



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

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ASWN Meeting Minutes	DATE: 5/13/24	LOCATION: Dini 105
Members Present	Officers: President Suzanna Stankute, Vice President Alyssa Butler, Treasurer Benny Buchanan, Secretary Catalina Wilson Senators: Jordany Arevalo, Sherlyn Vasquez, Logan McAlister, Addison Hopkins, Lahaina Estomin, Elena Salas Representatives: Advisors: Heather Rikalo	
Members Missing	All members are present.	
Guests	Karyn Knecht	

Agenda Topic	Call Meeting to Order
Action Taken	Meeting was called to order at 2:26 pm.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	All ASWN members are present.

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment was given.

Agenda Topic	Approval of Minutes for 4/29/2024 Meeting
Action Taken	Motion: Senator Estomin Second: Senator McAlister 6-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Updates
Action Taken	Information/Discussion Only
Summary of Discussion	- Rachel Schneider reached out and if you are graduating and would like to submit a video for graduation you can email her it.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Treasurer's Report (Benny Buchanan)
Action Taken	Information/Discussion Only
Summary of Discussion	- ASWN current balance is -\$1,275.62. - April fee distributions and Awards and Appreciation banquet ticket sales were added in. - Withdrawal of \$-27.25 of April fee distribution due to students dropping and changing classes for reimbursements.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Approval of ASWN Constitution Changes
Action Taken	Motion: Senator Hopkins Second: Senator Vasquez 6-0-0
Summary of Discussion	- Following approval from ASWN, the WNC President, and the NSHE Chancellor, this constitution goes into effect on July 1, 2024.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Budget Approval for Student Planners for 2024/2025 Academic Term
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Action Taken	Motion: Senator Vasquez Second: Senator Hopkins 6-0-0
Summary of Discussion	- Approval for up to \$5000 to be spent on Student Planners for the 2024/2025 academic term.
Assignments/Potential Agenda Items	N/A
Comments/Information	- Treasurer Buchanan: - How many planners will be bought?

Agenda Topic	Budget Approval for ASWN Scholarships for 2024/2025 Academic Term
Action Taken	Motion: Senator McAlister Second: Senator Vasquez 6-0-0
Summary of Discussion	- Approval for \$3000 to fund 2024/2025 ASWN Scholarships: \$1000 per academic year for ASWN DACA Scholarship, \$1500 per academic year for United Students of Western Nevada Scholarship (\$1000 for Carson, \$500 for Fallon), and \$500 for ASWN Rural Student Support Scholarship.
Assignments/Potential Agenda Items	N/A
Comments/Information	President Stankute: - Can we rename a scholarship?

Agenda Topic	Budget Approval for ASWN DSS Learning Disability Testing Scholarship
Action Taken	Motion: Senator Salas Second: Senator McAlister 6-0-0
Summary of Discussion	- Approval to fund the ASWN DSS Learning Disability Scholarship in the amount of \$550 to support Student Learning Disability Assessments for FY 25. This request will cover two students in the amount of \$275 each for FY25.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion Only
Summary of Discussion	Destress fest: - Day one has gone well so far. - Food for today hit 112 participants. - The stations have been doing well. - The participation so far has been high. Pie with the Presidents and Volleyball with the Vice Presidents: - There was some pie left over but overall, the event went well. - People were unaware that both the Student Body Vice President and the College Vice President were playing volleyball.

Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Committee Updates
Action Taken	Information/Discussion Only
Summary of Discussion	<p>Programming:</p> <ul style="list-style-type: none"> - Currently in Destress fest. - Preplanning for the fall semester and doing a recap of the previous semesters. <p>Student Affairs:</p> <ul style="list-style-type: none"> - Staff Appreciation: <ul style="list-style-type: none"> - May 15th Facilities <p>Awards and Appreciation:</p> <ul style="list-style-type: none"> - No updates. <p>Marketing:</p> <ul style="list-style-type: none"> - Working hard on getting posters out for events. - Will be working on flipcharts in the summer.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion Only
Summary of Discussion	<p>College Council:</p> <ul style="list-style-type: none"> - Reviewed the following: <ul style="list-style-type: none"> - i. Proposed new policy Payment Card Industry (PCI) Compliance Policy - ii. Proposed changes to the Accessibility Committee bylaws - iii. Proposed changes to the Distance Education Committee bylaws - iv. Proposed revisions to Policy 3-3-11: Distance Education Online Policy (Item was pulled) - v. Proposed revisions to Policy 3-7-1: Instructional Space Scheduling Policy <p>Distance Committee:</p> <ul style="list-style-type: none"> - Wrapped up the committee for the year. - Looking at resources to support the SUNY Rubric. <p>Auxiliary:</p> <ul style="list-style-type: none"> - Preschoolers will be graduating on May 31st. - Food trucks will not be returning. - Reach out if there are requests for food on campus. - Raising a 6% charge on all vending. - This Friday is the last day for food in the micro mart until next semester. - Bookstore will be here Thursday and Friday. - WNC items will be sold at commencement.

	<ul style="list-style-type: none"> - Regalia awareness: how to advertise to students to buy regalia. 30 packs of regalia will be sold at commencement.
Assignments/Potential Agenda Items	All of these policies need to return to the next ASWN meeting.
Comments/Information	None

Agenda Topic	Club Reports
Action Taken	Information/Discussion Only
Summary of Discussion	<p>All Booked Book Club (Karyn Knecht):</p> <ul style="list-style-type: none"> - Had a successful first meeting. - Not great turnout on the last meetings. - Lots of interest in The Nightingale, not so much in Hidden Figures. - Karyn Knecht will be returning next year and books are being decided on. - We will be doing two books next year. - Will be changing days for the meetings. - Will possibly set up a poll for dates and times as well as books people would be interested in. - Advisor Rikalo: <ul style="list-style-type: none"> - Possibly set up a table at the club fair. Changes will be made on how to advertise the clubs on Sept. 11th at 11:30-1pm. - The website will be updated with club updates. - First year experience will be the Friday before school starts. - Senator Vasquez: <ul style="list-style-type: none"> - Is there any way to help clubs advertise to students? <p>Games Club:</p> <ul style="list-style-type: none"> - Club Goals: <ul style="list-style-type: none"> - Hold consistent Club Meetings and Club Events, - To encourage inclusivity by allowing for virtual attendance at Meetings and Events, - To support all types of gaming (video, card, trivia, etc.), and - To create a welcoming and safe space for club members, including folks on Discord. - Club Activities: <ul style="list-style-type: none"> - Club Meetings were held bi-monthly, with a Zoom option. - Club Events were held every month of the school year, some with a virtual option. - Virtual-only Club Events were held. - We acquired Minecraft Realms for all platforms (console, mobile, pc). - We established a D&D campaign. - Our Discord moderators were active and present. - Club Achievements: Overall we achieved all of our goals and had a successful year. - We had 6 to 8 regularly attending or “active” club members. - We achieved 90% to 100% attendance at every Club Meeting and Club Event. - Club Leadership were playful and engaged in all meetings, events, and activities.

