



Commercial Driver Training Program

Student Program Guide

Need help? If at any point you find yourself having difficulty with this application, or with an application for one of our scholarship or grant programs, please reach out to one of our helpful Academic Coaches for assistance! (Please note that our program requires all students to have and regularly check an e-mail address. This is one of the things our Academic Coaches can assist with.) To get help from an Academic Coach, you can:

- Walk into the WNC Library on our Carson City or Fallon campuses. Visit library.wnc.edu/home and click on “Academic Coaching” to see when coaches are available.
- Schedule a time to meet with a coach online. Visit library.wnc.edu/home and click on “Academic Coaching,” then register for a WOnline account by clicking “Register for an account.”

If you need computer and/or internet access for any part of the application, you can walk into either of our library locations anytime they are open to use a computer.

Disability Support Services If you have a disability that may make it more difficult for you to complete the application or the course, we encourage you to reach out to our Disability Support Services office at (775) 445-4459 or susan.trist@wnc.edu. You can also fill out an Application for Services at wnc.edu/dss.

Is English your second language? Many of our students speak English as a second (or even third or fourth!) language. We respect the tenacity it takes to learn a new occupation using a language that is less familiar to you. This program does require students to have a strong command of the English language, including being able to understand and follow instructions, read course materials, and communicate clearly. If you’re concerned that you may not be ready to do this, we strongly recommend that you reach out to the ACCEL College and Career Readiness program. This program offers free English Language Learning instruction for students at all levels. You can contact them at accel@wnc.edu or (775) 445.4452.

Step 1 – Make Sure You Qualify

Here are the things we consider when deciding whether to accept a student into our program. Take a look at this list – if you have concerns about anything here, give our office a call at (775) 445-4210 or e-mail us at conted@wnc.edu to ask whether you'll qualify.

- *Is there anything concerning on your 10-year driving record?* Just because you have something on your driving record doesn't mean you're automatically disqualified. We take a look at each student's driving record individually and consider the circumstances. A single speeding ticket a few years ago is probably not going to disqualify you from the program, but a recent DUI, reckless driving citation, or a whole lot of smaller traffic offenses might. If you're wondering – ask!
- *Are you physically capable of safely driving a truck (with or without accommodations)?* You'll need to have a doctor verify that you have the physical ability to safely drive a commercial vehicle. This includes having good eyesight (with or without glasses/contacts), good hearing (with or without hearing aids), healthy blood pressure and pulse rates, and several other items that the doctor will review with you. We have physician partners here in town that we work with directly, so if you're concerned, let us know and we'll get you an answer!
- *Can you pass a drug screen?* Yep, this includes testing negative for THC within 30 days of the start of your program. We are subject to federal regulations, and it's still illegal federally.
- *Are you able and willing to get a job in the commercial driving industry once you complete the program?* This is primarily a career training program, so we want to make sure we're training people that can get jobs in the industry. Do you have a criminal background that might make it difficult for you to get hired? Are you currently required to carry SR 22 (high risk) insurance? Do you have plans to get a job as a commercial driver once you complete the program? If you're under the age of 21, is there an employer who will hire you to drive only within the state of Nevada? If you're under the age of 25, is there an employer who will hire you to drive vehicles less than 70 feet in length? Again, we consider each student's background individually, so if you have a concern, be sure to ask us!
- *Are you available to attend all class sessions?* Our class schedule is on the next page. Typically, we accept students into the next available class based on the order in which we receive applications. If you are interested in a later class (because of location or your schedule), we may be able to accommodate that request. Be sure to note that on your application. Please also note that, while we don't take or require attendance, we have designed the course so that you are learning something or practicing a critical skill pretty much any time you're in class. This means that if you miss class, you're probably missing something important, and you'll need to work with your instructor to make and follow a plan to catch up on what you missed.

2023-2024 Class Schedule

Classes run Mondays-Friday from 8 AM-5 PM for 5 weeks. Dates for classes are listed below. All classes now run in both Fallon and Carson City.

