

SPOTLIGHT ON SAFETY

In the event of an active shooter situation, your survival may depend on your ability to remain calm and act quickly. The following Run, Hide, Fight protocol is the industry standard for emergency response.

1. RUN: Escape if Possible

Your primary goal is to evacuate the area immediately. Do not wait for others to agree or collect personal belongings.

- **Have an escape route:** Always be aware of your nearest exits.
- **Leave your belongings:** Your life is more important than your phone, bag, or wallet.
- **Help others escape:** Encourage others to follow, but do not let their indecision slow you down.
- **Prevent others from entering:** If it is safe to do so, warn individuals you encounter while exiting.
- **Call 911:** Once you are in a safe location, notify emergency services.

2. HIDE: If Escape is Not Possible

If you cannot find a safe path out of the building, find a place to hide where the shooter is less likely to find you.

- **Lock and blockade:** Lock the door and move heavy furniture (desks, cabinets) in front of it.
- **Silence everything:** Turn off lights, close blinds, and **silence your cell phone** (turn off vibrate mode).
- **Stay out of sight:** Remain quiet and stay away from windows or door glass.
- **Remain in place:** Do not move until you are certain the threat has passed or law enforcement has given an "all clear."

3. FIGHT: As a Last Resort

Only when your life is in imminent danger and you cannot run or hide should you attempt to disrupt or incapacitate the shooter.

- **Commit to your actions:** If you must fight, act with as much physical aggression as possible.
- **Use improvised weapons:** Throw items or use objects like fire extinguishers, chairs, or scissors to defend yourself.
- **Work as a team:** If others are present, coordinate an ambush to overwhelm the shooter.

PREPARE NOW: Take a moment today to identify the two nearest exits in your workspace and locate a room that can be locked or barricaded. Awareness is the first step toward safety.

ACTIVE SHOOTER

WHEN LAW ENFORCEMENT ARRIVES



When police arrive on the scene, their primary objective is to neutralize the threat. Follow these steps to ensure your safety:

- **Keep hands visible:** Raise your hands and keep your fingers spread.
- **Avoid sudden movements:** Do not run toward officers or grab onto them.
- **Follow all instructions:** Do not stop to ask for help or directions; proceed in the direction from which officers are entering.

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