



# WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

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ASWN Meeting Minutes	DATE: 2/15/23	LOCATION: Dini 105
Members Present	<b>Officers:</b> Suzanna Stankute, Gisela Munoz, Benny Buchanan <b>Senator:</b> Jordany Arevalo, Alyssa Butler, Ibis Hood, Logan McAlister, Mario Meza, Aylin Aguilar <b>Representatives:</b> Sherlyn Vasquez <b>Advisor:</b> Heather Rikalo	
Members Missing	None	
Guests	Ron Belbin, Andrea Sanchez De Loza	

Agenda Topic	Call to order
Action Taken	Meeting was called to order at 3:02 PM
Summary of Discussion	Roll Call was taken
Assignments/Potential Agenda Items	N/A
Comments/Information	All ASWN members present

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	No Public Comment
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A

Agenda Topic	Open Educational Resources (Ron Belbin)
Action Taken	Information/Discussion Only
Summary of Discussion	<ul style="list-style-type: none"><li>• Open Educational Resources (OER) is a program that provides a textbook or section of a textbook produced without the copyright restrictions.</li><li>• Books with Copyright restrictions cannot be photocopied, modified, or shared.</li><li>• OpenStax, an organization, publishes openly licensed textbooks.</li></ul>

	<ul style="list-style-type: none"> <li>• OER is available digitally for students to have access to textbooks, reducing the cost of textbooks as much as possible.</li> <li>• OER at WNC began about two years ago and has seen great success.</li> <li>• Faculty has done research: <ul style="list-style-type: none"> <li>◦ 35 Faculty users in 52 different topics</li> <li>◦ Saving about \$110 thousand for students, a quarter of a million dollars in savings since the start of the program.</li> </ul> </li> <li>• Students do not need to pay much,</li> <li>• Books are available on Canvas first day of class.</li> <li>• Ron is asking for ASWN to be involved in OER Heroes Campaign <ul style="list-style-type: none"> <li>◦ For faculty/staff who use OER</li> </ul> </li> </ul>
<b>Assignments/Potential Agenda Items</b>	<ul style="list-style-type: none"> <li>• Create and sign 'Thank You' cards.</li> <li>• Create Hero posters.</li> </ul> <p>This is for Faculty who have used OER program</p>
<b>Comments/Information</b>	<p><b><u>Q &amp; A's:</u></b></p> <p><b>Benny:</b> Can you run over the statistics again please?  <b>A:</b> Currently, savings of \$110 thousand; 35 faculty using OER in 52 different courses</p> <p><b>Heather:</b> Are those 35 faculty mainly full time or a blend:  <b>A:</b> It is a blend, for the adjuncts. It's a lift because they don't get paid the same as full time.</p> <p><b>Heather:</b> Regarding posters, do you have something in mind, hand drawn?  <b>A:</b> Ron does have something in mind and can bring some designs down (to ASWN room).</p> <p><b>Aylin:</b> Are these textbooks accessed through the professors?  <b>A:</b> They are accessed through an online course shell, a link in the course shell. Textbooks can be broken down through modules and can maybe be purchased through the bookstore.</p>

<b>Agenda Topic</b>	Approval of Minutes for 11/28/22 Meeting
<b>Action Taken</b>	Tabled
<b>Summary of Discussion</b>	Minutes not ready for approval
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	Revise and get approval from Heather

<b>Agenda Topic</b>	Treasurer's Report (Benny)
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>• Benny and Heather discussed the ASWN account.</li> <li>• ASWN started with a balance of \$39,960.</li> <li>• Current Balance: Approximately \$27,000.</li> <li>• Balance is current up until January 2023.</li> <li>• Negative amounts are transfers out of account</li> </ul>

	<ul style="list-style-type: none"> <li>• Positive amounts are transfers into account.</li> <li>• Typically, fall enrollment is higher than Spring enrollment. <ul style="list-style-type: none"> <li>◦ WNC loses students during spring semester.</li> </ul> </li> <li>• Monthly Fee distribution is from student tuition.</li> <li>• Expenses: What is spent on events/reimbursements.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Budget Approval for Welcome Back Week Events
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>• Motion: Alyssa</li> <li>• Second: Mario</li> <li>• Motion Passes: 6-0-0</li> </ul>
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>• Budget Approval of \$2,500 for food, snacks, and supplies for Welcome Back Week</li> <li>• Welcome Back Week: 2/6-10/23</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Budget Approval for Valentine's Day Event
<b>Action Taken</b>	Motion: Mario Second: Ibis Motion Passes: 6-0-0
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>• Budget Approval of \$500 for materials for Valentine's Day activities</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Budget Approval for Pizza with the Police Event
<b>Action Taken</b>	Motion: Alyssa Second: Jordany Motion Passes: 6-0-0
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>• Budget approval of \$500 for Pizza, plates, and drinks</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Approval to Charter the ASL Club for the 2022-2023 Term
<b>Action Taken</b>	Motion: Logan Second: Jordany Motion Passes: 6-0-0