September 11, 2023 – October 13, 2023

October 23, 2023 – November 24,
2023*

January 8, 2023 – February 9, 2023**

February 26, 2024 – March 29, 2024

April 8, 2024 – May 10, 2024***

May 20, 2024 – June 21, 2024***

*Class will not meet on October 27 (Nevada Day) or November 10 (Veterans' Day)

**Class will not meet on January 15 (Martin Luther King, Jr. Day). An extra week (February 12-16) has been allotted for this course in the event that bad weather results in excessive school closures.

***These classes will have an AUTOMATIC-ONLY course during this session. The automatic-only course will provide students with instructors only on an automatic-transmission truck, and students graduating from this course will have an "E" restriction on their license. These classes will only be 4 weeks long. The April 8 session in Carson City will be automatic only, and the May 20 session in Fallon will be automatic-only.

Step 2 – Make Sure the Program is Right for You

Your future is serious business, so we treat our responsibility to help set you up for success seriously. If you choose us as your CDL training provider, here's what you're committing to:

- **Working hard starting on day 1.** This is fast-paced class, and we don't waste time. There's no waiting until week 3 to get serious about things. In fact, please note that you'll be tested for appropriate progress at the end of week 3 and if you're not progressing as expected, you will be dismissed from class at this time.
- **Putting away the distractions.** For safety reasons and to make sure you're learning, we don't allow cell phones in class. We ask that while you're in class, you're focused on class.
- **Working in a team.** Your classmates are your teammates. You'll rely on each other for help, encouragement and to keep things fun.
- **Holding yourself accountable.** The instructor might not always be right next to you, but whether they're there or not, you'll need to be working. This means holding yourself accountable for practicing even when the instructor may be working with another group.
- **Respecting the instructor's expertise.** We worked hard to find the very best possible instructors, and they know their stuff. They're teaching you exactly what the DMV is going to want to see on the day of your exam. Even if people do things differently at your workplace, or your truck driver friend told you something else, or they do it differently in California – we ask that you do things the way your instructor tells you to, and without argument. You're welcome to ask questions, but arguing is a waste of time because we're teaching you exactly what's on the DMV exam.
- **Respecting the equipment.** This stuff is *expensive* and we rely on it to be in good working order so that we can continue to serve students well into the future. We need you to treat the equipment like it's your own so that we don't incur unnecessary repair costs.
- **Coming to class prepared.** Bring something to take notes with and something to take notes on. Dress appropriately for the weather. Bring your pre-trip inspection sheet with you until you're absolutely certain you have it memorized.
- **Attending all class sessions.** 5 weeks is a really short period of time to learn a skill that can change your life. You need to be there unless it is an absolute emergency.
- **Doing some travel.** Whether your class is in Carson City or Fallon, we start all of our students driving on more rural roads in the Fallon area, so please be prepared to make at least a few trips out to the Fallon area, as well as at least one trip to Reno for your driving test.

If this doesn't sound like your thing, that's OK. This program won't be the right fit for everyone. We're up front about our expectations so that if they don't work for you, you don't waste any time or money on the wrong program. If you decide to move forward with your application, that's your way of telling us that you're on board with what's listed here, and we'll treat you accordingly.

Step 3 – Find Funding

There are several ways to cover the cost of the program, which is \$3,900. They're listed below.

- Self Pay – If you can cover the cost of the program out of pocket, great! Once you complete your application and are accepted into the class, we'll contact you for payment. Payment in full is due at the time of enrollment. We don't currently offer payment plans.
- Employer Funding – If your employer will be covering the cost of your course, have them contact Lauren Slemenda at lauren.slemenda@wnc.edu to arrange payment details. We offer an employer discount program for employers who send us more than one student per fiscal year (July-June).
- Other Funding Options – If neither of the above options works for you, there are lots of funding options through the college and the community. Take a look at the table below and give these organizations a call to see what might work for you. Each of these partners has a slightly different way of notifying us that you are approved for funding. Some may contact us directly; others may provide you with a letter of some sort that you can attach to your application. Once you're approved, please make sure that your funder either provides you with proof of funding to attach to your application, or contacts Lauren Slemenda at lauren.slemenda@wnc.edu directly to notify us that your funding has been approved. Please note that scholarships and grants from any of these sources is dependent on availability of funds and is not guaranteed.
 - **The WNC CDL program does not manage or administer any of the scholarships or grants listed below, and we cannot provide any information beyond what is listed in the table below. For more information about each individual grant and scholarship program, application information, and questions, please contact the individuals listed below under "Contact Information."**

