



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

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ASWN Meeting Minutes	DATE: 4/29/24	LOCATION: Dini 105
Members Present	Officers: President Suzanna Stankute, Vice President Alyssa Butler, Treasurer Benny Buchanan, Secretary Catalina Wilson Senators: Jordany Arevalo, Sherlyn Vasquez, Logan McAlister, Addison Hopkins, Elena Salas Representatives: Advisors: Heather Rikalo	
Members Missing	Senators: Lahaina Estomin	
Guests	Dr. Dalpe	

Agenda Topic	Call Meeting to Order
Action Taken	Meeting was called to order at 2:01pm.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	ASWN presents a quorum.

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment was given.

Agenda Topic	Approval of Minutes for 4/15/2024 Meeting
Action Taken	Motion: Senator Hopkins Second: Senator Salas 7-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Updates
Action Taken	Information/Discussion Only
Summary of Discussion	Dr. Dalpe <ul style="list-style-type: none"> - Commencement will be on May 20th - Fallon commencement will be May 23rd. - Currently working through the funding formula conversation. - Focusing on all priorities for the institution. - The Veteran's Walk is this week. - Pie with the President this Wednesday. - A number of people from the Corequisite Event had many compliments on how nice everyone is here and how nice the campus is.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Treasurer's Report (Benny Buchanan)
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - ASWN current balance is \$3500.02. - March and April fee distributions should be added in soon.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Budget Approval for Pie with the President Events
Action Taken	Motion: Senator Hopkins Second: Senator McAlister 5-0-0
Summary of Discussion	Up to \$500 to be spent on food and supplies.
Assignments/Potential Agenda Items	N/A

Comments/Information	None
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Agenda Topic	Budget Approval for Spring DeStress Fest Events
Action Taken	Motion: Senator Hopkins (motion to approve \$5000 with funds from ASWN account and Heather's Non-State account) Second: Senator McAlister 5-0-0
Summary of Discussion	Up to \$5000 to be spent on food and supplies.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Approval to Charter the NSNA Club for the 2023-2024 Term
Action Taken	Motion: Senator McAlister Second: Senator Hopkins 5-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion Only
Summary of Discussion	Earth Day <ul style="list-style-type: none"> - Event went decently. - Lower turnout. - Few people did attend the campus cleanup. Awards and Appreciation: <ul style="list-style-type: none"> - Event had a great turnout!
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Committee Updates
Action Taken	Information/Discussion Only
Summary of Discussion	Programming: <ul style="list-style-type: none"> - Pie with the President this Wednesday. - Destress fest is laid out for the most part. Student Affairs:

	<ul style="list-style-type: none"> - Staff Appreciation for Library and Media Services and Administrative Assistants both went well. <ul style="list-style-type: none"> - Thank you to everyone who participated. - Staff Appreciation: <ul style="list-style-type: none"> - Nursing May 7th - CDC May 9th - Facilities May 15th <p>Awards and Appreciation:</p> <ul style="list-style-type: none"> - No updates <p>Marketing:</p> <ul style="list-style-type: none"> - Pie with the President's posters completed. - Been working on signs around campus. - Thank you for helping with Staff Appreciation. - Will be working on Destress fest.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Committee Reports
Action Taken	<p>College Council (Suzanna Stankute):</p> <ul style="list-style-type: none"> - i. New institutional student fee requests (ASWN Fee) <ul style="list-style-type: none"> - Motion: Senator Hopkins - Second: Senator Salas - 5-0-0 - New institutional student fee requests (Student Life Fee) <ul style="list-style-type: none"> - Motion: Senator Vasquez - Second: Senator Arevalo - 5-0-0 - ii. Institutional Student Learning Outcomes <ul style="list-style-type: none"> - Motion: Senator McAlister - Second: Senator Vasquez - 5-0-0 - iii. Proposed revision to Policy 4-4-5: Administrative Faculty Letter Appointment Policy <ul style="list-style-type: none"> - Motion: Senator Hopkins - Second: Senator McAlister - 5-0-0 - iv. Proposed revision to Policy 7-1-1: Contracts <ul style="list-style-type: none"> - Motion: Senator Arevalo - Second: Senator Vasquez - 5-0-0 - v. Proposed revision to Policy 7-5-2: Delinquent Accounts <ul style="list-style-type: none"> - Motion: Senator Hopkins (motion is to table the policy for further review) - Second: Senator Salas - 5-0-0 - vi. Proposed revision to Policy 7-5-5: Institutional Student Fee Policy <ul style="list-style-type: none"> - Motion: Senator McAlister - Second: Senator Hopkins - 5-0-0

