

WESTERN NEVADA COLLEGE
INSTITUTIONAL ADVISORY COUNCIL MEETING

Minutes

Monday, February 22, 2016

10:00 a.m. – 12:00 p.m.

Western Nevada College – Fallon Campus

Virgil Getto Hall – Room 302

160 Campus Way

Fallon, NV 89406

Interactive video hook-up from the meeting site to:
Carson City Campus, President's Board Room

MEMBERS PRESENT:

Chet Burton, President, WNC
Rachel Dahl, Executive Director, CEDA
Jeffrey Gordon, Plant Manager, GE/Bently
Rob Hooper, Executive Director, NNDA/IAC Chair
Ricky Medina, Director, Assessment/Accountability, Carson City School District
Mary Pierczynski, Educator
Gerd Poppinga, Sr., CEO/President, Vineburg Machining (from Carson City)
Cary Richardson, COO, Miles Construction (from Carson City)
Hoyt Skabelund, CEO, Banner Churchill Hospital
Richard Stokes, Superintendent, Carson City School District

AD HOC MEMBERS PRESENT:

Dr. Sandra Sheldon, Superintendent, Churchill County School District

MEMBERS ABSENT:

Laura Ijames, Secretary, Fallon Paiute-Shoshone Tribe
Bus Scharmann, Commissioner, Churchill
Tim Dyhr, Vice President, Nevada Copper
Richard Slaby, Superintendent, Storey County School District

WNC STAFF PRESENT:

Sherry Black, Director, Fallon Campus
Deb Conrad, Assistant to the President, (Recorder)
Judith Cordia, Academic Director, Nursing/Allied Health
Mark Ghan, Vice President of Administrative and Legal Services/General Counsel
Niki Gladys, Director, Foundation/Institutional Development
Anne Hansen, Director, Information and Marketing Services
Georgia White, Academic Director, CTE
Robert Wynegar, Vice President of Academic and Student Affairs

GUESTS PRESENT:

Bob Clifford, Chair, ROCCC

Call to Order

1. Call to Order and Roll Call: Chair Rob Hooper called the meeting to order at 10:06 a.m. and asked for roll call. Roll call was taken and a quorum was not present at the start of the meeting.
2. Remarks from WNC President Chester Burton: Chet Burton asked Bob Wynegar to review the preliminary results of the fall Jump Start College program. Bob Wynegar distributed a report, reviewed the information and said that the one track where there is room for growth is the C Track which is the CTE track. Chet Burton provided the following remarks:
 - Funding for Jump Start College has various models depending on the school district, such as in Virginia City Comstock Mining provides a scholarship to all students enrolled in Jump Start College, in some school districts parents with the means to pay may split the cost with the school district and Churchill pays the full cost of tuition. One of the tenets of Jump Start College is that no student who qualifies will be excluded from enrollment due to lack of financial means.
 - WNC recently met with Tesla and received a tour of the facility. The meeting went well and Tesla will be looking for some training programs in the future.
 - WNC was awarded two of the STEM Challenge grants totaling almost \$200,000 – one for automated robotic welding primarily focused in Carson City and the other for IT training and programs in Churchill County.
 - Our regent, Bob Davidson, is not running for re-election. To date only one candidate has come forward, Sara Lafrance, and she has been meeting with various people in Carson City.
 - This year is the last year of intercollegiate athletics at WNC, however, community member Ian Hill came forward with a proposal to coach and start a club soccer program at the college which was recently announced to the public. While the intercollegiate baseball and softball teams required almost \$400,000 in direct support from the college, the club will be sponsored by ASWN and application can be made for some financial support through student fees, but there will be no direct support from the college.
 - Next week at the Board of Regents meeting Bob Wynegar will present a proposal for a new degree in business which will lead to an associate degree and will also be direct transfer to UNR.
(Bob Wynegar's report on the preliminary results of the fall Jump Start College program is available at <http://www.wnc.edu/president/advisory/advisory>)
3. Remarks from WNC IAC Chair Rob Hooper: Rob Hooper said he met with Collie Hutter, chairperson for TMCC's IAC, and TMCC's IAC members are regularly interviewing business leaders in their community and bringing the information back to the council to discuss the needs, create relevant statements and forward them to the college president and Board for review and feedback. Rob Hooper requested an agenda item be added for the next meeting to discuss how WNC's IAC can put this same practice into action. Rob Hooper also asked that each member email him with information about the area each

