**CURRICULUM COMMITTEE MEETING AGENDA**

**Friday February 7, 2025**

**12:30PM TO 2:30PM**

1. **Call to Order and Roll Call**
2. **Approval of** [**January 14, 2025 minutes**](https://docs.google.com/document/d/1rgIzPk6dyt8dm9gqjwC7jTMgu9b0NwsP/edit?usp=sharing&ouid=116280960186716051651&rtpof=true&sd=true) *Action*
3. **Proposal to change from variable to fixed credit** *Action*

[CIT 211 - Microsoft Networking I](https://docs.google.com/document/d/1ytMAbThyh6gXIddTktJrik2le2Gvl8eM5rUNDWO5Qrw/edit?usp=sharing)

Proposal to update course from 3-5 variable credits to 3 fixed credits to align with CCN

1. **Updates to Course Outlines** *Information*

[LTE 101 - Fundamental Phlebotomy](https://docs.google.com/document/d/192MdTRm0qzv0T5MmRJppXXdWdg93jO4uLFV6mkFWG2I/edit?usp=sharing) - Current

[LTE 102 - Applied Phlebotomy](https://docs.google.com/document/d/1DldjNPNsfCCcLQJn-oM3fccKS5LEYETyLY_EVIj7rmo/edit?usp=sharing) - Current

[LTE 101 - Fundamental Phlebotomy](https://docs.google.com/document/d/1qn7OFHls3psWo8W9j_4pkE-XpewgN1ki_uSHflPovK8/edit?usp=sharing) - Updated

[LTE 102 - Applied Phlebotomy](https://docs.google.com/document/d/1hQO9tCZsvClCzV4596d4LH_RDnFfUP0lc67RHRf5Ewk/edit?usp=sharing) - Updated

1. **Proposal to update Skills Certificate** *Action*

[Machine Tool Technology Level 3](https://docs.google.com/document/d/1gRUgqSM6nKMlqNB1NKqoDUetoJqvgepn/edit?usp=sharing&ouid=116280960186716051651&rtpof=true&sd=true)

Proposal is to change the name of the certificate from Machine Tool Technology Level 3 to Computer Numerical Controls (CNC) Machining

1. **Proposal to update Skills Certificate** *Action*

[Machine Tool Technology Level 1](https://docs.google.com/document/d/1-QPwH4Kkw2p-PdSCMOb5SPg01laTF25z/edit?usp=sharing&ouid=116280960186716051651&rtpof=true&sd=true)

Proposal to update curriculum and to change the name of the certificate from Machine Tool Technology Level 1 to Manual Machining

1. **Proposal to update COA Bookkeeping** *Action*

[Certificate of Achievement Bookkeeping](https://drive.google.com/file/d/1I2nxJKA1OBG3R2HJqVgWcAc-nubwMczK/view?usp=drive_link)

Proposal to update certificate program electives from a specific list to any ACC courses

1. **Program Review Template** *Information*

[New Program Review Template](https://docs.google.com/document/d/1sMpYlra6QY3IUbgLQ423c28g0VVrhdIj1znKrvHu6cY/edit?usp=sharing)

1. **April Meeting** *Action*

Currently scheduled to immediately follow the EIE visit

1. **Coursedog Curriculum Management System** *Information*

Time for Training

1. [**Committee Goals**](https://docs.google.com/document/d/1edqpMjfvTdT5Q5aUBhvBATEve2BhEgQgpAyK3L67608/edit?usp=sharing)*Information*

[General Education Definitions](https://docs.google.com/document/d/1ztrpT-G20-vAk2IcOubq8szlb59w2jCqVmKohP0ixVU/edit?usp=sharing)

1. **Old Business**
2. **New Business**
3. **Public Comment**
4. **Adjournment**