	<ul style="list-style-type: none"> - vii. Proposed revisions to Policy 8-2-6: Computing Services Security Incident Response <ul style="list-style-type: none"> - Motion: Senator Hopkins - Second: Senator Salas - 5-0-0
Summary of Discussion	<p>Budget Committee:</p> <ul style="list-style-type: none"> - End of year rankings: <ul style="list-style-type: none"> - Apprenticeships: \$2,800 for outreach operations - Admissions: full time AAll position \$38,419.20 - Admissions for commencement - VRC operations - Apprenticeship operations - Admin Assistant for Admissions and records - Accessibility lead faculty - Six new library positions - Institutional Devices: <ul style="list-style-type: none"> - New PC in the copy center: \$1,382.23 approved - CTE: installation of Boss Laser \$9,688 - Jw: Teletherapy/health line \$24,999 - Computing Services: Disaster recovery, backup for ransomware \$19,070. - CSD: <ul style="list-style-type: none"> - 36 applications approved, and \$33,000 awarded. - CIP: No updates - Grants: No updates - Tech Fees: <ul style="list-style-type: none"> - Current balance is \$356,369.29. - Incoming: \$355,052.00 - Outgoing: \$296,151.90 - Estimated remaining: \$212,000 - Budget: <ul style="list-style-type: none"> - Budget sweeps happening. - End of year account preparation must be completed.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Club Reports
Action Taken	Information/Discussion Only
Summary of Discussion	<p>NSNA:</p> <ul style="list-style-type: none"> - Approved charter for the club. <p>Games Club:</p> <ul style="list-style-type: none"> - Club meetings are held, in person and via Zoom, twice a month, on Fridays @ 3 to 4 pm in Dini 201. We hold in-person events in the Wildcat Arena once a month. Our Club Officers and Discord Moderators are active and regularly attend meetings and events. - April Highlights: <ul style="list-style-type: none"> - We held an in-person Kahoot trivia event on April 10th from 3-5 in the Wildcat Arena. Club members played and created

	<p>different trivia games, and snacks were provided by club members.</p> <ul style="list-style-type: none"> - We have an active DnD campaign, played virtually (via Discord) and in person. - Club members have access to club-only Minecraft Realms for both pc and console/mobile gaming - The club has made flyers to advertise meetings and events, and they have been posted on the Campus Happenings billboards. <p>- Upcoming Events:</p> <ul style="list-style-type: none"> - We will have an event during May, although the exact details are not planned. It will likely be a Mario Kart tournament, possibly held at the Carson City Library. - We will have our last meeting of the semester on April 26th at 3 pm in Dini 201. <p>Second year nursing Club:</p> <ul style="list-style-type: none"> - Won club of the year! <p>Psychology Club:</p> <ul style="list-style-type: none"> - Went to the Psychology conference.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Officer Report (Suzanna Stankute)
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - Thank you for all your work at A&A. - Great job on staff appreciation. - Thank you for all your help in HEF. - Thank you, Secretary Wilson, for coming to the presentation. - Last meeting will be on May 19th. - Last college council meeting will be this Friday. - ASWN terms end May 31st.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Advisor Report
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> - April 30th is the blood drive. - May 1st: <ul style="list-style-type: none"> - Dan will be picking up and dropping off a food order. <ul style="list-style-type: none"> - After the Veteran walk is done, ASWN needs to put the food away. - VRC annual Suicide Awareness Walk will be from 9am-12pm. - Later in the day will be Pie with the Presidents and Volleyball with the Vice Presidents

	<ul style="list-style-type: none"> - Please check the equipment and check with Dr. Dalpe and Dr. Ryan for a follow up. - May 6th: Carson Middle School tour at 11:30-12:30pm. - May 7th: ASWN transition meetings with those who are moving positions. - May 8th: WNC Employee Appreciation lunch <ul style="list-style-type: none"> - ASWN will be helping out by setting up games and setting up - Need to review Destress fest, contact Fallon on what they would like to participate in. - May 20th: <ul style="list-style-type: none"> - Carson Commencement, everyone who is not graduating will be helping out at 6am. <ul style="list-style-type: none"> - Will need the mascot as well as Senator Hopkins helping out. - The Nursing Pinning Ceremony will need ASWN members. - Both commencement and pinning ceremony will be paid. - May 22nd: Campus tour of 60 students from 1:30-4:30pm. - May 23rd: Fallon Commencement everyone will be working, President Stankute will be giving a speech. <ul style="list-style-type: none"> - Will be at a gym, need help with setup, checking people in. - Will need the mascot there as well, time is TBD. - Dress code for events: wear the blue WNC with white swoosh shirt - For tours wear WNC gear. - Please take time for yourself and your classes. - There are open positions, please recruit senators and a member for the officer position. - The Board of Regents will be on June 6-7th, at this meeting there will be NSA elections, please come if you are returning.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Old Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A

Comments/Information	None
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Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment was given.

Agenda Topic	Adjournment
Action Taken	Meeting was adjourned at 3:00pm.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None