Organization	Who Qualifies?	Type of Assistance	Contact Information	Requirements
JOIN, Inc.	<p>Low-Income Nevadans</p> <p>Dislocated workers (people who have lost their jobs due to layoffs, downsizing or termination)</p> <p>Out-of-school young adults (ages 17-24)</p> <p>...and more! Call to see if you qualify.</p>	<p>Tuition coverage – partial or full</p> <p>Grant (does not need to be paid back)</p>	<p>Carson City: (775) 283-0125</p> <p>Fallon: (775) 423-6162</p> <p>Reno: (775) 284-9600</p>	<p>Must complete program in full</p> <p>Must seek employment as a commercial driver upon graduation</p>
Community Services Agency	<p>Low-income Nevadans</p> <p>Dislocated workers (people who have lost their jobs due to layoffs, downsizing or termination)</p> <p>Out of school youth ages 16-24</p> <p>...and more! Call to see if you qualify.</p>	<p>Tuition coverage – partial or full</p> <p>Grant (does not need to be paid back)</p>	(775) 786-6023	<p>Must complete program in full</p> <p>Must seek employment as a commercial driver upon graduation</p>
JobConnect	<p>Unemployed Nevadans looking for full-time, permanent work</p>	<p>Tuition coverage – partial or full</p> <p>Grant (does not need to be paid back)</p>	<p>Carson City: (775) 684-0400</p> <p>Fallon: (775) 423-5115</p> <p>Reno: (775) 284-9600</p>	<p>Must complete program in full</p> <p>Must seek full-time, permanent employment as a commercial driver upon graduation</p>

Community Chest of Northern Nevada	<p>Nevadans in Fernley, Silver Springs, Dayton and Virginia City</p> <p>Displaced homemakers (a family member who previously maintained the home while someone else was the primary wage-earner, and has now lost that financial support through divorce, death, job loss or other circumstances)</p>	<p>Tuition coverage – partial or full</p> <p>Grant (does not need to be paid back)</p>	(775) 847-9311 Ext. 300	<p>Must complete program in full</p> <p>Must seek employment as a commercial driver upon graduation</p>
William N Pennington CTE Scholarship	Nevadans with some degree of financial need	<p>Tuition coverage – partial or full</p> <p>Scholarship (does not need to be paid back)</p>	(775) 445-3240	<p>*This scholarship is only available during the academic year: August-June. Funds are typically not available in late June, July or early August</p> <p>Must complete program in full</p> <p>Must seek and report employment as a commercial driver in Northern Nevada upon graduation</p> <p>Must allow the</p>

				<p>WNC Foundation to use your photos and information for publicity</p> <p>Must provide a thank-you letter to the William N</p>
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				<p>Pennington Foundation</p> <p>Must pay it forward upon program completion as a program mentor, program donor, or program ambassador (see application below for details)</p>
ROADS Program	Nevadans with some degree of financial need	<p>Tuition coverage – partial or full</p> <p>DMV Permit Testing</p> <p>DOT Physical</p> <p>Grant (does not need to be paid back)</p>	Michael.boreham@wnc.edu	<p>Must complete program in full</p> <p>Must seek employment as a commercial driver in Northern Nevada upon graduation</p> <p>Must allow WNC to track your employment following graduation</p> <p>Must communicate consistently with the ROADS team</p> <p>Must agree to be available for testimonials and mentorship for new program participants after completing your program</p> <p>Must pay it forward upon program completion as a program mentor,</p>

				program donor, or program ambassador (see application below for details)
Wildcat Reserve Food & Hygiene Pantry	WNC Students	Free food and hygiene supplies No cost and no payback required	https://www.wnc.edu/wildcat-life/food-pantry/	Must fill out an intake form once per semester Must fill out an order form each week for items needed Must pick up orders once they are filled

Step 4 – Obtain a Medical Examination Card

This exam certifies that you are physically capable of meeting the demands of a career in the trucking industry.

