



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

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ASWN Meeting Minutes	DATE: 4/19/23	LOCATION: Dini 105
Members Present	Officers: President Suzanna Stankute, Vice President Gisela Munoz, Treasurer Benny Buchanan, Secretary Aylin Aguilar Senator: Jordany Averalo, Alyssa Butler, Ibis Hood, Logan McAlister, Catalina Wilson Advisor: Heather Rikalo	
Members Missing	Representative: Sherlyn Vasquez, Lahaina Estomin	
Guests	None	

Agenda Topic	Call to order
Action Taken	Meeting was called to order at 3:04 PM
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Representatives are absent excused.

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Approval of Minutes for 3/29/23
Action Taken	Tabled
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Needs Revisions.

Agenda Topic	Approval of Minutes for 4/5/23
Action Taken	Tabled
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Needs Revisions.

Agenda Topic	Approval of Minutes for 4/12/23
Action Taken	Tabled
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Needs Revisions.

Agenda Topic	Professional Development (Justin McMenomy)
Action Taken	Information/Discussion
Summary of Discussion	<ul style="list-style-type: none"> Justin McMenomy is in charge of Profession Development. He is gathering information about any interests in regards to any professional development courses/topics that ASWN might want to see scheduled. These topics are relevant for what the college wants. In the previous years, there would be a week for submitting ideas and topics. This year, it will be expanded from a week to a month for faculty and staff to submit any ideas/topics. Current requests: <ul style="list-style-type: none"> Google training - i.e Google Calendar, Docs, ect. Canvas training.

	<ul style="list-style-type: none"> ○ Currency, the college is working with the Greater Nevada Credit Union to provide training, not sure what type of training for the time being.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> ● President Stankute suggested a Canva Design Program since multiple groups use the application/website. ● Advisor Rikalo was thinking of hosting a Student Government Meet and Greet with the student body. <ul style="list-style-type: none"> ○ As well as doing a meet and greet with the student workers. ● Treasurer Buchanan agreed with President Stankute's suggestion and added on by stating that Audio and Video Software training would benefit new and up-coming art majors. <ul style="list-style-type: none"> ○ This would also benefit the WNC Experience since they want to increase student engagement through audio and video. ● <u>Q & A's:</u> <ul style="list-style-type: none"> ○ <u>Q:</u> What about creating a WorkDay training? ○ <u>A:</u> Yes, my team and I would help others with navigating through WorkDay. However, as a case-by-case situation, helping with WorkDay might have to be brought to the attention of HR or the Company.

Agenda Topic	WNC Student Needs Survey Result (Mandy Billing)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> ● In the last several years, WNC has been conducting surveys regarding students and their struggles/needs. ● This survey helps the college determine where grant money can fund based on the needs/struggles of the students. ● The most recent survey, which was conducted in Fall 2022, the student's financial situation worsened. ● The most recent survey excluded high school students for the reason being that those students are mostly likely to have their needs fulfilled by parents/guardians. ● Removing high school students from the survey gave the college a better snapshot of what college students over the age of 18 are struggling with/in.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> ● <u>Q & A's:</u> <ul style="list-style-type: none"> ○ <u>Q:</u> Do the surveys go out to both online and in-person students? ○ <u>A:</u> Yes, there is a question in the survey asking the participant if they are taking online or in-person courses. ○ <u>Q:</u> With the younger high schoolers, if they are a first-generation college student and they do not get much support from their families, is it possible for them to get the same support and results as the adult students? ○ <u>A:</u> If they are high schoolers attending WNC, they should be able to access those resources as well. The main reason why students 18 & younger are excluded from

	<p>the survey is because it takes a longer process to ask for permission from their guardians/parents to take the survey.</p> <ul style="list-style-type: none"> ○ Q: Do you think that if there is any possible way to go back to previous surveys and filter out the participants of 18 years & younger, there would be dramatic change in survey results compared to today's data results? ○ A: Having to go back and filter out that population would be difficult to do. There are a number of indicators that are tied to those questions, so it would be a very tedious process. The question about student age is the demographic question, which comes up at the end of the survey. ○ Q: Moving forward, are we going to continue to remove the 18 years & younger demographics from the surveys? ○ A: Yes, especially because of the permission needed from the parents/guardians.
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Agenda Topic	ASWN Scholarship Qualification Requirements (Foundation Office)
Action Taken	Tabled
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Will be discussed at the next meeting.

Agenda Topic	Treasurer's Report (Treasurer Buchanan)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • No new budget items added to the account. • Current balance: \$19,121.83.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Proposal to Change the ASWN Scholarship Qualification Requirements
Action Taken	Tabled
Summary of Discussion	<ul style="list-style-type: none"> • Change all ASWN Scholarships Requirements from 12+ credits per semester to 6+ credits per semester.
Assignments/Potential Agenda Items	N/A
Comments/Information	Will be discussed at the next meeting.

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Earth Day Event: <ul style="list-style-type: none"> ○ Events were a success. ○ The dirt worm cups were amazing.
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Programming Board Update (Vice President Munoz)
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No update

Agenda Topic	Awards & Appreciations Banquet Update (Advisor Rikalo)
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No updates

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Auxiliary Committee: No updates. • Budget Committee: No updates. • College Council: <ul style="list-style-type: none"> ○ Planning to do a WNC Wellness Day for Faculty and Staff, including student workers. <ul style="list-style-type: none"> ■ They are planning on bringing in dogs. ○ Proposed Revisions <ul style="list-style-type: none"> ■ 2-1-1: Research <ul style="list-style-type: none"> • Clean up, name and wording changes. ■ 2-2-1: Evaluation by Students <ul style="list-style-type: none"> • Name change, department change • Change in how surveys will be distributed. • Online instead of paper. ■ 8-2-1: Computer Lab Use

	<ul style="list-style-type: none"> • Policy change would make labs more available. • Would allow NSHE students from other campuses to use computer labs (i.e UNR, TMCC, etc). ■ 8-3-1: Email <ul style="list-style-type: none"> • Basic clean-up • Curriculum Committee: No updates. • Health Campus Committee: No updates.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Club Reports
Action Taken	<ul style="list-style-type: none"> • WNC Geology Club: No updates. • ISA: No updates. • NSNA: <ul style="list-style-type: none"> ○ Will be fundraising by selling water and roses at graduation. • Second Year Nursing Club: No updates. • The Nerd Herd: <ul style="list-style-type: none"> ○ Having a bake sale for next week. • ASL Club: No updates • All Booked Book Club: <ul style="list-style-type: none"> ○ Last meeting will be next Wednesday. ○ Previous meeting, members decided on a summer reading book.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Officer Report (President Stankute)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • ASWN will be hosting the Awards & Appreciation Banquet. <ul style="list-style-type: none"> ○ A major event. ○ Thank you ASWN and others for assisting in the planning.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Advisor Report
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Same report as President Stankute's report.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Old Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	Invite WNC Foundation to the next meeting.
Comments/Information	None

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned at 3:50 PM
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None