



# WESTERN NEVADA COLLEGE

Associated Students of Western Nevada

2201 West College Parkway • Carson City, NV 89703

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ASWN Meeting Minutes	DATE: 10/3/23	LOCATION: Dini 105
Members Present	<b>Officers:</b> President Suzanna Stankute, Vice President Alyssa Butler, Treasurer Benny Buchanan, Secretary Catalina Wilson <b>Senators:</b> Jordany Arevalo, Sherlyn Vasquez, Logan McAlister, Addison Hopkins, Lahaina Estomin, Ebienny Crawford <b>Advisors:</b> Heather Rikalo	
Members Missing	<b>Senator:</b> Marilyn Morentin <b>Representatives:</b> Elena Salas	
Guests	No guests	

Agenda Topic	Call Meeting to Order
Action Taken	Meeting was called to order at 2:14pm.
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	None

Agenda Topic	Roll Call
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	Majority of ASWN members are present.

Agenda Topic	Public Comment
Action Taken	Information/Discussion Only
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	No public comment was given.

<b>Agenda Topic</b>	Approval of Minutes for 9/26/2023 Meeting
<b>Action Taken</b>	<b>Motion:</b> Senator Arevalo <b>Second:</b> Senator Hopkins 6-0-0
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	WNC College Updates
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Treasurer's Report (Benny Buchanan)
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	No updates.
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Budget Approval Increase for Welcome Back Week
<b>Action Taken</b>	\$310 budget increase for Welcome Back Week.  <b>Motion:</b> Senator McAlister <b>Second:</b> Senator Estomin <b>6-0-0</b>
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Budget Approval for Coffee with a Cop Event
<b>Action Taken</b>	Up to \$500 to be spent on food and supplies.  <b>Motion:</b> Senator Vasquez <b>Second:</b> Senator McAlister

	<b>6-0-0</b>
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	ASWN Events Update
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<p>Oktoberfest</p> <ul style="list-style-type: none"> <li>- Vice President Butler <ul style="list-style-type: none"> <li>- Butter making was popular.</li> <li>- People came down to seek out the event.</li> <li>- The Alphorns were a huge success.</li> </ul> </li> <li>- Advisor Rikalo <ul style="list-style-type: none"> <li>- Entire day was successful.</li> <li>- Almost went through all of the pretzels.</li> <li>- Craft events did well and had high participation.</li> <li>- Alphorns ASWN thank you card.</li> <li>- The Alphorns plan to come back to teach noncredit class.</li> <li>- Golfer for Education went well. <ul style="list-style-type: none"> <li>- Thank you all for attending.</li> </ul> </li> <li>- There has been a drastic difference/increase in student engagement.</li> </ul> </li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	ASWN Committee Updates
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<p>Programming</p> <ul style="list-style-type: none"> <li>- Event sheets are being completed.</li> <li>- Pink Ribbon Day should be going to the Marketing Committee by this week.</li> </ul> <p>Marketing</p> <ul style="list-style-type: none"> <li>- Coffee with a Cop posters are up and completed.</li> <li>- ASWN Instagram is being utilized for advertising.</li> </ul> <p>Student Affairs</p> <ul style="list-style-type: none"> <li>- Fallon outreach is being coordinated through email to Desirae.</li> </ul> <p>Awards and Appreciation</p> <ul style="list-style-type: none"> <li>- No updates</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	ASWN discusses programming for the Halloween event as well as Breast Cancer awareness advertising for shirt disbursement. Refer to recording (13:18).

<b>Agenda Topic</b>	Approval to Charter the All Booked Book Club for the 2023-2024 Term
<b>Action Taken</b>	<b>Motion:</b> Senator McAlister <b>Second:</b> Senator Crawford <b>6-0-0</b>
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Approval to Charter the 2nd Year Nursing Club for the 2023-2024 Term
<b>Action Taken</b>	<b>Motion:</b> Senator Hopkins <b>Second:</b> Senator Arevalo <b>6-0-0</b>
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	WNC College Committee Reports
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>- i. Review of Policy 1-2-1: Nevada Ethics in Government Law <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Crawford</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- ii. Proposed minor revisions to Policy 1-2-3: Political Activities Guidelines <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Arevalo</li> <li>- <b>Second:</b> Senator Hopkins</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- iii. Review of Policy 1-2-4: Political Activity for Public Employees <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Vasquez</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- iv. Proposed minor revisions to Policy 1-2-5: Distinguished Visitors <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Estomin</li> <li>- <b>Second:</b> Senator McAlister</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- v. Review of Policy 1-5-1: Consensual Relationships <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Hopkins</li> <li>- <b>Second:</b> Senator Vasquez</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- vi. Review of Policy 1-6-1: Possession and Purchase of Alcoholic Beverages <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Estomin</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- vii. Proposed minor changes to Policy 1-9-1: Policy Against Discrimination and Sexual Harassment, Complaint Procedure</li> </ul>

