

Western Nevada College Curriculum Committee Meeting Minutes

2024-2025	September 6, 2024 Call to Order – 12:30 pm	Meeting conducted via Zoom
Members Present	Geri Pope, Amy Ghilieri, Matt Anderson, Chelsie Hamtak, Winnie Kortemeier, Eric York, Scott Morrison	
Members Missing	Smriti Bhattarai, Dana Ryan, Lauren Stevens, Jaspreet Gill, Lahaina Cyrille Estomin	
Guests		
Agenda items for next meeting		

Agenda Topic	Minutes Approval from August 16, 2024
Action Taken	Winnie moves to approve the August minutes, Chelsie seconds Motion passes
Summary of Discussion	

Agenda Topic	Proposal to add ART 236 to the catalog
Action Taken	Chelsie moves to approve pending successful completion of the CCN process, Scott seconds motion passes
Summary of Discussion	<u>ART 236</u> We previously offered an advanced photography class focused on lighting, but this course better aligns with what we are able to offer and is consistent with what is being taught at other institutions.

Agenda Topic	CRJ Program recommended course sequence update
Action Taken	Information item only
Summary of Discussion	<u>CRJ Program</u> course sequencing This is being done to provide better guidance to students seeking a CRJ degree, this change reflects how courses are scheduled over the course of the year.

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Agenda Topic	Bylaws update
Action Taken	Information item only, this is the first time this update to the bylaws is before the committee.
Summary of Discussion	<p><u>Bylaws</u></p> <p>This is a proposed update to make it so the recorder does not need to be a member of the committee.</p>

Agenda Topic	Entrance, Exit, and Degree Change Surveys
Action Taken	Information Item
Summary of Discussion	<p><u>Entrance, Exit, and Degree Change Surveys</u></p> <p>This would help us capture information about student degree decisions that we are currently not capturing.</p> <p>It is suggested that this needs to be a requirement because the current survey model results in a non-representative response (6%).</p> <p>There are technical challenges with this proposal that need to be researched further.</p>

Agenda Topic	Institutional Student Learning Outcomes Update
Action Taken	<p>moves to approve, seconds</p> <p>Motion passes</p>
Summary of Discussion	<p><u>Institutional Student Learning Outcomes</u></p> <p>This document represents all of the updates and drafts that have been made over the course of the last year. This document will next go to College Council for review.</p>

Agenda Topic	Committee Goals
Action Taken	Information item only - standing
Summary of Discussion	<p><u>Committee Goals</u></p> <p>We are happy with the listed goals. We have set completion dates as follows:</p> <ol style="list-style-type: none"> 1. Review and update the Program Review Curriculum Review Report <ul style="list-style-type: none"> - Anticipated completion Feb 7 2. Facilitate the creation of <u>General Education Definitions</u> <ul style="list-style-type: none"> - Anticipated completion spring 2026 3. Create, review, and approve documents/guidelines for the proposing/updating curriculum (timeline document) <ul style="list-style-type: none"> - Anticipated completion date May 2

Agenda Topic	Old Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	New Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	Public Comment
Action Taken	NA
Summary of Discussion	

Agenda Topic	Adjournment
Action Taken	Meeting adjourned
Summary of Discussion	