



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

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ASWN Meeting Minutes	DATE: 4/22/2022	LOCATION: Dini 105
Members Present	Officers: , Victor Clavel, Suzanna Stankute Senators: Benny Buchanan, Josias Heredia, Gisela Munoz Leon, Barbra Hurst, Guadalupe DeSantiago Advisor: Heather Rikalo	
Members Missing	Andrea Sanchez De Loza, Ivan Ramirez	
Guests	Carol McIntosh, JW Lazzari, Rachel Schneider, Rachel Stiff, Georgia White	

Agenda Topic	Call to Order
Action Taken	Meeting was Called to Order at 9:02 AM
Summary of Discussion	Role Call was taken
Assignments/Potential Agenda Items	N/A
Comments/Information	Majority of ASWN Members present

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Rachel Schneider on Fund for the Stars
Action Taken	Information/Discussion Only
Summary of Discussion	Carol discussed the fund for the stars event.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none">Fund for the Stars is the biggest annual fundraising effort for the college.

	<ul style="list-style-type: none"> • These funds go <i>directly</i> to benefiting students and will help to build the student emergency fund up. • The goal is around \$100,000 after expenses. • They need help with the auction. They need help asking people for these auction items. There are sample letters available for us to use. • Rachel S mentioned that student artwork will be accepted. • <u>Heather's Questions:</u> Q. Do you need us to tell you who we are asking for the auction? A. Yes, we want to keep track of who says yes or no.
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Agenda Topic	Enrollment Management Committee Presentation
Action Taken	Information/Discussion Only
Summary of Discussion	JW gave a presentation on the enrollment committee, giving their updates to ASWN.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • JW stressed how enrollment management is the job of all faculty and administration. • WNC has been the only institution this semester who could report an increase in growth. • Georgia discussed how the committee established goals and is executing them. • Students are welcome to join. • <u>Benny's Questions</u> Q. How can someone get involved? A. Anyone interested can contact JW or Rebecca Bevans. • <u>Heather's Questions</u> Q. Is this a standing committee? A. They are working on that now. They want to be able to make quick decisions.

Agenda Topic	Special Fee Justification with Rachel Stiff
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> • ASWN discussed the special fee justification with Rachel Stiff.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • At the last meeting, ASWN suggested we should have an instructor come to a meeting to discuss the fees from their point of view and to answer questions. • Rachel explained that with a class like the live art, she needs to pay for both the materials and the models. • These fees have not been changed in 20+ years, hence why they seem so high.

	<ul style="list-style-type: none"> • If a student had to buy all materials themselves, it could accumulate to over \$100 and they would have things left over. • It's important to think of these classes as labs and not simply art classes. • The fees are for materials for the classroom. • Heather reminded ASWN that money cannot be carried over to the next year. • Anything under \$50 can be approved at the college level, higher amounts have to go to the regents. • <u>Victor's Questions</u> Q. Are the fees exactly the same if you were purchasing things online? A. The fees will be distributed among instructors and they will spend it however they need. As far as she can, Rachel tries to buy in bulk. With online classes, they are trying to put together kits for students Q. Why are we looking at UNR prices rather than TMCC? A. We give the same curriculum and same opportunities as a university. The quality we can get with these fees will be beneficial.
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Agenda Topic	Approval of Minutes for 4/4/2022 Meeting
Action Taken	Tabled.
Summary of Discussion	Minutes are not completed yet.
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Approval of Minutes for 4/15/2022 Meeting
Action Taken	<ul style="list-style-type: none"> • Tabled.
Summary of Discussion	<ul style="list-style-type: none"> • Minutes are not completed yet.
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Treasurer's Report (Heather Rikalo)
Action Taken	<ul style="list-style-type: none"> Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> Heather discussed the ASWN Account
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> Current account balance is \$26,328 No changes from the last meeting. Several items have been approved and are yet to be encumbered.

