



WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

775-445-3323 • aswn@wnc.edu

ASWN Meeting Minutes	DATE: 3/29/23	LOCATION: Dini 105
Members Present	Officers: President Suzanna Stankute, Vice President Gisela Munoz, Treasurer Benny Buchanan, Secretary Aylin Aguilar Senator: Jordany Arevalo, Alyssa Butler, Ibis Hood, Mario Meza Advisor: Heather Rikalo	
Members Missing	Senator: Logan McAlister (Excused Absence) Representatives: Sherlyn Vasquez (Excused Absence)	
Guests	Josh Fleming, Coral Lopez	

Agenda Topic	Call to order
Action Taken	Meeting was called to order at 3:03 PM
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Majority of ASWN Members are present.

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment

Agenda Topic	WNC College Committee Report (Coral Lopez)
--------------	--

Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"> College Council: <ul style="list-style-type: none"> Student Course Fee Requests FY25 <ul style="list-style-type: none"> Coral Lopez is the Chief Financial Officer at WNC. Coral presented the proposed special course fees for FY25. Faculty are able to submit fee requests for their courses if needed. Certain courses in CTE will possibly have a fee increase to support equipment and for space needed. Fee increase \$50 and under do not need approval from the Board. Fee increases worth more than \$50 need to be approved by the Board. If fee requests are approved, fees of \$50 or less will begin Fall of 2023. Fee increase of more than \$50 will begin in Fiscal Year 2025.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> ASWN members agreed to discuss the Budget Committee first since Coral arrived early. ASWN members will return to the College Committee Reports later in the meeting. If ASWN Members have any questions regarding Student Course Fee Requests for FY25, questions will be referred to Dr. Daple.

Agenda Topic	WNC Experience (Josh)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> Josh Fleming has been a professor since 2004 and created the WNC Experience on Canvas during COVID-19, along with other college members. Every student is enrolled in the WNC Experience There was more engagement when the WNC Experience started, however, engagement has decreased since. <ul style="list-style-type: none"> First two weeks of a new semester, there is engagement, but then decreases. Josh proposed the idea of having ASWN students operate the WNC Experience on Canvas. <ul style="list-style-type: none"> For instance, having clubs interact or involving ASWN Members.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> Senator Butler showed interest in working with Josh Fleming for more student engagement. Senator Hood agrees with Josh about getting more students involved with operating WNC Experience.

Agenda Topic	Approval of Minutes for 3/15/23
---------------------	---------------------------------

Action Taken	<ul style="list-style-type: none"> • Motion: Senator Butler • Second: Senator Hood • Motion passes: 5-0-0
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Treasurer's Report (Treasurer Buchanan)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Heather has added encumbered expenses on the account spreadsheet. <ul style="list-style-type: none"> ◦ This includes expenses from Valentine's Day, Pizza with the Police, and Awards & Appreciation. • Current balance is \$19,149.70
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Approval of WNC Games Club Constitution
Action Taken	<ul style="list-style-type: none"> • Motion: Senator Hood • Second: Senator Meza • Motion Passes: 5-0-0
Summary of Discussion	<ul style="list-style-type: none"> • Games Club has worked revisions for the constitution. • The Constitution is updated.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Budget Approval for St. Patrick's Day Event
Action Taken	<ul style="list-style-type: none"> • Motion: Senator Hood • Second: Senator Arevalo • Motion passes: 5-0-0
Summary of Discussion	<ul style="list-style-type: none"> • Budget approval for up to \$500 to be spent on food and supplies for events. • Event was on March 16, 2023.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Budget Approval for March Madness Event
---------------------	---

Action Taken	<ul style="list-style-type: none"> • Motion: Senator Meza • Budget: Senator Wilson • Motion passes: 5-0-0
Summary of Discussion	<ul style="list-style-type: none"> • Budget approval for up to \$800. • Budget money will be used for wings from Wing Stop and other activities.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> • Veterans Resource Center has reached out to ASWN for assistance with their Easter Event they are currently planning.

