

Western Nevada College Commercial Driver Training Program

(775) 445-4210* | conted@wnc.edu

**We have limited staffing and may not answer right away. Please leave a voicemail and we will call you back within 1 business day.*

Student Program Guide

Application Deadline Reminder

Please allow 2 business days for application processing. The absolute latest you can submit your application and supporting documents and still be accepted is Wednesday at 5:00 PM the week before the class starts.

Need Help?

If you need help with this application or any scholarships/grants, our Academic Coaches are here for you. Having and regularly checking an email is important for this program — coaches can also help you set one up.

- Visit the WNC Library on our Carson City or Fallon campuses. Go to library.wnc.edu/home and click “Academic Coaching” to see when coaches are available.
- If you need a computer or internet, you can use one at our library during open hours.

Disability Support Services

For disability support, contact our Disability Support Services office at (775) 445-4459 or susan.trist@wnc.edu. Fill out an Application for Services at wnc.edu/dss.

Is English Your Second Language?

If English isn't your first language, consider reaching out to the ACCEL College and Career Readiness program. They offer free English Language Learning instruction for all levels. Contact them at accel@wnc.edu or (775) 445-4452.

2026 Class Schedule

Classes run Monday–Friday from 8 AM–5 PM for 5 weeks, unless otherwise noted.

Fallon	Carson City
August 10 – September 11, 2026 – Class A	August 10 – September 11, 2026 – Class A
September 28 – October 29, 2026 – Class A	September 28 – October 29, 2026 – Class A
November 9 – December 18, 2026 – Class A	November 9 – December 18, 2026 – Class A

Step 1 – Make Sure You Qualify

Review the following before filling out your application:

- **Driving record:** We review your driving history. A minor old issue like a speeding ticket is usually fine, but recent serious problems like a DUI may be disqualifying. If you're not sure, just ask us.
- **Physical fitness:** You need a doctor to certify you are fit to drive a commercial truck — including good eyesight and hearing. We can help connect you with a doctor if needed.
- **Drug-free:** You cannot have drugs in your system, including THC, within 30 days before the program starts.
- **Employability:** We want you to get a job after you finish. If you have a complicated background or may need special insurance, let us know and we'll work through it together.
- **Attendance:** You must attend all classes. Missing class means missing critical instruction.
- **Age:** If you're under 21, you can only drive within Nevada. If you're under 25, you can only drive trucks under 70 feet long. This may limit your job options.

Questions? Call us at (775) 445-4210 or email conted@wnc.edu. We're here to help.

Step 2 – Make Sure the Program is Right for You

This program moves fast. By enrolling, you are agreeing to the following expectations:

- **Work hard from Day 1:** We start immediately. You'll be tested at the end of Week 3, and if you're not progressing, you may be dismissed from class.
- **No cell phones:** Cell phones are not permitted during class for safety and learning reasons.
- **Teamwork:** Your classmates are your team. Help each other, stay positive, and have fun.
- **Self-directed practice:** Even when the instructor is working with another student, you are expected to continue practicing.
- **Follow your instructor:** Our instructors are experienced professionals. Follow their instructions even if something is done differently elsewhere. Ask questions, but do not argue.
- **Respect the equipment:** Take care of the trucks. They are expensive and need to last.
- **Come prepared:** Bring something to take notes, dress for the weather, and carry your pre-trip inspection sheet until you have it memorized.
- **Attend every class:** Five weeks is short. Be there unless it's a genuine emergency.
- **Be ready to travel:** Some class days may be held in Fallon or Reno. Be prepared for a few trips.

If this doesn't sound like the right fit, that's okay — not every program is for every person. Submitting an application means you agree to these expectations.

Step 3 – How to Pay for the Program

Course costs: \$4,900 for Class A | \$3,500 for Class B

Important: You cannot use FAFSA funding or Pell grants for this course. WNC's Financial Aid office cannot assist with CDL program funding.

Payment Options

- **Self-Pay:** Payment in full is due when you complete your application. We do not currently offer payment plans.
- **Employer Pay:** Have your employer contact Lauren Slemenda Moore at lauren.slemenda@wnc.edu to arrange payment. We offer a discount for companies sending more than one student per year. If this is the payment option you choose, your employer will provide you with a coupon code to apply to your registration.
- **Grants & Scholarships:** See the table below. We do not manage these programs — contact each organization directly. Once approved, your funder must contact Lauren Slemenda Moore or provide a funding letter to attach to your application. Funding is not guaranteed. If this is the payment option you choose, we will provide you with a coupon code to apply to your registration once you're approved.