The doctor who completes your exam will be looking at the following things (and perhaps some items that aren't listed here):

- Do you have at least 20/40 vision in both eyes (with or without glasses/contacts)?
- Can you hear a forced whisper from 5 ft away (with or without a hearing aid)?
- Are your blood pressure and heart beat normal?
- Can you physically climb in and out of a semi truck?
- Can you recognize the standard colors of traffic signals (red, green and amber)?
- If you have diabetes, is it well controlled (with or without medication)?

We require students to get their Medical Examination Card from one of the following providers:

Tanya Liscio, APRN

The Health Lab

1102 N Curry St, Carson City, NV 89703

Hours: By Appointment

(775) 525-8681

Cost: \$125.00

To Book: https://thehealthlabnv.janeapp.com/locations/the-health-lab/book#/staff_member/4

Please book your appointment using the link above. The cost of the appointment will show as \$150, but you will receive a \$25 WNC student discount. Preferred payment method is card, but you can also pay cash at the time of your visit. Please complete the highlighted portions of the Medical Examination Report Form (available on our website) and, if applicable, have your diabetes provider complete the Insulin-Treated Diabetes Mellitus Assessment Form (also available on our website), before your appointment. If you complete your DOT Physical at the Health Lab, they will provide you with everything needed to complete your drug screen at this time. If you have any questions about what will be covered in the exam (particularly if you use a CPAP machine, have certain eye conditions, have heart or respiratory conditions, have high blood pressure or take certain medications, including narcotics, anti-seizure medication, or habit-forming drugs), please e-mail Tanya Liscio ahead of time at tanya@nvhealthlab.com. If a disqualifying condition is found, no refunds will be offered.

Dr. Jon Floto

210 S Taylor St, Fallon, NV 89406

(775) 423-5878

Hours: Monday-Friday 10:30 AM-7 PM

Cost: \$100.00

Please call ahead to make an appointment if you are using this provider. Additionally, if you are diabetic, please bring a copy of a current A1C test.

Step 5 – Get a Class A Driver's Permit

This is a CLASS A program. We do not currently offer Class B testing or instruction. Please ensure that you obtain a CLASS A permit, not a Class B.

We require you to have a Class A Driver's Permit before you start your course. Your permit will be valid for 180 days once you get it, so we recommend making sure it will still be valid by the end date of your course. (Although you can renew it if you need to.) Here's how you get your permit.

- Make sure you have a current, valid Nevada driver's license (we recommend upgrading to a Real ID if you haven't already), additional proof of identity (usually a birth certificate or passport), proof of social security number (usually your social security card) and proof of residency. Call the DMV at (775) 684-4368 or visit dmv.nv.com if you have questions about these items.
- Complete an Application for Commercial Driving Privileges (available at the DMV)
- Download the DMV CDL manual (www.dmv.nv.com), study, and take the following knowledge tests at the DMV. The cost of these exams start at \$57.25. You can also take the written exams for a Passenger (P) endorsement, School Bus (S) endorsement, or Tank Vehicle (N) endorsement if you wish, but these are not required.
 - General knowledge test (study the entire manual)
 - Airbrakes (study section 5-1 of the manual)
 - Combination vehicles (study section 6-1 of the manual)
- Bring a copy of your Medical Examination Card.
- Make an appointment for written testing online at dmv.nv.gov/appointments.htm, or walk in to the Carson, Fallon, Reno or Yerington DMV office during normal office hours to take your written exam. If you're walking in, we recommend arriving early!

Step 6 – Complete a Drug Screen

Please note: These results need to be sent directly to WNC Continuing Education. We will not accept results submitted by students.

If you decide to get your medical card from Concentra, you can get your drug screen done here as well. Just make sure you check “Rapid Drug Screen” on your authorization form.

You can get your drug screen done at either of these two locations. We don’t accept drug screen results from other providers.

If your employer is sending you to our program and they also require regular drug screenings, we will accept a letter from your employer, on company letterhead, stating that you are in compliance with their drug testing policies in lieu of completing a drug screen.

If you are located in Carson City:

Your drug screen will be set up during your DOT Physical exam. Please schedule your DOT Physical with The Health Lab and follow instructions provided at that exam to complete your drug screen.

