

Accessibility Committee	<i>Friday, August 28, 2026</i> <i>1:00-2:00 pm</i>	<i>Zoom</i>
Members Present	Gregory Sly, Susan Trist, Smriti Bhattarai, Brent Ayers and Kennadie Frias	
Members Missing	Nichole Paul, Troy Wadsworth, Kathy Strain, and Justin McMenomy	
Guests	Scott Morrison	

Agenda Topic	<i>Designate Recorder</i>
Action Taken	<i>n/a</i>
Summary of Discussion	
Assignments/Potential Agenda Items	Minutes for 8/28/26 were recorded by Susan Trist Minutes for the remainder of the year will be: September (Brent), October (Smriti), November (Kennadie), December (Ryan), January (Nichole), February (Greg), March (Kathy), April (Troy), and May (Susan)
Comments/Information	

Agenda Topic	<i>Approve Minutes from May 2026 meeting</i>
Action Taken	First: Kennadie Frias; Second: Smriti Bhattarai
Summary of Discussion	
Assignments/Potential Agenda Items	N/A
Comments/Information	

Agenda Topic	<i>Accessibility website updates</i>
Action Taken	N/A
Summary of Discussion	Brent will correct the webpage with update committee members.
Assignments/Potential Agenda Items	Brent will update the "Commitment to Accessibility" webpage to reflect WCAG 2.1 standard
Comments/Information	

Agenda Topic	<i>SharePoint access</i>
Action Taken	Susan will connect with IT to ensure committee members have access to the drive.
Summary of Discussion	

Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	<i>Strategic plan for accessibility—annual committee goals</i>
Action Taken	<i>Informational</i>
Summary of Discussion	Brent will forward results from running the Accessibility Strategic plan through Claude for possible changes/additions to our plan. Greg will review the document.
Assignments/Potential Agenda Items	
Comments/Information	College council to review 2025-2026 Annual committee goals on 9/11/26.

Agenda Topic	<i>Accessibility Lead update—Greg and Scott</i>
Action Taken	
Summary of Discussion	Greg reported that some faculty have not reviewed their accessibility scores and some are not familiar with how Panorama works, so he will approach faculty personally to demonstrate the tool. Greg and Scott agreed that direct one-on-one conversations may be more effective than workshops this semester. Also to involve directors to promote the initiative and create additional content from those conversations.
Assignments/Potential Agenda Items	Scott will communicate with Rebecca about how to proceed with promoting Panorama scores and addressing PDF issues within LAS classes.
Comments/Information	

Agenda Topic	<i>Public Comment</i>
Action Taken	
Summary of Discussion	Brent shared his experience with Doc Access at Union County and mentioned a recent scan that found a 46% compliance rate for PDF documents on the WNC website.

Assignments/Potential Agenda Items	Susan to set up a meeting with Justin, Ryan and Brent to discuss DocAccess for the WNC website. Susan and Brent to initiate a conversation with the Executive committee about the need for a dedicated accessibility staff position.
Comments/Information	

Agenda Topic	<i>Fall 2026 meeting dates</i>
Action Taken	<i>Informational</i>
Summary of Discussion	2 nd Friday of the month at 1:00 pm via Zoom; 9/11/2026, 10/9/26, 11/13/26 and 12/11/26.
Assignments/Potential Agenda Items	
Comments/Information	

Meeting Adjourned	<i>Adjourned at 1:50 pm</i>
Action Taken	<i>Adjournment by group consent.</i>
Summary of Discussion	N/A
Assignments/Potential Agenda Items	N/A
Comments/Information	