<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>Students want to bring back American Sign Language back up on the campus.</li> <li>ASL wants to bring deaf culture and awareness to campus.</li> <li>Club would bring level 1, 2, and others together to practice.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	<p><b><u>Q &amp; A's:</u></b></p> <p><b>Ibis:</b> For the ASL Club, the \$200 spent on the budget would be spent on the club, right?  <b>A:</b> Yes</p> <p><b>Ibis:</b> What events would be held with that money?  <b>A:</b> Advertising, paying for food, etc. They use the money on whatever the club decided they need it for, it's up to the club.</p> <p><b>Ibis:</b> Do we need to approve the club?  <b>A:</b> We need to approve the charter.</p> <p><b>Ibis:</b> We don't approve the money?  <b>A:</b> No, the club approves of how the club funds are spent.</p>

<b>Agenda Topic</b>	Approval to Charter the All Booked Book Club for the 2022-2023 Term (Andrea Sanchez De Loza)
<b>Action Taken</b>	Motion: Ibis Second: Aylin Motion Passes: 6-0-0
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>Andrea is the president of the book club.</li> <li>Club provides free books for the first few students (up to 15 to 20 copies) who sign up.</li> <li>Club funds will go towards activities and supplies for the club.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	<p><b><u>Q &amp; A's:</u></b></p> <p><b>Mario:</b> Does each student have to bring their own copy of the book?  <b>A:</b> Each student gets their own book and does not need to return it.</p>

<b>Agenda Topic</b>	NSA Resolution
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>NSA Resolution is regarding giving NSA chair access to the chair agenda since they don't have it currently.</li> <li>Suzanna attended the meeting, and they are not moving forward with the resolution.</li> <li>Student governments should move forward with their resolutions and create surveys students can take.</li> <li>The goal is to get this on the June Board of Regents Meeting agenda.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	<ul style="list-style-type: none"> <li>ASWN supports and will move forward with this.</li> </ul>

	<ul style="list-style-type: none"> <li>ASWN is looking forward to producing a resolution and activities to spread the word.</li> </ul> <p><b>Q &amp; A's</b>  <b>Mario:</b> What ideas does ASWN have for the survey?  <b>A:</b> Conduct surveys and send it out to students. Also have ideas for events to encourage students to take surveys. Taking surveys prior to getting free food can be an idea. Programming should take over or should work on it with Suzanna.</p>
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Agenda Topic	ASWN Event Updates
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> <li>Distress Week back on December 5-16th, 2022: <ul style="list-style-type: none"> <li>Food events were popular and went well.</li> <li>Tabled activities were popular, getting more turnout throughout the day.</li> </ul> </li> <li>Welcome Back Week February 6-10th, 2023: <ul style="list-style-type: none"> <li>Changed one food event to snacks all day, and it was a success.</li> <li>Get more fruit next time.</li> <li>Did 5 to 8 events and were steady throughout the day. One main event each day.</li> </ul> </li> <li>Valentine's Day: <ul style="list-style-type: none"> <li>Rose in a Jar event was a popular event.</li> <li>Some activities were moved into the Diversity Center.</li> </ul> </li> <li>Black History Month Presentation: <ul style="list-style-type: none"> <li>Good turnout</li> <li>Carson City Mayor attended the event.</li> </ul> </li> <li>Programming Committee: Collect data to determine how successful events are.</li> <li>Possible Future events: <ul style="list-style-type: none"> <li>Pizza with the Police: Wednesday, Feb 22, 2023 at the Student Center.</li> <li>Possible Spring Fling: Friday, May 5, 2023 at the Carson Nugget Hall inside Aspen Building.</li> </ul> </li> </ul>
Assignments/Potential Agenda Items	N/A
Comments/Information	<ul style="list-style-type: none"> <li>ASWN should begin to take count of how many students attend events. Will really help ASWN figure out what times there is a high volume of students so when buying food and supplies, data will give us a better estimate how much ASWN would provide.</li> <li>Follow through the time of events and figure out what events were popular or not. Pay attention to what the students are interested in.</li> </ul>

Agenda Topic	WNC College Committee Reports
Action Taken	Information/Discussion only
Summary of Discussion	<ul style="list-style-type: none"> <li>Auxiliary Committee: Cafe, Child Development Center (CDC), Library, Vending Machines <ul style="list-style-type: none"> <li>Vending machines are doing well on campus.</li> <li>Pop-up bookstore went well for spring.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ CDC is acquiring funding for a new playground.</li> <li>● Budget Committee: <ul style="list-style-type: none"> <li>○ Several funding requests for Fiscal year 2024. <ul style="list-style-type: none"> <li>■ Funding for Cedar 320 Computer lab refresh was passed.</li> <li>■ Funding for IT AV equipment was tabled until a quote is received.</li> <li>■ Funding for Campus Marketing Ipad was passed.</li> </ul> </li> <li>○ Capital Improvement projects: Focus on revamping the old bookstore space.</li> <li>○ Budget update Current Fiscal year: Department meetings are happening over the next month to discuss spend down of FY 23 department funds.</li> </ul> </li> <li>● Healthy Campus: <ul style="list-style-type: none"> <li>○ In January, a walking competition began. <ul style="list-style-type: none"> <li>■ Winners will receive awards.</li> </ul> </li> <li>○ HCC really wants ASWN to promote their events and they would promote our events.</li> </ul> </li> <li>● College Council: <ul style="list-style-type: none"> <li>○ Legislature updates were discussed.</li> <li>○ Mentor Policy is being worked on by Justin McMenomy.</li> <li>○ Discussion about Policy 7-3-4 <ul style="list-style-type: none"> <li>■ Account Administration- Basic Campus College Clean-up</li> </ul> </li> <li>○ Policy 7-5-4: Fee Refund, Basic Clean-up. hasn't been updated since 2011. Possible fee increases.</li> <li>○ Policy 7-8-1: Audit response requirements-Emergency Changes to policies</li> <li>○ Policy 1-3-1: Campus closure <ul style="list-style-type: none"> <li>■ Emailing professors/instructors about what to do during campus closures or have campus closure procedures in syllabus.</li> <li>■ Students staying on campus outside of campus hours</li> </ul> </li> </ul> </li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	<b>Q &amp; A's</b> <b>Mario:</b> Is the ATM (located in Bristlecone) included with the Auxiliary Committee? <b>A:</b> No, it is not.

