



Western Nevada College

HOW TO SIGN UP FOR A PAYMENT PLAN

The screenshot shows the Oracle Student Center interface for Michael's Student Center. The page is divided into several sections:

- Academics:** Includes a search bar, a table for "This Week's Schedule", and links for "weekly schedule" and "enrollment shopping cart".
- Finances:** Contains "My Account" information, an "Account Summary" showing a balance of 637.75, and a blue button labeled "Enroll in Payment Plan" with a right-pointing arrow. A red arrow points to this button.
- Personal Information:** Includes "Contact Information" and a search bar.
- Communication Center:** Shows "No Pending Messages" and "No Holds".
- To Do List:** Shows "No To Do's".
- Enrollment Dates:** Provides information about the 2011 Fall Regular Academic session starting on April 4, 2011.
- Third Party Release:** Includes a link to "Manage Third Party Releases".

From the Student Center, select "Enroll in a Payment Plan" and click on the blue arrow button.

ORACLE

Menu

Search:

Michael [redacted] go to ...

Account Inquiry Electronic Payments/Purchases Account Services

Enroll in Payment Plan

1. Select Payment Plan

You are eligible to enroll in the following payment plans. You will need to follow the 4-step process for each payment plan you elect to enroll in.

Payment Plans	Maximum Amount	Number of Installments	First Due Date
Fall 2011 3 pay payment plan This is a 3 installment payment plan with due dates of 8/12, 9/12, and 10/12/2011. If you sign up for this plan after the initial due date of 8/12, you must make payment immediately since your charges are past due. If you fail to pay your first installment by the due date, your enrollment will be canceled. Additionally if you fail to pay the second or third installment, a late fee of 10% will be assessed to your account.	637.75	3	08/12/2011

Current used is US Dollar.

CANCEL NEXT

Account Inquiry Electronic Payments/purchases Account Services

go to ...

This screen explains the terms and payment dates. The student will need to select the payment plan and then click on “Next”.

Students are only eligible if they have a balance of \$480 which is the equivalent of being enrolled in 6 credits.

ORACLE

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Campus Community
Records and Enrollment
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Student Financials
Contributor Relations
Set Up SACR
Tree Manager
Reporting Tools
PeopleTools
Change My Password

Michael [redacted] go to ...

Account Inquiry Electronic Payments/Purchases Account Services

Enroll in Payment Plan

2. Review Installments

You have selected Fall 2011 3 pay payment plan.

This is a 3 installment payment plan with due dates of 8/12, 9/12, and 10/12/2011. If you sign up for this plan after the initial due date of 8/12, you must make payment immediately since your charges are past due. If you fail to pay your first installment by the due date, your enrollment will be canceled. Additionally if you fail to pay the second or third installment, a late fee of 10% will be assessed to your account.

Plan Amount:	637.75
Number of Installments:	3

Installment Schedule		
Due Date	Installment	
08/12/2011		212.59
09/12/2011		212.58
10/12/2011		212.58
Total		637.75

Currency used is US Dollar.

Important: If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced.

CANCEL PREVIOUS NEXT

Account Inquiry Electronic Payments/purchases Account Services

go to ...

This screen displays the amounts due and dates that they are due. Student will need to review this information and select "Next".

Student Center - Windows Internet Explorer

https://css-hst.dhr.nevada.edu/bsp/sscsst/EMPLOYEE/HRMS/CSA_LEARNER_SERVICES.SSS_STUDENT_CENTER.GBL?PORTALPARAM_PTCNAV=HC_SSS_STUDENT_CENTER&EOPP_SCNode=HRMS&EOPP_SCPortal=EMPLOYEE&EOPP_SC...

File Edit View Favorites Tools Help

Search: []

Menu

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Michael [REDACTED] go to ...

Account Inquiry Electronic Payments/Purchases Account Services

Enroll in Payment Plan

3. Agreement

Please examine the terms of the payment plan carefully before enrolling in the plan.

Fall 2011 3 pay payment plan

You are about to enroll in Fall 2011 3 pay payment plan.

This is a 3 installment payment plan with due dates of 8/12, 9/12, and 10/12/2011. If you sign up for this plan after the initial due date of 8/12, you must make payment immediately since your charges are past due. If you fail to pay your first installment by the due date, your enrollment will be canceled. Additionally if you fail to pay the second or third installment, a late fee of 10% will be assessed to your account.

