



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

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ASWN Meeting Minutes	DATE: 5/17/23	LOCATION: Dini 105
Members Present	Officers: President Suzanna Stankute, Vice President Gisela Munoz, Treasurer Benny Buchanan, Secretary Aylin Aguilar Senator: Jordany Averalo, Alyssa Butler, Ibis Hood, Logan McAlister, Catalina Wilson Representative: Sherlyn Vasquez, Lahaina Estomin Advisor: Heather Rikalo	
Members Missing	None	
Guests	None	

Agenda Topic	Call to order
Action Taken	Meeting was called to order at 3:12 PM
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none">All ASWN Members are present

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A

Comments/Information	No public comment was given
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Agenda Topic	Approval of Minutes for 5/3/23 Meeting
Action Taken	<ul style="list-style-type: none"> • Motion: Senator Hood • Second: Senator Butler • Motion passes: 5-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Approval of Minutes for 5/10/23
Action Taken	<ul style="list-style-type: none"> • Motion: Senator Butler • Second: Senator McAlister • Motion passes: 5-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Nursing Pinning Ceremony (Advisor Rikalo)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • The Nursing Pinning Ceremony is this Friday, from 4 PM to 6 PM, at the community center. • Advisor Rikalo needs a list of who will be attending and volunteering from ASWN. • ASWN Members will be picking up chairs and tables as well as cleaning up decorations.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • Q & A's: <ul style="list-style-type: none"> ○ Q: Are ASWN Members meeting at the community center at around 3:30 PM until 7 PM? ○ A: Please arrive at around 3:45 PM. Clean up should take no longer than an hour.

Agenda Topic	Treasurer's Report (Treasurer Buchanan)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Current Balance in Student Government General account is \$5,401.92

	<ul style="list-style-type: none"> Expenses for De-Stress Fest need to be added onto the spreadsheet. Other items that were encumbered in the budget include the funds for the ASWN Scholarships, Planners, and the Alumni Shirts.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> De-stress Fest was last week, May 8th through the 11th. Senators discussed a couple of events and the turnouts for them. <ul style="list-style-type: none"> Breakfast cart: <ul style="list-style-type: none"> Senator Butler mentioned the Breakfast cart was not as popular since there were not a lot of students on campus at the time of the event. <ul style="list-style-type: none"> It was at around 8:30 when Senator Butler walked around the campus with the cart. Secretary Aguilar also stated that some students were reserved when offered snacks from the cart. Senator Butler discussed with Secretary Aguilar in regards to taking Student Workers into consideration for the cart next time. Advisor Rikalo added on by explaining how a few years ago, ASWN set up tables at the front of the Bristlecone building to hand out snacks. Evening events: <ul style="list-style-type: none"> An instructor reached out to Advisor Rikalo concerning hosting evening events so students who attend evening classes are able to participate in the De-Stress Fest. ASWN has organized and executed events for the evening. <ul style="list-style-type: none"> For instance, evening pancakes were popular this year. It is important for ASWN Members to pay attention to what times students are more likely to come to the events planned out. <ul style="list-style-type: none"> Need to take notes for future events.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> Senator Wilson stated that the lunch special, Tamales, was the most popular event so far, as it was the first event to reach 100 attendees. <ul style="list-style-type: none"> Senator Wilson also suggested having a sign on the breakfast cart for next time. For next time, would a set schedule work better with the breakfast cart? Q & A's: <ul style="list-style-type: none"> Q: Where did the breakfast cart go on the campus?

