

**WESTERN NEVADA COLLEGE  
INSTITUTIONAL ADVISORY COUNCIL MEETING MINUTES**

Wednesday, January 31, 2018, 10:00 a.m.  
Western Nevada College – Carson City Campus  
2201 W. College Parkway, Carson City, NV 89703  
President’s Board Room

Interactive video hook-up from the meeting site to:  
Fallon Campus - Virgil Getto Hall – Room 309

**MEMBERS PRESENT:**

- Tim Dyhr, Vice President, Nevada Copper (via telephone)
- Mark Ghan, Acting President, WNC
- Rob Hooper, Executive Director, NNDA/IAC Chair
- Laura Ijames, Secretary, Fallon Paiute-Shoshone Tribe (Fallon)
- Michelle Joy, VP/COO, Carson Tahoe Health
- Nick Marano, City Manager, Carson City
- Ricky Medina, Director, Assessment/Accountability, Carson City School District
- Mary Pierczynski, Educator
- Cary Richardson, COO, Miles Construction
- Rupert Ruiz, CPLC, Inc., Nevada President (via phone)
- Bus Scharmann, Commissioner, Churchill (Fallon)
- Richard Stokes, Superintendent, Carson City School

**MEMBERS ABSENT:**

- Mike Jackson, CEO, Micromanipulator Company
- Theresa White, Superintendent, Douglas County School District

**WNC STAFF PRESENT:**

- Darla Dodge, VP of Finance & Administrative Services
- Deb Conrad, Assistant to the President, (Recorder)
- Scott Morrison, Vice President of Academic Affairs
- Georgia White, Director, CTE

**GUESTS PRESENT:**

- Shelly Aldean, Circles Initiative
- Carol Del Carlo, NSHE Regent, District 9
- Kathy Halbardier, Join Inc. / WNC Foundation
- Bob Hastings, Join Inc.
- Tony Green, CPLC NV
- Nate Mackinnon, NSHE Vice Chancellor for Community Colleges

Call to Order

1. Call to Order and Roll Call: Chair Rob Hooper called the meeting to order at 10:00 a.m. and asked for roll call. Roll call was taken and a quorum was present.
2. Public Comment: Chair Hooper as for public comment. Laura Ijames in Fallon asked if there was also a meeting of the IAC in February because she had one on her calendar. Deb Conrad replied that there was not a meeting in February. No other public comments were given.
3. Approval of Minutes from November 15, 2017: Chair Hooper asked all members to review the minutes from November 15, 2017. (Handout can be found online at: (<http://www.wnc.edu/president/institutional-advisory-council/>)). Chair Hooper asked if there was a motion to approve the minutes. Deb Conrad said she had an error to fix in agenda item 6 where 1% should be changed to 41%. **Mary Pierczynski motioned to approve the minutes. Nick Marano seconded the motion. Motion carried by unanimous vote.**
4. Remarks from WNC President Mark Ghan: President Ghan distributed a handout to council members and reviewed the highlights. (Handout can be found online at: (<http://www.wnc.edu/president/institutional-advisory-council/>)). President Ghan asked if there were any questions or comments. Richard Stokes said he wanted to recognize publicly John Kinkella, who recently retired, for the fantastic job John did making Jump Start the program it is today.
5. Remarks from WNC IAC Chair Rob Hooper: Chair Hooper's remarks were brief: Hooper thanked all the members for their dedication to the IAC and their participation.
6. Remarks from WNC IAC Members: Cary Richardson shared that he had attended an event at Douglas County High School (DCHS) which was meant to prepare juniors for their senior year and the options available to them. Richardson felt the message did not get across clearly about Western Nevada College in general and Nevada Promise specifically. Chair Hooper suggested this would be an opportunity to put marketing materials together to provide to DCHS for future events. Richard Stokes added that college members are always present to represent WNC at similar events at Carson High. Rupert Ruiz suggested the Latino Cohort may be a good match for partnering with the organization called LIT.
7. Vice Chancellor for Community Colleges Update: Vice Chancellor Nate Mackinnon discussed the ongoing WNC President Search, the next joint meeting of the IAC chairs and the interest in determining how the IACs can collaborate, the newly-approved high-level strategic goals from NSHE (Access, Success, Close the Achievement Gap, Workforce and Research), and the need for IAC involvement in the discussion about how to address the needs of the workforce. Mackinnon also reviewed the status of Nevada Promise, the upcoming Community College Committee meeting and the Legislative Education Committee February 15 hearing regarding CTE.
8. Report on the last Board of Regents Community College Committee Meeting: Chair Hooper reported on the November 27, 2017 highlighting a number of items from the meeting including the advising presentations, the review of the ACCT Leadership Congress as well as the request put forth to the community colleges' presidents and IAC chairs to advise the board on what projects the board could work on to assist the community colleges.