Where to Get Money	Who Qualifies?	Type of Assistance	Who to Call	Requirements
EmployNV	Unemployed Nevadans looking for full-time, permanent work	Tuition coverage – partial or full. Grant (no repayment required)	• Carson City: (775) 684-0400 • Fallon: (775) 423-5115 • Reno: (775) 284-9600	• Must complete program in full • Must seek full-time, permanent employment as a commercial driver upon graduation
ROADS Program	Nevadans with financial need who are unemployed or underemployed (generally under \$24/hr). Must intend to work in Nevada upon completion.	Tuition coverage – partial or full. DMV Permit Testing. DOT Physical. Grant (no repayment required)	Apply at wnc.edu/roads – click “Apply Now” Questions: shareena.kaloti@wnc.edu	• Must complete program in full • Must actively participate in ROADS professional development • Must seek employment as a commercial driver in Northern Nevada upon graduation • Must allow WNC to track employment following graduation

Where to Get Money	Who Qualifies?	Type of Assistance	Who to Call	Requirements
				• Must communicate consistently with the ROADS team • Must be available for testimonials and mentorship after completing program • Must pay it forward as a mentor, donor, or ambassador
Good Jobs Northern Nevada	Northern Nevada job seekers looking for training and employment opportunities	Tuition coverage – partial or full. Financial assistance for childcare and transportation. Grant (no repayment required)	Visit nevadaworks.com/gjnn or call (775) 337-8600	• Must complete program in full • Must seek employment as a commercial driver upon graduation
Wildcat Reserve Food & Hygiene Pantry	WNC Students	Free food and hygiene supplies. No cost. No repayment required.	wnc.edu/wildcat-life/food-pantry/	• Must fill out an intake form once per semester • Must submit an order form each week • Must pick up orders once filled
William N. Pennington CTE Scholarship	Nevadans with some degree of financial need	Tuition coverage up to \$2,500. Scholarship (no repayment required)	(775) 445-3240 Apply online at nshe.hylandcloud.com	• Must complete program in full • Must seek and report employment as a commercial driver in Northern Nevada upon graduation • Must allow WNC Foundation to use photos and information for publicity • Must provide a thank-you letter

Where to Get Money	Who Qualifies?	Type of Assistance	Who to Call	Requirements
				to the William N. Pennington Foundation • Must pay it forward as a mentor, donor, or ambassador

Step 4 – Get a Medical Examination Card

This card confirms you are medically qualified to drive a commercial truck. The doctor will verify:

- Vision of at least 20/40
- Ability to hear a whisper from 5 feet away
- Normal blood pressure and heart rate
- Ability to climb in and out of a large truck
- Ability to recognize traffic signal colors
- If applicable: controlled diabetes (bring a recent A1C test)

Where to Get Your Medical Examination Card

Carson City

Concentra Urgent Care | 3488 Goni Rd, Ste. 141, Carson City, NV 89706

Hours: Monday–Friday, 7:30 AM–5:00 PM | Phone: (775) 887-5030 | Cost: \$136.00

Pay directly. Do not allow Concentra to bill WNC. Walk-in only — arrive before 3:30 PM. Bring the Concentra form included with this guide. Your drug screen will also be completed here.

Fallon

Renown Urgent Care | 560 E Williams Ave, Fallon, NV

Phone: (775) 982-5000 — ask for Fallon Urgent Care | Hours: Call for availability | Cost: \$266.00

Call to make an appointment. If you have diabetes, bring a copy of a recent A1C test.

Send results directly to: conted@wnc.edu

Concentra Authorization Form

Note: This form is provided as an image and may not be fully accessible with screen readers. If you need an accessible version of this form, please call us at (775) 445-4210 or email conted@wnc.edu and we will provide one.

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(Patient must present Authorization and Photo ID at the time of service.)

