



WNC Foundation Board Meeting Agenda

Thursday, April 17, 2025

Western Nevada College, Aspen Building the Link
2201 West College Parkway, Carson City, NV 89703
8:00 a.m. – 10:00 a.m.

ROLL CALL:

Michelle Ketten, Chair	_____
Richard Kohler, Vice Chair	_____
Scott Fields, Secretary/Treasurer	_____
Tina Holland Picetti, Immediate Past Chair	_____
Christie Asis	_____
Bryce Clutts	_____
Sean Davison, Past Chair	_____
Barbara D'Anne	_____
Maria Denzler	_____
Ronele Dotson	_____
Anthony Dowling	_____
Sandy Foley	_____
Michelle Hale	_____
Amber Kellner	_____
Kevin Maillet	_____
Matt Hock	_____
Miranda Hoover	_____
Amanda Jacobson	_____
Lupe Ramirez	_____
Nick Rowe	_____
Tyler Smith	_____
Cliff Sorensen	_____
Rochelle Tisdale	_____
Stacy Woodbury	_____

Ex-Officio (Non-Voting) Members

J. Kyle Dalpe, President	_____
Coral Lopez, Chief Financial Officer	_____
Niki Gladys, Chief Advancement Officer	_____

Below is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of the order presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the WNC Foundation office at (775) 445-3240 in advance so that arrangements for attendance may be made.

Note: Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the WNC Foundation's webpage at: <http://www.wnc.edu/foundation>. Copies of the reference material and any additional support materials that are submitted to the WNC Foundation Board of Trustees staff and then distributed to the members of the WNC Foundation after the mailing/posting of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the WNC Foundation office at 2201 West College Parkway, Carson City, Nevada 89703. A copy may be requested by contacting Niki Gladys, Chief Advancement Officer, WNC Foundation at (775) 445-3239. Furthermore, copies of any such materials will also be available on the WNC Foundations webpage at: <http://www.wnc.edu/foundation>.

AGENDA

1. INTRODUCTIONS AND WELCOME

INFORMATION ONLY

Chair Michelle Ketten will welcome participants and officially call the meeting to order. Introduction of Janelle Williams, Administrative Assistant III for the Advancement Team.

(Estimated Time: 5 minutes)

2. PUBLIC COMMENT

INFORMATION ONLY

Public comment will be taken during this time. No action will be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Chair of the Board of Trustees may place reasonable limitations as to the amount of time individuals may address the Board. The Chair may elect to allow public comment on a specific agenda item when that item is being considered.

(Estimated Time: 5 minutes)

3. CONSENT ITEMS

Consent items will be considered together and acted on in one motion unless an item is removed to be considered separately by the Board of Trustees.

(Estimated Time: 10 minutes)

3a. Approval of Minutes

FOR POSSIBLE ACTION

WNC Foundation Board Members will consider approval of the minutes from the previous quarterly board meeting held on January 31, 2025.

3b. WNC Foundation Board Membership

FOR POSSIBLE ACTION

The Board of Trustees will consider for approval the Board membership of:

- Melissa A. Harlow

4. STATE OF THE COLLEGE

INFORMATION ONLY

Western Nevada College President J. Kyle Dalpe will provide an update on goals, priorities and accomplishments at Western Nevada College.

(Estimated Time: 15 minutes)



5. WNC FOUNDATION BYLAWS AMENDMENT

FOR POSSIBLE ACTION

Niki Gladys will present the proposed amendments to the WNC Foundation Board Bylaws, as reviewed and recommended by the Bylaws Committee. The revisions have also been reviewed and approved by WNC President Dr. Kyle Dalpe. The Board may discuss the updates and take action to approve the revised Bylaws.

(Estimated Time: 15 minutes)

5. OPEN MEETING LAW

INFORMATION ONLY

Lynda King, Senior Associate General Counsel for NSHE, will review the Nevada Open Meeting Law and answer any questions regarding the topic.

(Estimated Time: 20 minutes)

6. FINANCE COMMITTEE UPDATE

INFORMATION ONLY

Finance Chair Scott Fields will provide an update on WNC Foundation holdings and investments.

(Estimated Time: 10 minutes)

7. WNC FOUNDATION SCHOLARSHIP UPDATE

INFORMATION ONLY

Development Coordinator Elizabeth Bennett-Doran will provide an update on WNC Foundation Scholarship awards.

(Estimated Time: 10 minutes)

8. WNC FOUNDATION STORE

INFORMATION ONLY

Elizabeth Bennett-Doran, Development Coordinator to update the WNC Foundation Board on the WNC Foundation Store improvement. She will lead discussion on Foundation Store Operations and how to purchase WNC merchandise and merchandise available at Commencement

(Estimated Time: 5 minutes)

9. WNC FOUNDATION EVENT UPDATE

INFORMATION ONLY

Niki Gladys will provide an overview of upcoming WNC Foundation events and outline opportunities for board member involvement. The Board will also discuss the Reach for the Stars Gala in more detail, including sponsorships, board participation, event attendance, and contributions to both the live and silent auctions.

- Commencement: May 19 (Board Members: Please Sign Up to attend)
- The Link Grand Opening: Thursday, May 8
(Board Members: Please Sign Up to attend)
- Sound of Music Opening Night Donor Event, Friday, May 9
(Board Members: Please Sign Up to attend)
- WNC COPE training, Friday, May 29
(Board Members: Please Sign Up to attend)
- Reach for the Stars, Saturday August 2
- Golf for Education, Friday September 26

(Estimated Time: 15 minutes)



10. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request. No substantive discussion may occur at this meeting on new business items in accordance with the Nevada Open Meeting Law.

(Estimated Time: 5 minutes)

11. PUBLIC COMMENT

INFORMATION ONLY

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Chair of the Board of Trustees may place reasonable limitations as to the amount of time individuals may address the Board. The Chair may elect to allow public comment on a specific agenda item when that item is being considered.

(Estimated Time: 5 minutes)

ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING

Board Meeting: Thursday, July 24, 2025, 8:00 a.m.

Location: To Be Determined

This notice and agenda have been posted at or before 9:00am on the third working day before the meeting in accordance with NRS 241.020 at the following locations:

- Western Nevada College Website: (<https://wnc.edu/foundation/forms-and-reports/>)
- Carson City Public Library
- Nevada Public Notice Website pursuant to NRS 232.2175 (<http://notice.nv.gov/>).