Agenda Topic	Budget Approval for Earth Week Events
Action Taken	<ul style="list-style-type: none"> Benny Motioned Gisela Seconded 4-0-0
Summary of Discussion	<ul style="list-style-type: none"> The Earth Week event was held on the 20th of April. About \$200 was spent on the event.
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Budget Approval for Microwave Carts
Action Taken	<ul style="list-style-type: none"> Motion: Benny Second: Josias 4-0-0
Summary of Discussion	ASWN discussed prospects on buying carts for the microwaves.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> Josias and Benny met with the shop instructor to get an estimate on a price for carts from them. It would have been far more expensive than the carts Heather had picked out. Heather located carts on Amazon to buy.

Agenda Topic	ASWN Awards and Appreciation Event Updates (Heather Rikalo and Victor Clavel)
Action Taken	Information/Discussion only
Summary of Discussion	Victor and Heather discussed the upcoming Awards and Appreciation event.
Assignments/Potential Agenda Items	N/A

Comments/Information	<ul style="list-style-type: none"> • Victor explained when and where the event will take place and how ASWN should present themselves. • This last week, ASWN members called recipients to invite them. • Once all of the recipients have been called, plaques for the awards will be made. Students can still get their awards, even if they can't attend. • We will announce the recipients on Monday. • The ASWN service award has been finalized and club of the year is in the works. • Heather is making a script. • We have the room reserved from 8am-6pm. Everyone should be here no later than 8:30. • <u>Rachel S's Questions</u> Q. Will a photographer be needed? A. Yes, we would like someone there to take photos.
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Agenda Topic	Recess
Action Taken	N/A
Summary of Discussion	A 4-minute recess was taken at 10:31 am. Resumed at 10:35
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion only
Summary of Discussion	ASWN discussed our previous and upcoming events.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • The Earth Week event was on Wednesday. • A student came and did the campus clean up with us. Other than that, we didn't have many students attend. • Nevertheless, we still did a lot in the clean-up and made some sort of an impact on our campus that way. It was a last-minute decision to do the event. • Final's week events are in the works.

Agenda Topic	Club Reports
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • Ivan's Adventure Club is chartered and on the list. They have been very active on weekends, and are planning upcoming events. • Ivan requested access to the baseball field. The infield is not available for use at this time. • LGBTQIA Alliance met on Wednesday. They had a low turnout with the advisor and 2 students.

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion and Potential Action
Summary of Discussion	Heather talked about the latest College Council Meeting. ASWN voted on 4 policies and bylaws for the college council.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • (Auxiliary) The bookstore will be on campus soon. Regalia prices have dropped significantly. • (Budget) They discussed any requests for funding. They discussed college staff development and two requests were approved. • (College council) There are 4 items up for action this meeting. The Fee Justification will be on the next agenda. <ul style="list-style-type: none"> ○ Policy 4-1-2: <ul style="list-style-type: none"> ■ Motion: Benny ■ Second: Gisela. ■ 4-0-0 ○ DEI Committee Bylaws: <ul style="list-style-type: none"> ■ Motion: benny ■ Second: Gisela ■ 4-0-0 ○ Policy 7-3-2: <ul style="list-style-type: none"> ■ Motion Benny ■ Second: Gisela ■ 4-0-0 ○ Policy 7-5-3 <ul style="list-style-type: none"> ■ Motion: Benny ■ Second: Gisela ■ 4-0-0

Agenda Topic	ASWN Advisor Report (Heather Rikalo)
Action Taken	Information/Discussion only
Summary of Discussion	Heather gave her report.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • Heather discussed our upcoming events and how we need to prepare for those larger events. • Heather requested that anyone not continuing with ASWN please let her know. We have one senator continuing and no one else.

Agenda Topic	Old Business
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	New Business
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • Add Special Fee approval.
Comments/Information	N/A

Agenda Topic	Public Comment
Action Taken	Information/Discussion only
Summary of Discussion	Lupe discussed the possibility of having food baskets in Fallon.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • Lupe explained how she has been talking with Heather and Andrea about the possibility of having food baskets in Fallon. • A budget needs to be created.

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned at 11:09 AM.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A