person is most attached to so a grid can be created to show which segments of the community are covered.

4. Public Comment: None.
5. Remarks from WNC IAC Members: Richard Stokes said he is grateful for the relationship with college and their support. Jeffery Gordon said he was pleased to see so many articles in the paper about success stories and programs over the last several months. Hoyt Skabelund said he is thinking about how he would help the college understand overall healthcare needs because he is “hospital-centric” and that if there was a way for WNC to provide one more year of practical experience for nurses, the college would be sitting on a gold mine. Mary Pierczynski said she has missed so many meetings because of State Board of Education conflicts and is happy to find much better coordination between K12 and college and university system now. Dr. Sandra Sheldon said Churchill is very willing to partner on more programs. She also said she has met with Georgia White on CTE and getting students prepared to go into final year of certification. Have met with Geo on CTE and get kids prepared to go into final year of certification. Rachel Dahl thanked Sherry Black and Georgia White and all those at the college who helped with the grant.
6. Approval of Minutes from November 12, 2015: Rob Hooper asked all members to take a minute to review the minutes from November 12, 2015. Mark Ghan announced that there is a quorum now present at this meeting. Dr. Sandra Sheldon said she was in attendance at the last meeting. Rachel Dahl motioned to approve the minutes. Jeffrey Gordon seconded the motion. **Motion carried by unanimous vote.**
7. Report on the last Board of Regents Community College Committee Meeting: Chet Burton said the last meeting was on November 20, 2015 and the next one is this Thursday at 8:30 a.m. at the System Office. He reviewed the highlights on the meeting including that the Board received a report on the dual enrollment programs in the state and Western has taken a leadership position in terms of true dual enrollment. WNC’s Jump Start College program is unique statewide. Chet Burtons said the main discussion topic was related to the CSN IAC’s proposal for naming conventions for the College of Southern Nevada – it was the first formal proposal from an IAC to the Board of Regents; the item was tabled.
8. Report on serving the needs of Tesla’s workforce: Chet Burton said this was a carry-forward from last meeting. He reported that LTCC, TMCC and representatives from WCSD and SBE attended a meeting and tour at the Tesla plant recently and all parties are in agreement to have future meetings to discuss Tesla’s training needs. Bob Wynegar added that at the board meeting prior to this, WNC did get approval for skills certification and a 30-hour certification in the advanced manufacturing area designed to work for Tesla. Chet Burton said there is quite a lot of growth coming up for Tesla as they are really only using one-ninth of their space now and will be building another space for producing components for the mass-market car.