Authorization for Examination or Treatment

Patient Name: _____ Social Security Number: _____

Employer: _____ Date of Birth: _____

Street Address: _____ Location Number: _____

Temporary Staffing Agency: _____

Work Related

☐ Injury ☐ Illness

Date of Injury _____

Substance Abuse Testing* (check all that apply)

☐ Regulated drug screen ☐ Breath alcohol

☐ Collection only ☐ Hair collect

☐ Non-regulated drug screen ☒ Rapid drug screen

☐ Other _____

Type of Substance Abuse Testing

☐ Preplacement ☐ Reasonable cause

☐ Post-accident ☐ Random

☐ Follow-up

Special instructions/comments:

Physical Examination

☐ Preplacement ☐ Baseline ☐ Annual ☐ Exit

DOT Physical Examination

☒ Preplacement ☐ Recertification

Special Examination

☐ Asbestos ☐ Respirator ☐ Audiogram

☐ Human Performance Evaluation*

☐ HAZMAT ☐ Medical Surveillance

☐ Other _____

Billing (check if applicable)

☒ Employee to pay charges

★ Due to the nature of these specific services, only the patient and staff are allowed in the testing/treatment area. Please alert your employee so that they can make arrangements for children or others that might otherwise be accompanying them to the medical center.

Authorized by: _____ Title: _____

Please print

Phone: _____ Date: _____

Concentra now offers urgent care services for non-work related illness and injury. We accept many insurance plans.

(Copies of this form are available at www.concentra.com)

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Please send results directly to conted@wnc.edu

Step 5 – Get a Class A Driver's Permit

Important: This is a Class A program. Make sure you obtain a Class A permit, not a Class B.

- **Get ready:** Make sure your Nevada driver's license is current. A Real ID is recommended. You'll also need proof of identity (birth certificate or passport), proof of Social Security number, and proof of residence. Bring a copy of your Medical Examination Card. Call the DMV at (775) 684-4368 or visit dmv.nv.com with questions.
- **Fill out forms:** Complete an Application for Commercial Driving Privileges, available at the DMV.
- **Study and take tests:** Download the CDL manual from www.dmv.nv.com. Pass the following tests at the DMV (starting at \$57.25). Schedule at dmv.nv.gov/appointments.htm. Most DMVs require appointments; the Reno DMV accepts walk-ins on Wednesdays only.
 - General knowledge test (study the entire manual)
 - Air brakes (study Section 5-1)
 - Combination vehicles (study Section 6-1)

Step 6 – Complete a Drug Screen

Results must be sent directly to WNC Continuing Education. Students cannot submit their own results.

- **If your employer already drug tests you:** A letter from your employer on official letterhead confirming compliance with their drug testing policy may be used instead of a separate screen.
- **Fallon (no employer testing):** Call Nevada Drug and Alcohol Testing at (775) 294-6235. Ask for Dan to schedule your screening.
- **Carson City:** Your drug screen will be completed at the same time as your DOT physical at Concentra. No additional steps needed.

If a program such as ROADS is funding you, check with your program contact first — they may ask you to pay upfront and submit a receipt for reimbursement.

Have your provider send results to: **Lauren Slemenda Moore, Western Nevada College**

Step 7 – Get Your 10-Year Driving Record

Get your record online at dmv.nv.gov/dlhistory.htm. You can also request a copy in person when you go to the DMV for your permit.

Step 8 – Submit Your Application

Check to make sure you've got everything ready to go:

- Copy of your Class A Driver's Permit
- Copy of your regular driver's license (required separately if submitting a temporary Class A license — the full-size paper version)
- Copy of your 10-year driving record from the DMV
- Copy of your DOT Medical Examination Card
- Drug screen results (must be sent directly to WNC by your provider)
- A way to pay for the class (either a coupon code or a credit/debit card)

Then:

1. Go to <https://wnc.geniussis.com/register/F1C169>.
2. Click "Learner Account."
3. Input your information, and click "Create Account."
4. You will then see the "Commercial Driver License Training Program." Click on "View Offerings."
5. Select the course date and location you would like, and click "Add to Cart."
6. Enter your shopping cart using the "Cart" button in top right corner of the page.
7. If you have a coupon code for tuition, enter your coupon code on the right side of the page and click "Apply." Then, click "Confirm" under "Payment Method."
8. If you are paying out of pocket,
9. Click "Go to Dashboard."
10. Click "Pending Courses." You will see the course and a note that you have 4 documents to complete. Click "View Details."
11. Click "Submit Documents."
12. On the top right of the page, click "Add File." Select the document type and add the file. Click "Upload File."
13. Once you've uploaded all 4 files – your driver's permit, driver's license, 10-year driving record, and medical exam card – you are done. We'll review everything, make sure it looks good, and approve your enrollment!

If you find yourself having difficulty with this, we encourage you to seek assistance at the WNC Library. One of our friendly academic coaches can help you with this process!