	<ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Hopkins</li> <li>- <b>6-0-0</b></li> <li>- viii. Proposed minor changes to Policy 1-10-1: Drug and Alcohol Abuse Prevention and Program Policy <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Crawford</li> <li>- <b>Second:</b> Senator Arevalo</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- ix. Review of Policy 1-10-2-1: Distribution of Drug and Alcohol Abuse Prevention Program Policy <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Arevalo</li> <li>- <b>Second:</b> Senator Vasquez</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- x. Minor changes to Policy 1-10-2-2: Distribution of Drug and Alcohol Abuse Prevention Program Procedures <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Crawford</li> <li>- <b>Second:</b> Senator Estomin</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xi. Review of Policy 1-10-3-1: Drug and Alcohol Abuse Prevention Program Biennial Review Policy <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Arevalo</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xii. Proposed revisions to Policy 6-1-3: College Equipment <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Hopkins</li> <li>- <b>Second:</b> Senator Crawford</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xiii. Proposed revisions to Policy 7-4-2: Cell Phone Use <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Arevalo</li> <li>- <b>Second:</b> Senator McAlister</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xiv. Proposed revisions to Policy 7-4-4: Use of Land-line Phones and Verification of Long-Distance Charges <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Estomin</li> <li>- <b>Second:</b> Senator Vasquez</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xv. Proposed revisions to Policy 7-6-1: Computer Loan <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Arevalo</li> <li>- <b>Second:</b> Senator McAlister</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xvi. Proposed removal of Policy 8-1-1: Computer Support Services Guidelines <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Hopkins</li> <li>- <b>Second:</b> Senator McAlister</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xvii. Proposed revisions to Policy 8-1-3: Computing Workstation/Network Resources Use <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator McAlister</li> <li>- <b>Second:</b> Senator Hopkins</li> <li>- <b>6-0-0</b></li> </ul> </li> <li>- xviii. Proposed revisions to Policy 8-2-2: Computer Security <ul style="list-style-type: none"> <li>- <b>Motion:</b> Senator Arevalo</li> <li>- <b>Second:</b> Senator Estomin</li> <li>- <b>6-0-0</b></li> </ul> </li> </ul>
Summary of Discussion	N/A

<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Discussion on Revisions to the NSA Constitution
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>- Next NSA meeting will be on Oct. 11th.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Club Reports
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>- Journalism club (Vice President Butler) <ul style="list-style-type: none"> <li>- Meets on Thursdays.</li> <li>- Will remind them of their club packet.</li> </ul> </li> <li>- Two new club charters coming in the future!</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	ASWN Officer Report (Suzanna Stankute)
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>- Thank you to ASWN</li> <li>- Great job at Golfers Education!</li> <li>- Coffee with the Cop will be Oct. 4th.</li> <li>- Each of the committees need to give a report at the next executive meeting.</li> <li>- College Council is Oct. 6th.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	ASWN Advisor Report
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>- Ron Belbin has 3pm Library Division Meeting every Wednesday and has invited ASWN to attend if they would like.</li> <li>- Student Affairs needs to reach out to the clubs to let them know they have been chartered.</li> </ul>

	<ul style="list-style-type: none"> <li>- Nevada Day Parade is coming up, a mandatory event for all ASWN members.</li> <li>- After Oktoberfest, an employee reached out for the De-stress Fest to teach how to make coffee scrubs and sugar scrubs.</li> <li>- Blood drive <ul style="list-style-type: none"> <li>- Had 12 donors which will impact the lives of 36 patients in hospitals.</li> </ul> </li> <li>- Next blood drive will be Tuesday, April 30th.</li> <li>- Susan Trist requests funding for student testing, invite to the next meeting.</li> <li>- Club packet for the Veterans Club.</li> <li>- Club packet for the Games Club.</li> <li>- Thank you to ASWN.</li> <li>- By the next ASWN meeting all of ASWN positions will be filled!</li> <li>- Committee assignments are coming soon.</li> <li>- Check your ASWN emails!</li> <li>- Attend the free Safetalk training, in need for at least 10 people to attend.</li> <li>- The food drive, for Hunger Action month, was a huge success!</li> <li>- Next food drive will be in November, or December.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	<ul style="list-style-type: none"> <li>- Susan Trist requests funding for student testing, add to the next agenda, and invite to the next meeting,</li> <li>- Add the Veterans Club to the next agenda.</li> <li>- Add the Games Club to the next agenda.</li> </ul>
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Old Business
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	New Business
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	<ul style="list-style-type: none"> <li>- Invite Susan Trist to the next ASWN Meeting.</li> <li>- Add in the Veterans Club, and Games Club to the next ASWN agenda.</li> <li>- Invite President Dr Kyle Dalpe and Chief Financial Officer Coral Lopez to the next ASWN meeting.</li> <li>- Add budget approval for Pink Ribbon Day on the next ASWN agenda.</li> <li>- Add budget approval for Staff Appreciation, Foundation and Allied Health.</li> </ul>
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	Public Comment
<b>Action Taken</b>	Information/Discussion Only
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	No public comment was given.

<b>Agenda Topic</b>	Adjournment
<b>Action Taken</b>	Meeting was adjourned at 3:18pm.
<b>Summary of Discussion</b>	N/A
<b>Assignments/Potential Agenda Items</b>	N/A
<b>Comments/Information</b>	None