

Western Nevada College Curriculum Committee Meeting Minutes

2024-2025	January 14, 2025 Call to Order – 2:3x pm	Meeting conducted via Zoom
Members Present	Eric York, Geri Pope, Amy Ghilieri, Chelsie Hamtak, Matt Anderson, Smriti Bhattarai, Dana Ryan, Lauren Stevens, Winnie Kortemier, Jaspreet Gill, Travis Carr	
Members Missing		
Guests	Ali Cooper, Lisa Gallo-Swan, JW Lazzari, Audrey Auer, Chris Ryan	
Agenda items for next meeting		

Agenda Topic #2	Minutes Approval from December 6, 2024
Action Taken	Hamtak moved to approve the minutes, Ghilieri seconded. Motion passed unanimously.
Summary of Discussion	

Agenda Topic #3	Proposal to Deactivate Courses
Action Taken	Hamtak moved to approve the deactivation of both GEOG 205 & GEOG 210. Kortemeier second. Passed unanimously.
Summary of Discussion	GEOG 205 - GIS Applications GEOG 210 - Introduction to Geotechnology Chris Ryan presented item, stating they are no longer being offered.

Agenda Topic #4	Course Update
Action Taken	Information Only

Summary of Discussion	<p>ECE 168 - Infectious Diseases and First Aid CURRENT ECE 168 - Infectious Diseases and First Aid UPDATED</p> <p>Ali Cooper presented item. ECE 168 now includes objectives and topics.</p>
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Agenda Topic #5	Proposal to adopt a Skills Certificate
Action Taken	<p>Hamtak moved to approve the Skills Certificate for Fall 2025. Stevens seconded.</p> <p>Motion passed unanimously.</p>
Summary of Discussion	<p>CTE Teaching Licensure, Business & Industry Skills Certificate</p> <p>Dana Ryan presented the item. This is the 3rd and final certificate to be adopted in this series. Designed specifically for teach licensure. To go before AAC in March. Expected start of Fall '25. Discussion ensued on background and path for student.</p>

Agenda Topic #6	Proposal to add course to fulfill Gen Ed Requirement
Action Taken	<p>Ghileri moved to add CPD 123 as option under Human Relations Gen Ed Requirement for the AAS & CoA, Retroactive 6 years to all active catalogs. Hamtak seconded.</p> <p>Motion passed unanimously.</p>
Summary of Discussion	<p>CPD 123 - Career Choices and Changes to fulfill Human Relations credit</p> <p>Lauren Stevens presented the item. This was also discussed at length in the December meeting.</p>

Agenda Topic #7	Blanket Substitution Request
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Action Taken	Information Only
Summary of Discussion	<p>AIT 101 - substitute with MPT 111 & OSH 222 ET 131 - substitute with ELM 112 & ELM 121</p> <p>Hamtak presented the item as a follow-up. Blanket substitution:</p> <p>Substitutions were put into place for our Automated Systems & Mechatronics degrees previously. Since we no longer offer AIT 101 & ET 131 which are also listed as program electives for our CoA & AAS in Welding Technology, the Academic Director approved a blanket substitution of the same courses to fulfill the Program Elective requirement for those two programs. AIT 101: Substitute with MPT 111 & OSH 222; ET 131: Substitute with ELM 112 & ELM 121.</p>

Agenda Topic #8	Program Guide Update
Action Taken	Information Only
Summary of Discussion	<p>Geri presented the item.</p> <p>During the Academic Program Guide updates for 25-26, we noticed that there are some general education courses that were previously approved to be removed that are still listed under gen ed. Example: CRJ 101 & CRJ 102 are still listed under Social Sciences, but they were approved to be removed when the courses were deactivated. We will be cleaning these up as we work through updates. Discussion around deactivating courses and the timing to address any related degree changes should be at the same time.</p>

Agenda Topic #9	Coursedog Curriculum Management System
Action Taken	Information Only
Summary of Discussion	<p>Geri presented the item.</p> <p>To be the all in one platform for curriculum related items and tasks. This new platform will also push the course objectives to the catalog site once the Coursedog catalog is adopted. Currently, the course objectives are nowhere to be found on our website. Asking the committee to dedicate 2hrs in the coming weeks to learn how to use the system. We will schedule training, and discuss how we want to work the voting into the process. This may also require changes to our bylaws.</p>

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Agenda Topic #10	Committee Goals
Action Taken	Information Only
Summary of Discussion	<p>General Education Definitions</p> <p>Geri presented at the Liberal Arts & Sciences Division meeting and will be meeting with faculty groups in various disciplines to gather feedback on our general education definitions and how we can make them work for our institution.</p>

Agenda Topic #11	Old Business
Action Taken	Info Only
Summary of Discussion	<p>Chelsie Hamtak mentioned that in previous meeting there was a question about correct course names for some of the Nursing courses presented.</p> <p>Hamtak confirmed with the system office that the following course names listed in CCN are correct. We will need to list in our catalog accordingly.</p> <p>NURS 437: Diversity and Healthcare Policy in Rural Environments</p> <p>NURS 479: Evolving Concepts in Nursing Leadership and Management</p>

Agenda Topic #12	New Business
Action Taken	N/A
Summary of Discussion	

Agenda Topic #13	Public Comment
Action Taken	N/A

Summary of Discussion	
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Agenda Topic #14	Adjournment
Action Taken	York adjourned the meeting at 3:17 PM
Summary of Discussion	