	<ul style="list-style-type: none"> - Discord was well maintained. Meeting and event announcements were regularly posted, virtual events were conducted via Discord, and one active club member designed several fun Discord profiles for our server (see Appendix C). - Club Challenges: Our biggest challenges were technical issues. <ul style="list-style-type: none"> - We worked with Student Life and ASWN to update the computers in the Wildcat Arena to ensure we could play multiplayer games (such as Minecraft) and to protect the privacy of personal login information and accounts. - We formulated a hybrid format for our meetings, allowing attendance via in-person and Zoom. This required us to work with WNC staff to book a Zoom-capable room (Dini 201) and learn how to use the Zoom and camera technology in the room. - Activities and Events: <ul style="list-style-type: none"> - In addition to our bi-monthly Club Meetings, we conducted at least one Club Event per month (in-person or virtual) during Fall and Spring semesters, and engaged in asynchronous and/or individual gaming activities. - The Club decided that Club Meetings would be open to all WNC students but Club Events would be open only to Club Members. This was meant to encourage camaraderie and create a safe space. It worked! - Events were attended by 90% to 100% of active club members and Club Leadership (officers and Discord moderators). At each Club Event, Club Members made and donated snacks (as they wished) and the Club Advisor donated basic refreshments. - Debriefs at Club Meetings following events showed a 100% agreement that the events were fun, and suggestions for improvements were offered and implemented at future events. - In-Person Events @ the Wildcat Arena <ul style="list-style-type: none"> - October Event: Halloween Party w/Video & Card Games - November Event: Minecraft Build w/ Autumn/Thanksgiving Theme - February Event: Board Games - March Event: Gartic Phone (also via Discord) - April Event: Trivia (Kahoot) Games - May Event: Mario Kart Tournament @ the Carson City Library - Virtual Events @ Discord <ul style="list-style-type: none"> - Gartic Phone (March) - Ongoing Activities: <ul style="list-style-type: none"> - DND (final day is 5/12/24) - Minecraft Realms (final day is 5/16/24)
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Officer Report (Suzanna Stankute)
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Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - Thank you for all of your hard work this year! - Graduation is next week! - Pinning ceremony will also be on that day. - If you are leaving at the end of the semester, please have your desk cleaned out before May 31st. - If you are returning, please tidy up your desk for possible painting. - We are currently recruiting a secretary. Please go to Advisor Rikalo, President Stankute, or Secretary Wilson if you have questions.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Advisor Report
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - This week is Destress fest. - Flipcharts need to be collected by Wednesday of next week. - Commencement will be next Monday and Fallon commencement will be next Thursday. - Some ASWN members will need to be at the Carson Pavillion by 5:30am and others by 6am. - Fallon commencement has around 70 students graduating. - For both events ASWN will be handing out alumni t-shirts. - Transition meetings went well. - In July or August, we will be doing training for all ASWN members. - Training will be similar to last July. - Onboarding for the new president is in transition. - The June Board of Regents will be hosted at UNR. - September Board of Regents will be hosted at WNC. - May 22nd: 60 students coming to tour the campus. - Thank you to all the senators for all the work you did! - Thank you, Treasurer Buchanan, for returning and for all the work you have done! - Thank you to Vice President Butler for stepping into the Vice President Role and thank you for all your work. - Thank you, Secretary Wilson, for all the work you have done and for always being on time with the minutes! <ul style="list-style-type: none"> - Congratulations for stepping into the president role! - Thank you, President Stankute, for the past few years for everything you have done and all the behind the scenes and please stay in contact as well as good luck to your future. You did amazing work for ASWN!
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Old Business
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Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - Second Reading: <ul style="list-style-type: none"> - i. Proposed new policy Payment Card Industry (PCI) Compliance Policy - ii. Proposed changes to the Accessibility Committee bylaws - iii. Proposed changes to the Distance Education Committee bylaws - v. Proposed revisions to Policy 3-7-1: Instructional Space Scheduling Policy - First reading: <ul style="list-style-type: none"> - iv. Proposed revisions to Policy 3-3-11: Distance Education Online Policy - Final budget for fiscal year 24. - ASWN minutes 5/13/24.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> - Senator Vasquez "Lotion" - Senator Estomin "I would just like to say that thank you so much Miss Suzanna for doing so many things with us and being with us for a few years. We all appreciate everything you have done and I hope that just like Heather said that your journey is a good one and that you'll do great things. So thank you Suzie!" - Senator Vasquez "Suzanne Stank"

Agenda Topic	Adjournment
Action Taken	Meeting was adjourned at 3:41 pm.
Summary of Discussion	N/A

Assignments/Potential Agenda Items	N/A
Comments/Information	None