

## Notes Distance Education Committee Thursday 10/17/24 11-12pm

**Attendance:** Justin McMenemy, Patrick Bell, Irene Schiller, Jaspreet Gill, Troy Wadsworth, Dave Riske.

**First Item:** Approval of past meeting notes for the past several months. Troy motion to approve. Irene second. All approved.

### **New Business:**

#### Nomination of Officers

- Justin nominated as DE committee chair. Dave motion to approve. Dave second. All approved.
- Dave Riske nominated as vice chair. Patrick motion to approve. Jaspreet second. All approved.

#### Standing Committee Goals and Initiatives

- Online course review rubrics. Researching best practices for WNC.
- Research AI at WNC. Developing a task force. Best practices for using AI in the classroom. Both faculty use and student use.
- Research online group chats at WNC. Currently CANVAS limits discussion of students within a specific class. Expanding to across classes (i.e. more experienced students peer evaluation of newer students). Connecting students across a discipline. Discussion applies to CIT, education, and nursing students as examples. Remind App and Group Meet suggested platforms. Look into if CANAS has a similar communication app.
- Motion to approve. Dave first, Jaspreet second. All approved.
- Adjunct member proposed (Emil Stoica) depending on availability of meeting dates.

#### Fall Meeting Schedule

- Proposed November 15<sup>th</sup> 11am to 12pm. All approved. Next will be December 13<sup>th</sup> 11am – 12pm. All approved. Friday Jan 17<sup>th</sup> 11am – 12pm. All approved.

#### NSHE AI Task Force

- NSHE AI Task force forming determine who the members will be. Reporting and recommendations. CCO presentation on AI recommendations for AI in higher ed. Looking at providing similar demonstration for WNC (leveraging AI for faculty and students). Azure AI (Microsoft & Chat GPT) uses at post-secondary institutions. TMCC, UNR, and UNLV already have their AI task force formed. How can AI help with accreditation is one of the topics. Kyle would like to be in the forefront of AI use, particularly at WNC. One key factor is current AI doesn't look at current events (goes backward). Strategy is to relate content to a current issue to ensure students are applying understanding to current events. Will keep updates and how DE committee can work with NHSE task force.

#### New Course Commissioning Update

- Policy has been approved by College Council. We have expanded the completeness rubric for reviewing courses for completeness. Have also created templates to go along with course development process (objectives, SLOs, lesson/module plans, assessments etc.). Intent is to help support new faculty with developing/teaching same course or similar courses. Will help ensure

course consistency and quality across campus. LMS admin will work on integration with CANVAS is the eventual goal. Will also help with accreditation processes.

**Old Business:**

- This was the first meeting of the DE committee this semester.

**Public Comment:** none

**Close:** Adjourn 11:59am