	<ul style="list-style-type: none"> ○ A: The main part of the campus. ○ Q: How did the Suicide Prevention Network Jars event go? ○ A: The event was a success, both representatives from the network were very engaging with the students, which brought in more attendees.
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Agenda Topic	Programming Board Update (Vice President Munoz)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> ● No updates at this time
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion
Summary of Discussion	<ul style="list-style-type: none"> ● Auxiliary Committee: <ul style="list-style-type: none"> ○ Committee met for the last time for this semester earlier in the month. ○ The Food Market in the Aspen Building will be shut down for the summer. ● Budget Committee: <ul style="list-style-type: none"> ○ In the last meeting, the committee members discussed college development in terms of employees. ○ The first floor of the Cedar Building has been under construction. ○ The Dini Student Center and Library have been having major issues with ant infestations, air conditioning, and plumbing. <ul style="list-style-type: none"> ■ Good news is that the gym and the lactation room might get a new floor. ■ The ASWN room is receiving new chairs. ● College Council: <ul style="list-style-type: none"> ○ A few of the annual fundraising events for the college are in the works. <ul style="list-style-type: none"> ■ For instance, the Reach for the Stars and Golf event is in the planning phase. ○ Some of the policies that were passed through ASWN were passed in this committee. ● Curriculum Committee: No updates ● Health Campus Committee: No updates
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> ● Q & A's: <ul style="list-style-type: none"> ○ Q: There have been numerous students who have had issues with the vending machine in the Student Center. What can students do if they have an issue?

	<ul style="list-style-type: none"> ○ A: There is a sign on the vending machine that has directions on what students can do if they run into an issue. It states that if there are issues occurring to call the number listed. They can also let the front desk or Advisor Rikalo be made aware of the issue. Advisor Rikalo will then inform the Auxiliary Committee about the issue. If there is an issue, please speak up on it. The owner is a small business owner who has been very attentive and wants to fix any issues. He has gone above and beyond for this college.
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Agenda Topic	Club Reports
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> ● WNC Geology Club: No updates ● NSNA: <ul style="list-style-type: none"> ○ Club members will be helping the Second Year Nursing Club sell roses and water at the commencement ceremony. ● Second Year Nursing Club: <ul style="list-style-type: none"> ○ Will be having their Pinning Ceremony this Friday. ● The Nerd Herd: <ul style="list-style-type: none"> ○ Club members who are graduating have received their club cords. ● WNC Games Club: None ● ASL Club: Last Silent Dinner will be this Thursday. ● All Booked Book Club: No updates
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Officers Report (President Stankute)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> ● President Stankute would like to collect any photos taken in club events because she is planning to post them on the ASWN Instagram page. ● The ASWN room will be getting a new paint job. ● Members will be working until the end of the month. ● Utilizing the clicker to count how many students attended was a great idea. ● De-stress fest was really great. <ul style="list-style-type: none"> ○ Just Dance was a popular event. ● The last two weeks of July are mandatory training days. <ul style="list-style-type: none"> ○ In August, members can work up to 28 hours a week. ○ Those who are taking summer courses can only work up to 20 hours a week.
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> ● N/A

Comments/Information	<ul style="list-style-type: none"> • Q & A's: <ul style="list-style-type: none"> ○ Q: So ASWN Members will not be working all summer? ○ A: Correct, only the last two weeks of July.
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Agenda Topic	ASWN Advisor Report
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • Advisor Rikalo has requested for a Canon Printer to use for advertising events organized by the ASWN group. • ASWN will have a process for creating posters and then another process for approving the designs of the posters. <ul style="list-style-type: none"> ○ The reason for the processes is because the printer is very expensive. • ASWN Members are going to plan ahead of time to have posters ready for approval from Advisor Rikalo. • The printer paper for these posters might have a peel and stick to it, which will be easier to hang up posters without having to damage the walls. • The Carson Graduation Commencement Ceremony is on Monday. <ul style="list-style-type: none"> ○ Four ASWN Members will not be helping for this event since they are graduating. ○ For the Fallon Commencement Ceremony, majority of ASWN Members will be meeting with Advisor Rikalo to help out with the event. <ul style="list-style-type: none"> ■ Members will be directing graduates around the area, some will be handing out programs, and handing out shirts after the ceremony. • A couple of food events did not have supplies like plates, so ASWN Members need to communicate better amongst themselves and to Advisor Rikalo to make sure all essentials are stocked and full.
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • N/A
Comments/Information	<ul style="list-style-type: none"> • Q & A's: <ul style="list-style-type: none"> ○ Q: Would getting a new printer mean that a specific senator or officer would be assigned to design the posters? ○ A: No, no one will be assigned to design the posters since making posters is a team effort.

Agenda Topic	Old Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment was given

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned at 4:24 PM
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None