If you are located in Fallon:

Nevada Drug & Alcohol Testing

1710 W Williams Ave

Fallon, NV 89406

(775) 294-6235

Hours: Monday-Friday 8:30 AM-1:30 PM

Cost: \$65.00 (cash only)

If you go to this provider, please call a day ahead of time to ensure that the provider will be present at the time you plan to arrive. Please note that payment is cash only; if a third-party funding provider (like ROADS, SANDI, JOIN or Community Chest) is paying for your drug screen, you will need to speak with your contact in that program to determine how this cost will be covered. (They may ask you to pay up front and provide a receipt for reimbursement.) Be sure to let the provider know that you need the results sent to Lauren Slemenda at Western Nevada College.

Step 7 – Turn In Your Materials

Please do not send in an incomplete application. In order to process your application, we need everything listed below, all together. If you don't have one of the items listed below, please get it before sending in your application.

Complete the attached application along with everything mentioned in the checklist below, and e-mail it to conted@wnc.edu or mail it to:

Lauren Slemenda
Continuing Education
Western Nevada College
2201 W College Pkwy
Carson City, NV 89701

You can also drop it off at the front desk on our Carson City campus (in the Bristlecone Building) or our Fallon campus (in Virgil Getto Hall). They can make copies of the items listed below if you don't have access to a copier or scanner.

- ☐ Copy of your Class A Driver's Permit
- ☐ Copy of your 10-year driving record from the DMV
- ☐ Copy of your DOT Medical Examination Card
- ☐ Drug screen results, sent directly to WNC Continuing Education
- ☐ Funding letter or documentation, if applicable

Commercial Driver Training Program Application

Please note that your application is not complete unless it includes all of the items listed on the previous page – a copy of your permit, your 10-year driving history, a copy of your medical exam card, and some form of payment or promise of payment letter.

Name: _____
First Middle Last

Address: _____
Number and Street

City State Zip Code

Date of Birth: ____/____/____

Phone Number: (____) ____ - ____

Email Address: _____

How did you hear about this program?

- ☐ Community Agency – Name: _____
- ☐ Word of Mouth
- ☐ Search Engine
- ☐ Flyer – Where? _____
- ☐ Newspaper
- ☐ TV
- ☐ Employer – Who? _____
- ☐ Social Media

Are you legally eligible to work in the United States?

- ☐ Yes
- ☐ No

Are you currently employed?

- ☐ Yes, full-time
- ☐ Yes, part-time
- ☐ No

If yes:

Employer Name: _____

Position Title: _____

Current Wage: _____

Do you intend to remain employed at this employer after completing the program?

- ☐ Yes, with no pay or title change
- ☐ Yes, but in a different position
- ☐ Yes, in the same position but with higher pay
- ☐ No

What is your gender?

- ☐ Man
- ☐ Woman
- ☐ Other: _____

Are you a veteran?

- ☐ Yes
- ☐ No

Are you or your dependents currently receiving any of the following forms of public assistance?

- ☐ SNAP (Supplemental Nutrition Assistance Program)
- ☐ Supplemental Security Income (SSI)
- ☐ Special Supplemental Nutrition Program for Women, Infants and Children (WIC)
- ☐ Welfare or Temporary Assistance for Needy Families (TANF)
- ☐ General Assistance (GA)
- ☐ Unemployment Insurance
- ☐ Medicaid and Children's Health Insurance Program (CHIP)
- ☐ Social Security Disability Insurance (SSDI)
- ☐ Affordable Connectivity Program (ACP)
- ☐ Subsidized Rental Housing
- ☐ National School Lunch Program (NSLP), School Breakfast Program (SBP) or Summer Food Service Program (SFSP)
- ☐ None of the Above

What is your race? (Select any that apply)

- | | |
|--|---|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Asian |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Hispanic or Latino |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> White |
| | <input type="checkbox"/> Prefer not to say |

How will you be paying for your program?