<b>Agenda Topic</b>	Club Reports
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>● WNC Geology Club: Club went on a field trip to Reno last Saturday to visit a museum.</li> <li>● National Student Nurses' Association (NSNA): Recently had a Chick-fil-A fundraiser and it went well. <ul style="list-style-type: none"> <li>○ Held a Job fair and it went well.</li> <li>○ Holding a ski raffle.</li> </ul> </li> <li>● Nerd Herd: Scheduled events and elections. <ul style="list-style-type: none"> <li>○ Feb 28, 2023, club is holding a movie night.</li> </ul> </li> <li>● Games Club: Currently meeting through zoom and discussed events that will hopefully be discussed.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Constitution will be submitted for approval at the next ASWN meeting.</li> <li>● American Sign Language (ASL): Looking to do a club fair and inviting organizations that help with ASL awareness.</li> <li>● Book Club: Meeting last Wednesday, February 8, 2023. Meeting was successful with a good turnout. <ul style="list-style-type: none"> <li>○ Is becoming a popular club.</li> <li>○ Three months per semester with one book per month.</li> <li>○ Books are already selected.</li> </ul> </li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	ASWN Officer Report (Suzanna)
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>● Current events have been successful.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	<b>Suzanna:</b> Thank you ASWN members for helping with Welcome Back Week and Valentine's Day events. Thank you to all those who were Willy and Willow the Wildcats.

<b>Agenda Topic</b>	ASWN Advisor Report
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>● The Veteran Resource Center (VRC) needs 4 volunteers for an event on Saturday 2/18/2023.</li> <li>● Appointment of Dr. Dalpe as WNC President is being considered at the March Board of Regents Meeting. <ul style="list-style-type: none"> <li>○ If ASWN would like to provide a statement regarding the appointment, you will need to start working on that soon.</li> </ul> </li> <li>● WNC Student Leadership Summit is March 3, 2023. <ul style="list-style-type: none"> <li>○ All ASWN members need to attend.</li> <li>○ All ASWN members need to get at least 5 other students to sign up and attend the summit.</li> </ul> </li> <li>● NV Promise Senior Workdays <ul style="list-style-type: none"> <li>○ February 16 and 23</li> <li>○ All ASWN will be helping unless in class.</li> <li>○ The Wildcat will need to be present.</li> <li>○ Wear WNC gear and name tags.</li> </ul> </li> <li>● CTE Job Fair and Open House <ul style="list-style-type: none"> <li>○ February 27 from 3pm to 8pm</li> <li>○ All ASWN will need to be present to assist unless in class.</li> <li>○ Wear WNC gear and name tags.</li> </ul> </li> <li>● ASWN Elections <ul style="list-style-type: none"> <li>○ Students have until Friday, February 17, to file for office.</li> <li>○ Candidates start campaigning for office on February 20.</li> <li>○ Elections will be held March 13-17.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Winners will be announced after spring break.</li> <li>● ASWN Awards and Appreciation – April 21 <ul style="list-style-type: none"> <li>○ Planning is moving along.</li> <li>○ Nomination forms have been emailed to faculty and staff.</li> <li>○ Budget request will be added to the next ASWN meeting agenda.</li> </ul> </li> <li>● Thank you so much to all ASWN members for working so hard to provide amazing events to the WNC students. You are very appreciated!</li> </ul>
<b>Assignments/Potential Agenda Items</b>	
<b>Comments/Information</b>	

<b>Agenda Topic</b>	Old Business
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	There was no old business
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	New Business
<b>Action Taken</b>	Information/Discussion only
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	<ul style="list-style-type: none"> <li>● Add Budget Approval for Awards and Appreciation to the next agenda.</li> <li>● Invite Josh Fleming to speak about WNC Experience.</li> </ul>
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Public Comment
<b>Action Taken</b>	Information/Discussion
<b>Summary of Discussion</b>	There was no public comment.
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	N/A

<b>Agenda Topic</b>	Adjournment
<b>Action Taken</b>	Meeting adjourned at 5:10 PM.



Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	N/A