9. Update on the Fallon campus activities and upgrades to the Fallon campus: Sherry Black gave an update on the Fallon remodel: there are three new classrooms that are fully automated, a remodeled administrative area, a beautifully remodeled library with a new academic skills center that has more collaborative spaces, a new computer lab in the Sage building with computers that contract into the tables when not needed. Sherry Black also reported that the Fallon campus has various activities under way: getting GED testing on-site, finding instructors for the IT grant, recruiting veterans now that the Veteran's Resource Center is open, preparing to host another Employability Fair and continuing to pursue an MOU with the Naval Base.
10. NSHE budget priorities for the 2017 legislative sessions and recap of January 29, 2016 special Board of Regents meeting: Chester Burton briefly explained the timeline for submitting the budget to the governor on August 2016 and said the four budget priorities as of now are: increased weighting under formula funding for CTE courses, having some sort of funding pool for new programs, expanding the Silver Stage Opportunity Grant and addressing the faculty and staff pay compression and inequity issues stemming from pay freezes in 2008.
11. Introduction of WNC plans to expand the nursing program to the rural areas of WNC's service region including Fallon: Judith Cordia distributed a proposal she submitted to Bob Wynegar and reviewed its key points covering the problems to be solved, the goals and the benefits of expansion of the Nursing and Health courses on the Fallon campus. She pointed out the key piece is the \$50-\$60,000 in funding needed for a half-time faculty position to handle the program in Fallon. Hoyt Skabelund made a motion to form an ad hoc committee of stakeholders to include Highland Manor, the county and others to be identified to look at the proposal and bring back to the next meeting ideas of how to get funding in place. Rachel Dahl seconded the motion. **Motion carried by unanimous vote.**
(Judith Cordia's proposal is available at <http://www.wnc.edu/president/advisory>)
12. Overview of the activities of the Fallon ROCCC Group: Bob Clifford provided a brief history of the Fallon ROCCC group and said the group has gone from "making a lot of noise" advocating to save the Fallon campus to supporting Western as a whole because of budget cuts. Chet Burton added that it has become a very positive partnership. While ROCCC does not want to become a more formal organization, ROCCC and IAC will start to share meeting minutes. Bob Clifford also said that ROCCC can be available to help with Board of Health or other meetings and help provide a strong presence where needed.
13. Update on the status of the Reynolds Tech Center Construction/Remodel and funding for workforce development: Georgia White distributed a view of the outside of the building from the architect and said the plan is for an open space with all portable units that can run like a manufacturing floor. Cary Richardson added that the goal is for a summer start date with 6.5 months to completion.
(Georgia White's view of the Reynolds Building is available at <http://www.wnc.edu/president/advisory>)

14. Report on WNC's recruitment for CTE programs: Bob Wynegar said that a majority of the recruiting is being done by Georgia White, but WNC also has a line under the Perkins grant for recruiting high school students and is looking at repositioning TAAACT4 funding to hire a person to make connections for CTE with non-high school students.
15. Update on High School Counselor Lunch to focus on CTE: Chet Burton said the idea for this lunch came from this group, so WNC is hosting all the high school principals and counselors in the service area to come in and tour the facilities and receive information about how the CTE programs benefit students and the state in terms of workforce development. Georgia White added that part of the CTE program is also to teach the "soft" skills such as being on time, submitting work by the deadline etc.
16. IAC Attendance Policy: Rob Hooper read the policy on attendance which, in summary, says council members who miss three consecutive regular meetings may be replaced at the discretion of the chair and the college president, although absences may be excused for good cause if notification is provided in advance. Rob Hooper reminded the group that attendance is taken at each meeting and quorums are needed.
17. New Business: Chet Burton encouraged all members to come forward with agenda items for the meetings to ensure the group is serving the needs of the community and due to open meeting law, items for discussion or action must be on the agenda. Chet Burton also proposed an agenda item to receive a report from Dr. Medina and Cathy Fulkerson addressing how progress can be measured through joint metrics between the high school and the college and then create a pilot program with Carson City that will eventually roll out to the other school districts. Dr. Sandra Sheldon said another future agenda item is to look at ways that WNC might fit in to the newly approved alternate routes to attaining teaching certificates.
18. Public Comment: Bob Wynegar said the Board passed a policy in June to create a path for students, no matter how low they place in Math and English, to get through their first credit level Math and English course within the first year. Bob Wynegar also added that if a student in their senior year takes the ACT and is enrolled in Math and English, credit level course placement is guaranteed.

Adjournment: The meeting adjourned at 12:16 p.m.

Respectfully submitted,

Deb Conrad

Handouts for this meeting can be found on the following link:

<http://www.wnc.edu/president/advisory>