- ☐ Self-Pay
- ☐ Employer Pay – Please attach a promise of payment letter or other indication from your employer that indicates that you are approved for funding and who should be invoiced for the cost of tuition. *Without this letter, your application will be considered incomplete.*
- ☐ Scholarship or Grant – Please attach a promise of payment letter or other indication from the scholarship or grant provider that indicates that you are approved for funding. *Without this letter, your application will be considered incomplete.*

If you are receiving a scholarship or grant, we ask that you pay it forward with the WNC Commercial Driver Training Program in at least one of the following ways. (If you're paying for the program yourself or your employer is paying, we still welcome and encourage you to pay it forward!) How would you like to participate?

- ☐ I'd like to serve as a mentor to a student in the program, providing them with guidance, advice, study help and/or guidance finding a job after program completion.
- ☐ I'd like to make a yearly pledge to the WNC Commercial Driver Training Scholarship in the amount of: \$_____.
- ☐ I'd like to serve as a WNC Commercial Driver Training Program ambassador by volunteering at a minimum of one college event per year. (Events include, but are not limited to, WNC Foundation fundraising events and WNC participation in community events. We will e-mail you regularly with opportunities.)
- ☐ Not applicable – I am not receiving a scholarship or grant

Have you ever been required to carry SR 22 (high risk) insurance?

- ☐ Yes, currently
- ☐ Yes, in the past
- ☐ No

If yes, please list dates and statement of circumstances. (You may attach additional pages if needed.) _____

Do you intend to obtain a job in the commercial driving industry upon program completion?

- ☐ Yes
- ☐ No – Please Explain: _____

If yes, do you have a job in mind?

- ☐ Yes – Where? _____
- ☐ No

Where did you complete your drug screen? (You **must** complete your drug screen at one of our approved providers.)

- ☐ Concentra
- ☐ Nevada Drug and Alcohol Testing
- ☐ I am attaching a letter from my employer in lieu of a drug screen

Which class dates do you prefer?

- ☐ First available
- ☐ September 11-October 13, 2023
- ☐ October 23-November 24, 2023
- ☐ January 8-February 9, 2024
- ☐ February 26-March 29, 2024
- ☐ April 8-May 10, 2024

Which location do you prefer?

- ☐ Fallon, NV
- ☐ Carson City, NV

Why do you want to get a CDL? *The way you answer this question won't affect whether you are admitted to the program or not, but it's a question we think it's important for you to answer for yourself. Think beyond "My employer is making me" or "I want to make more money." Those are valid reasons, but you could always find another job and there are plenty of ways to make more money. Really take some time to think about how your life will be different with a CDL and why that's worth working for. Why this program and this career?*

Verification of Application Information and Consent for Release of Information

I certify that all information provided herein is complete and accurate to the best of my knowledge. I further agree that, if accepted to the WNC Commercial Driver Training Program, I will be subject to the Nevada System of Higher Education's Student Code of Conduct, available online, and that engaging in prohibited conduct may result in immediate dismissal from class without a refund. Finally, I acknowledge that once my program period is over, there is no guarantee of continued instruction. I understand that while the program will generally continue to work with motivated students to ensure they have the opportunity to obtain their license and re-test if necessary, this is a courtesy, not a guarantee.

Further, I understand that for safety reasons, cell phone usage is prohibited on the skills lot and in the truck. Students will be permitted to step off the lot to take a call in the event of an emergency, but will otherwise be asked to keep cell phones put away during class. If a student repeatedly violates this policy, they may be dismissed from class.

I also agree to the following class policies:

- For the safety of students, instructors and the traveling public, all students must make acceptable progress throughout the course and will be dismissed from the course if they fail to demonstrate such progress. At the end of week 3 of the course, all students must be able to pass a pre-trip inspection, light test, air brake test, straight back and offset back to DMV standards. If students fail to perform these skills at a passing level, they will be dismissed from class with no refund.
- Students must actively participate in all aspects of class. If the instructor is speaking to the class, students must remain within earshot. During practice time, students should be actively practicing or helping another student practice. Students may not return to their cars during class time, except for during breaks.
- Students should not be argumentative or combative with the instructor. Instructors closely follow a curriculum that is designed to prepare students to pass the Nevada DMV's exam. This exam may be different than the exam in other states, or common practice in the student's workplace. In order to be successful, students need to follow the outlined curriculum as taught by instructors and should not argue with instructors about the validity of the curriculum.
- Students must respect program equipment and treat it as if it is their own vehicle. Students should operate the vehicle in a safe, controlled and courteous manner. If students put the equipment at risk of unnecessary damage, they will be removed from the equipment for up to a day. Continued equipment abuse may result in dismissal from class.
- Students must arrive to class prepared. This includes bringing their copy of the pre-trip inspection until it is fully memorized, as well as a pen and paper for notes.
- Students will not be "rolled over" into future courses if they fail to progress as expected. If a student needs to take the course a second time, they must apply and pay tuition again.
- Class attendance is expected except in the case of emergencies.
- Students should never attend class or operate equipment while under the influence of