9. Update on ROADS and formation of subcommittee: Chair Hooper provided an update on the R.O.A.D.S. program and stated the next step was to form a sub-committee to carry out the work needed to develop a strategic plan and provide support in developing a Bill Draft Request for the 2019 session of the Nevada Legislature. Chair Hooper added that in light of his recent visit to D.C. to meet with various federal agencies, federal funding could potentially be available if the program is developed and marketed well.

*10:58 a.m.: Tim Dyhr, Nick Marano and Richard Stokes left the meeting. A quorum was still present.*

10. Update on WNC Accreditation and Master Plan: Vice President of Academic and Student Affairs Scott Morrison provided a brief overview of the accreditation process and explained the importance of maintaining accreditation status. Morrison said the college is finishing up its 7-year self-study to submit to the accrediting body, Northwest Commission on Colleges and Universities (NWCCU) and an on-site evaluation team will be on campus April 4-6, 2018 to conduct its research for renewing WNC's accreditation status. President Ghan explained that WNC is in the process of updating the last Master Plan for the Carson campus which was done in 2001 to make it current and reflect the current priorities and needs of the college.
11. Update on WNC's Strategic Planning process: Bus Scharmann, who agreed to serve on WNC's Strategic Plan steering committee, said the steering committee started last August to gather input from internal and external sources regarding the 2019-2025 Strategic Plan. Scharmann added that the feedback is being utilized in a draft document that will go before the new WNC president to help shape before its completion by the end of 2018. The new strategic plan will be the roadmap for the college for the next five years.
12. Report on January 18, 2018 meeting of the Legislative Committee on Education: Mary Pierczynski reported that although she was in D.C. during this meeting, she was able to watch the video stream of the meeting after the fact. Pierczynski said Vice Chancellor Brooks reported on SB391 (Nevada Promise) during the meeting saying the initial expectation was that 4,000 would apply throughout the state, but it was over 12,000 and that 6,800 applicants made it past the second step in the process. Other NSHE-related items discussed at the meeting were: AB 522, the Nevada Teach program at UNR and the interest in dual credit to teach Math and Science; SB 19 (the dual credit bill) and the fact that all districts are offering dual credit and have an MOU with one of the community colleges. Pierczynski said the next meeting is February 15 and she will attend that meeting. Chair Hooper called for this to be a standing agenda item on the WNC IAC agenda.
13. Discussion on messaging from WNC's IAC to the Chancellor and Board of Regents: Chair Hooper explained the IAC is part of a three-way communication with the chancellor and Board of Regents, the college and the community and the Board is interested in knowing what the IAC would like the Board to consider assisting community colleges with. Chair Hooper asked for input and stated that comments could be sent to him via email as well. Bus Scharmann said his input to the Board would be that doing away with the local advisory boards was a deterrent to getting input from the various communities. Scharmann would like to see the incoming President encouraged to have local advisory boards to feed into the IAC.

14. Jump Start College Update: Vice President Morrison reviewed the history of Jump Start College, now in its fourth year with 463 enrolled in the program. Morrison explained the new Jump Start College Oversight Committee which has college-wide representation and was created to make sure the program is sustainable with a clear definition of what it means to be a part of the Jump Start College program. Bus Scharmann asked if transfer credits to schools outside of Nevada were still a barrier and Morrison explained that Jump Start College students are advised and assisted in checking up front about whether or not the schools they may be interested in will accept the credits, and there have been many successful transfers.
15. New Business: Chair Hooper reminded council members to send comments to Chair Hooper about what to put forward to the Board.
16. Public Comment: Bob Hastings commented that as a parent of a student in Dayton, had he known about Jump Start College, he probably would have pushed his son even harder to get into the program. President Ghan commented that the head of an organization interested in helping to provide housing for the homeless is providing conex boxes for welding students to work on as prototypes for low cost housing and there is the potential for this to lead to a program. A number of council members asked about the next meeting date and Deb Conrad said she would send an email out after the meeting with information about the next IAC meeting date.

Adjournment: The meeting adjourned at 11:43 a.m.

Respectfully submitted,

Deb Conrad

Handouts for this meeting can be found on the following link:  
<http://www.wnc.edu/president/institutional-advisory-council/>