expansion of the WINN fund. Chair Hooper said he would entertain a motion that the IAC supports the NSHE budget as it was submitted to the governor's office. **Jeff Gordon motioned that the IAC supports the NSHE budget. Richard Stokes seconded the motion.** Discussion occurred regarding the rumors of a bill being drafted to separate the community colleges from the rest of NSHE and Constance Brooks said no such bill draft had been submitted at this point and there is no apparent appetite for a separation of the system; there is support for the overall NSHE budget and understanding that the integrated system is the best for students, faculty and staff. **Motion carried by unanimous vote.**
11. Preview of Upcoming Legislative Session: President Burton and Constance Brooks reviewed the bills of the most interest to NSHE on the handout provided. The bill tracking list is updated and distributed to the NSHE community every Friday. Chair Hooper pointed out that one of the purposes of the IAC is to provide feedback on bills and also if necessary go in and testify. Nick Marano said he is a part of a four-county legislative coalition (Storey, Douglas, Carson and Lyon), attends sessions every day and indicated that what is important to WNC is also important to all four counties. Constance Brooks said testimony from the community is very important and welcomed. **Chair Hooper said he would entertain a motion to appoint Nick Marano as WNC IAC's leader in regards to putting together testimony, reviewing bills or calling for an ad hoc committee as needed. Mary Pierczynski made a motion. Jeff Gordon seconded the motion.** During discussion, President Burton said the IAC members should feel free to reach out to the president, Constance Brooks or Anne Hansen if they have questions. Bus Scharmann asked if President Burton had any parameters placed on him as a president in regards to speaking with legislators. President Burton replied that he is free to discuss WNC and Constance Brooks added she frequently encourages legislators to contact the presidents directly with questions. No further discussion was needed. **Motion carried by unanimous vote.**  
(Handout can be found at the following link: <http://www.wnc.edu/president/institutional-advisory-council/>)
12. Presentation on current WNC enrollment picture and recommendations from the ad hoc Enrollment & Retention Committee. **This item was tabled until the next meeting** at President Burton's request because the committee had not yet put together a document of the final recommendations coming out of the committee.
13. Presentation on WNC Foundation events: WNC Foundation Executive Director Niki Gladys gave a presentation on the foundation and upcoming events. (Handouts and power point presentation can be found at the following link: <http://www.wnc.edu/president/institutional-advisory-council/>)

14. Presentation on NNDA Workforce Development Initiative, "Own Your Future": Guest Sara LaFrance gave a presentation on NNDA's new initiative called "Own Your Future." IAC members provided suggestions for resources. (Handout and power point presentation can be found at the following link: <http://www.wnc.edu/president/institutional-advisory-council/>)
15. Review of IAC Member Term End Dates: President Burton said the term end dates reflect a change that was made to the NSHE policy regarding the staggered terms of advisory council members and asked members with terms ending in December 2017 to evaluate if they would like to continue for another term and let President Burton on Chair Hooper know. Rupert Ruiz's term end date, listed as December 2018, needs to be corrected with NSHE and internally. (Handout can be found at the following link: <http://www.wnc.edu/president/institutional-advisory-council/>)
16. New Business: President Burton offered two items for new business:
  - IAC members are requested to submit ideas for locations of future meetings in order to visit other areas in WNC's service region.
  - Ricky Medina is requested to work with Cathy Fulkerson to provide at the next meeting a series of metrics to benchmark the council's efforts.
17. Public Comment: Cary Richardson requested some marketing as a success story on the student Miles Construction worked with who ended up with a good paying position and also offered to vet bids on the Reynolds expansion if needed. President Burton announced College Day on March 10, 2017 which is designed to demonstrate to high school the benefits of WNC including its affordability.

Adjournment: The meeting adjourned at 12:03 p.m.

Respectfully submitted,

Deb Conrad

Handouts for this meeting can be found on the following link:  
<http://www.wnc.edu/president/institutional-advisory-council/>