



Western Nevada College  
**FOUNDATION**

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WNCF BOARD OF TRUSTEES  
QUARTERLY MEETING SUMMARY  
WESTERN NEVADA COLLEGE  
CARSON CITY, NV  
FRIDAY, February 10, 2017  
8:00 AM – 10:00 AM

Board Members Present: Amy Clemens                      Sean Davison  
   Kerstin Plemel                      Kathy Halbardier-Huber  
   Michelle Ketten                      Robert Ramsdel  
   Larry Goodnight

Board Members Present Via phone:  
   Carol McIntosh                      Lisa Granahan

WNC Staff Present:                      Chet Burton                      Niki Gladys

Guests Present:                      George Taylor - Open Meeting Law Expert  
   Kevin Burns – Director of Veterans Resource Center

Board Members Absent: Tara Alto                      Jamie De Vega  
   Darcy Houghton                      Daphne DeLeon  
   Rochelle Tisdale                      Cheri Glockner

**1. Introductions and Welcome (Amy Clemens)**

- a. Amy Clemens called the meeting to order at 8:05 AM.

**2. Public Comment**

- a. Ms. Clemens opened up the meeting to public comments. No public comments were made.

**3. Open Meeting Law (George Taylor)**

George Taylor introduced himself and provided an overview of recent case law examples of public information and how it pertains to Open Meeting Laws. Mr. Taylor also summarized Nevada Open Meeting Law and the definition of a public body. The board agrees that the Foundation meets the requirements of being a public body and therefore subject to the Open Meeting Laws due to the charter under the Board of Regents. Mr. Taylor reminded the Board that the open meeting law is only applicable when there is a quorum.

#### **4. November 18, 2016 Board Meeting Minutes Approval**

Amy Clemens presented the November 18, 2016 Board meeting minutes. Sean Davison motioned to approve the minutes as written, Larry Goodnight seconded the motion. The motion passed unanimously.

#### **5. Finance Committee Report (Sean Davison)**

Mr. Davison provided a year-to-date summary of the financials which included an update on the investment accounts.

Mr. Davison also advised the Board that the recommendation from Pangborn & Co. to change the method of revenue recognition was delayed and will be completed at a later date.

Mr. Goodnight advised the board that Mark Melrose requested that the Fallon campus be represented and more involved with the Foundation. Ms. Gladys added that Rochelle Tisdale, a WNC Foundation board member, is serving as a representative of the Fallon community.

#### **6. Executive Committee Report (Amy Clemens)**

Ms. Clemens introduced the Calendar of Events for the 2017-2018 year and provided a handout of the upcoming events.

- a. Ms. Gladys provided an update on the upcoming March scholarship celebration. Ms. Gladys advised the board that GNCU has agreed to sponsor the event and that additional donations are needed.
- b. Ms. Clemens discussed using the WNC observatory for events as a fundraising opportunity.

#### **7. President Burton's College Update (Chet Burton)**

Chet Burton addressed the Board and provided an update on WNC ("the college") which included an update on the budget discussions and projects going on at the college. Mr. Burton also updated the Board on upcoming projects including plans for building an on campus dorm. He suggested the Board consider a naming opportunity as a potential fund-raising idea.

- a. Mr. Burton also advised the Board that another upcoming project that could require Foundation support is the potential library remodel which would transform the library into a resource center.
- b. Mr. Burton advised the Board that nearly 100 high school students will receive an Associate's degree this May as part of the Jump Start College Program.
- c. Mr. Burton advised the group that a coin will be minted at the NW Territorial Mint and given to each graduate at this year's commencement and that a sponsor is still needed.
- d. President Burton requested that the Executive Committee consider additional compensation for Niki Gladys as her position as Foundation Director is the only fully state-funded college foundation position in the state.

**8. Veterans Resource Center Update (Kevin Burns)**

Niki Gladys introduced Kevin Burns, Director of the Veterans Resource Center, to the Board. Mr. Burns provided a summary of the Veterans Resource Center.

Mr. Burns also provided an update on the Warm Springs Prison program.

Ms. Clemens asked Mr. Burns what the Foundation can do to support the Veterans Resources center. Mr. Burns asked for continuity of the Resource Center, reminding the group that funding is needed for future endeavors.

The funding needs of the Veterans Resource center include coverage of the Director's salary which is currently funded by a grant which runs out in a year, putting the program at risk. Funding through a private donor or a new grant-request is very much needed.

**9. Approve and Welcome New Board Member (Amy Clemens)**

Amy Clemens introduced Robert Ramsdell as a new Board member. Ms. Huber moved to approve Robert Ramsdell to the Board Ms. Ketten seconded the motion. The Board unanimously approved the addition of Robert Ramsdell to the Foundation Board as a Board member.

Ms. Gladys recommended that Dorothy Ramsdell become an honorary Board member. Kathy Huber motioned to support the recommendation and Michelle Ketten seconded the motion. The motion was unanimously approved Dorothy Ramsdell as an honorary Board member.

**10. Calendar of events (Niki Gladys)**

Ms. Gladys advised the Board that a portion of the Golf Tournament funds were designated for workforce development and the event doubled in revenue from prior year. Ms. Gladys advised

that funds from the tournament were used to assist six Silver Stage High School students participating in the Jump Start College CTE program who could not afford to move onto the next semester. Mr. Burton advised the Board that two of the students testified in front of the Education Committee and provided a very powerful testimony.

#### **11. Scholarship Update**

Ms. Gladys provided an update that nearly half of all scholarship applicants were awarded scholarships in the prior year. She suggested that driving an increase in scholarship applications was critical in increasing the impact of the Foundation Scholarship Program. Ms. Gladys advised the Board that there were 300 applicants currently, which was an increase of 50% over prior year at that same time. She described the marketing campaign which was developed to deliver additional applicants.

Ms. Gladys provided a summary of total scholarships awarded in prior years and indicated that the scholarship funding was up 25% over the prior year.

Ms. Gladys provided an update on an opportunity presented by Apricot Lane (Star Zappa) to create a ladies-night fashion show as a fundraiser.

#### **12. New Business**

Larry Goodnight suggested the Board consider creating an alumni association and volunteered to be Committee Chair.

Ms. Clemens opened up the meeting to public comments. No public comments were made.

The meeting was adjourned at 10:07 a.m. The next WNC Quarterly meeting is scheduled for: Friday May 12, 2017, 8:00 AM-10:00 AM at a location to be determined.