Plan Amount: 637.75

Number of Installments: 3

Due Date	Installment	
08/12/2011		212.59
09/12/2011		212.58
10/12/2011		212.58
Total		637.75

Currency used is US Dollar.

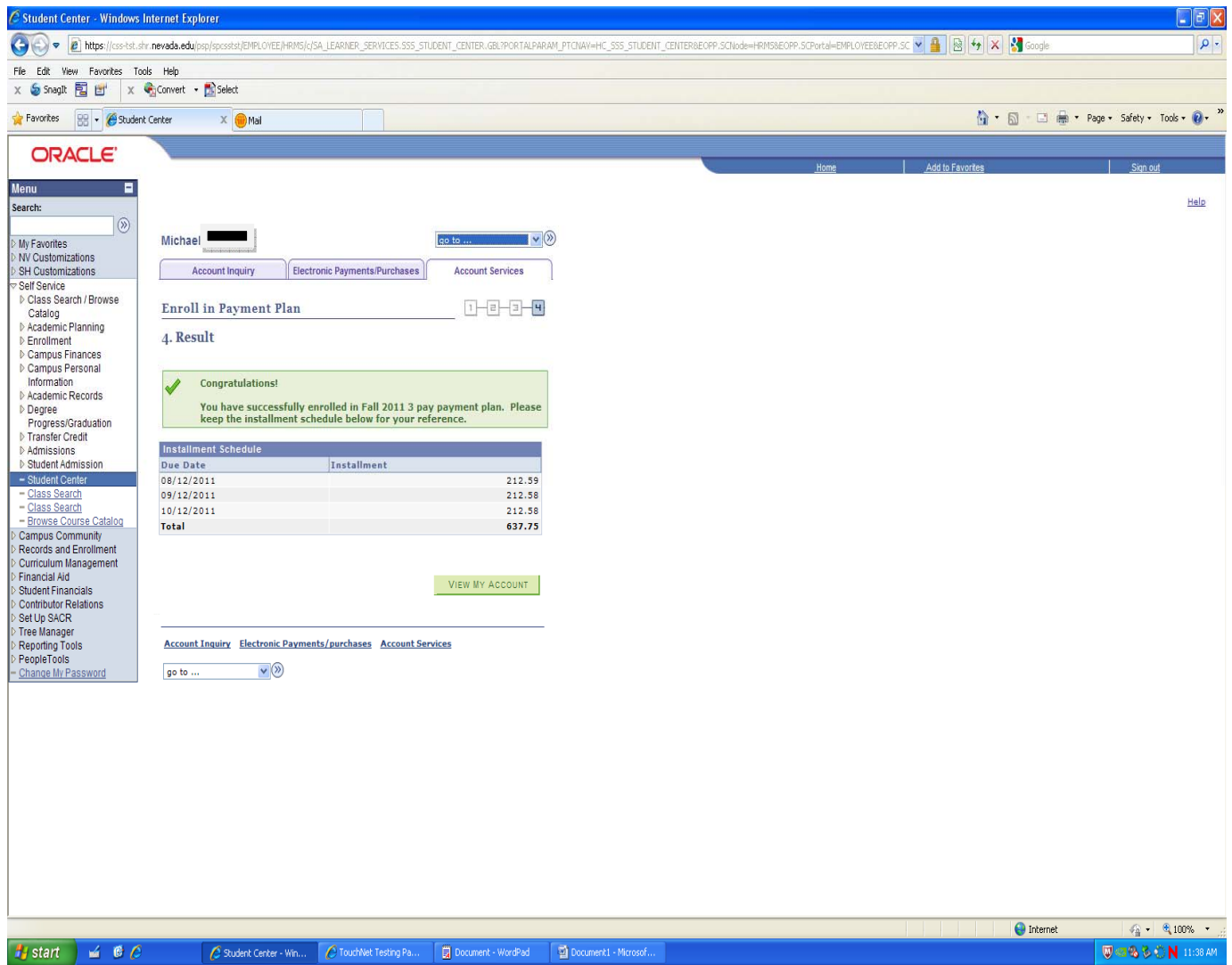
Important: If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced.

I agree to the installment schedule listed above. If I default on any installments, I understand that full amount may be due immediately and a hold will be placed on my account.

The agreement is dated: 04/04/2011 Yes, I have read the agreement

CANCEL PREVIOUS ENROLL

This screen requires students to check the box that states “Yes, I have read the agreement” and then they must select “Enroll”.



Upon successful enrollment into the plan, they will get a box that says “Congratulations”. The student can now proceed to making a payment or on to other areas of their student center.