alcohol or drugs. If an instructor reasonably suspects that a student is under the influence, the student will be asked to complete a drug screen before returning to class.

I understand that my educational records cannot be released without my consent in accordance with the Family Education Right to Privacy Act of 1974 (FERPA). I also understand that by signing this form, I am agreeing to the release of educational records (participation, completion, scores, grades, transcripts, certificates and academic integrity) to current and potential employers and program sponsors.

Lastly, I consent to the solicitation of employment information following my participation in this program and authorize the release of my employment information (employer name, start and end dates, rate of pay, job title) to NSHE Board of Regents, dba Western Nevada College.

Effective From ____/____/____ Effective Until ____/____/____

Please note that the release will be valid in perpetuity without rescission unless you add an end date. If you choose to add an end date, the release should cover a period of time to include the training period and at least 6 months afterwards.

Signature: _____ Date: ____/____/____

Program Waiver and Indemnification

This form must be read in its entirety, and, where indicated, signed prior to your first class. Completing and signing the form is required for you to participate.

I. READ CAREFULLY: THIS SECTION IS A LEGAL RELEASE, ASSUMPTION OF RISK, WAIVER AND COVENANT NOT TO SUE

In consideration of the Board of Regents of the Nevada System of Higher Education on behalf of Western Nevada College ("WNC") furnishing services, equipment, and/or curriculum and permitting the undersigned to participate in WNC's Commercial Driver Training Program (the "Course"), the undersigned Participant agrees to all of the following:

I fully understand, acknowledge, and agree that:

- (a) there are DANGERS AND RISK OF INJURY, DAMAGE, OR DEATH that exist in my participation in the Course and in connection with certain activities undertaken after completion of the Course which require a Commercial Driver's License ("Post Course Activities");
- (b) my participation in the Course or Post Course Activities may result in injury or illness including, but not limited to, bodily injury, disease, strains, fractures, partial and/or total paralysis, other ailments that could cause serious disability, or death;
- (c) these risks and dangers may be caused by the negligence of Released Parties (defined below), other course participants, or others, and may arise from foreseeable or unforeseeable causes; and
- (d) I, on behalf of myself and my assigns, representatives, and heirs, hereby knowingly and voluntarily assume all risks and all responsibility, and agree to release WNC, and its employees, agents, officers, administrators, and Board of Regents (together the "Released Parties") from any and all claims, or other forms of liability, for any injuries, losses and/or damage arising from or in connection with my participation in the Course or any Post Course Activity, including any harm caused solely or in part by the negligence of the Released Parties.

II. READ CAREFULLY: THIS SECTION IS AN INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration of WNC furnishing services, equipment, and/or curriculum to enable me to participate in the Course, I agree as follows:

I, on behalf of myself, my personal representatives and my heirs, agree to hold harmless, defend, and indemnify the Released Parties from any and all claims, suits, or causes of action by any third parties, including Released Parties or other Course participants, for bodily injury, property damage, or other damages that may arise out of my participation in the Course or any

Post Course Activity, including claims arising from the negligence of Released Parties, other Course participants, or any other party.

I HAVE READ THE FOREGOING RELEASE, ASSUMPTION OF RISK, WAIVER, AND COVENANT NOT TO SUE AND THE FOREGOING INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND BY SIGNING BELOW I AGREE TO ALL THE TERMS HEREIN

Signature: _____ Date: ____/____/____