Agenda Topic	ASWN Events Update
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Suicide Prevention Lunch and Learn: <ul style="list-style-type: none"> ◦ Will be held every Wednesday between March 29 and April 12, in the Diversity Center, located in the Student Center. • St. Patrick's Day: <ul style="list-style-type: none"> ◦ Went very well, having the scavenger hunt end before 11 AM-12 PM ◦ There was a significant amount of people following the ASWN government Instagram account.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Programming Board Update (Vice President Munoz)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • No updates because the last meeting was canceled.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Awards and Appreciation Banquet Update (Advisor Rikalo)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Advisor Rikalo gave an overview of Awards and Appreciation. • Email has been sent out for ASWN members to vote for awards. • Majority of awards have been ordered. • A couple of invitations need to be sent out.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	WNC College Committee Reports
Action Taken	<ul style="list-style-type: none"> ● Policy 7-3-4: Account Administration <ul style="list-style-type: none"> ○ Revisions ○ Motion: Senator Butler ○ Second: Senator Arevalo ○ Motion passes: 5-0-0 ● Policy 7-5-4: Fee Refund <ul style="list-style-type: none"> ○ Revisions ○ Motion: Senator Butler ○ Second: Senator Hood ○ Motion passes: 5-0-0 ● Policy 7-8-1: Audit Response Requirements <ul style="list-style-type: none"> ○ Motion: Senator Meza ○ Second: Senator Butler ○ Motion passes: 5-0-0
Summary of Discussion	<ul style="list-style-type: none"> ● Auxiliary Committee: No update ● Budget Committee: No Update ● College Council: <ul style="list-style-type: none"> ○ Policy 4-3-2: Recruitment Guidelines for Classified Staff <ul style="list-style-type: none"> ■ Revisions ○ Policy 4-5-1-2: Hiring Academic & Administrative Faculty <ul style="list-style-type: none"> ■ Revisions ○ Policy 7-6-1: Computer Loan <ul style="list-style-type: none"> ■ Proposed retirement of policy. ■ Faculty and Staff were able to take out a loan to purchase a computer. ○ Policy 10-1-3: Parking Regulation <ul style="list-style-type: none"> ■ Housekeeping ○ Student Course Fee Requests FY25: <ul style="list-style-type: none"> ■ Discussed with Coral Lopez, mentioned above. ○ Policy 7-3-4: Account Administration <ul style="list-style-type: none"> ■ Revisions ○ Policy 7-5-4: Fee Refund <ul style="list-style-type: none"> ■ Revisions ○ Policy 7-8-1: Audit Response Requirements <ul style="list-style-type: none"> ■ Revisions ● Curriculum Committee: No update ● Health Campus: Planning to do an Employee Mental Health Day for Mental Health Month. <ul style="list-style-type: none"> ○ Possible assistance from ASWN for Employee Mental Health Day ○ Currently working on and promoting the blood drive.
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> ● None

Agenda Topic	Club Reports
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> ● WNC Geology Club: Next meeting will possibly be within the next two weeks.

	<ul style="list-style-type: none"> • National Student Nurses' Association (NSNA): No update • Nerd Herd: Currently planning on future events. <ul style="list-style-type: none"> ◦ Possible event this week was moved to next week, April 6th, for more timing. ◦ Bake Sale and Open House: April 27, 2023 • Games Club: Constitution has been approved. <ul style="list-style-type: none"> ◦ Past Monday, there was a Smash Bros tournament and it was a success. • American Sign Language (ASL): Possible silent dinner either this week or next week. <ul style="list-style-type: none"> ◦ Legislative Day is Apr 10, 2023. ◦ President Stankute encourages ASWN members to attend. • Book Club: Recently had a meeting. <ul style="list-style-type: none"> ◦ New book for the month of April: "The Midnight Library" by Matt Haig.
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	ASWN Officer Report (President Stankute)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • The First Officer's meeting was this past Monday. • ASWN has received the NSHE Resolution and Senator Wilson has agreed to sponsor the resolution. • Discussion regarding a Mental Health Resolution is in the works. • Officers discussed starting up a club or past clubs.
Assignments/Potential Agenda Items	N/A
Comments/Information	<p><u>Q & A's:</u></p> <ul style="list-style-type: none"> • <u>Advisor Rikalo:</u> Officers discussed clubs. What type of clubs? • <u>A:</u> Yes, there were a couple of clubs ASWN officers wanted to start up. Such as a club that resembles the Latino Leadership Academy as well as restarting Ivan's Outdoor Club.

Agenda Topic	ASWN Advisor Report (Advisor Heather)
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Moving forward, ASWN will have a schedule when working during break. • 12 Computers are coming for the Wildcat Arena. <ul style="list-style-type: none"> ◦ Students will be required to check-in at the front desk, dropping off their ID's when heading to the Wildcat Arena. ◦ There will be a calendar for any events that are being organized within the arena. ◦ It is required to reserve the arena for any possible events.
Assignments/Potential Agenda Items	N/A

Comments/Information	None
-----------------------------	------

Agenda Topic	Old Business
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	New Business
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> • Discuss NSA and Mental Health Resolutions • Invite Susan Trist from Disability Support Services •
Assignments/Potential Agenda Items	<ul style="list-style-type: none"> • Add NSA and Mental Health Resolutions
Comments/Information	None

Agenda Topic	Public Comment
Action Taken	Information/Discussion only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment

Agenda Topic	Adjournment
Action Taken	Meeting adjourned at 5:08 PM.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None