

Western Nevada College Curriculum Committee Meeting Minutes

2023-2024	April 19, 2024 Call to Order – 9:05 am	Meeting conducted via Zoom
Members Present	Geri Pope, Amy Ghilieri, Matt Anderson, Ron Beller, Eric York, Scott Morrison, Smriti Bhattarai, Jaspreet Gill, Lauren Stevens, Chelsie Hamtak, Dana Ryan	
Members Missing		
Guests		
Agenda items for next meeting		

Agenda Topic	Minutes Approval from March 15, 2024
Action Taken	Amy moves to approve the March minutes, Smriti seconds Motion passes
Summary of Discussion	

Agenda Topic	HGPS 201 Holocaust, Genocide, Peace Studies
Action Taken	Chelsie moves to approve the adoption of HGPS 201 as a Humanities gen ed requirement for all degrees transferable and non-transferable retroactive 6 years, Scott seconds Motion passes
Summary of Discussion	Proposal to make HGPS 201 a Humanities gen ed requirement for all degrees transferable and non-transferable. HGPS 201 - Holocaust, Genocide, Peace Studies This course is similar to other courses that already fulfill this requirement, such as HIST 105 and HIST 106.

Agenda Topic	New Course Proposal
Action Taken	Smriti moves to approve, Matt seconds motion passes
Summary of Discussion	Proposal to adopt the following courses: BIOL 105 - Introduction to Neuroscience NS 105 - Introduction to Neuroscience PSY 105 - Introduction to Neuroscience

	<p>PSY is one of the top transfer pathways to UNR, and neuroscience is one of the most pursued specializations.</p> <p>BIOL 105 is the parent course so it must be added to the catalog if we want to offer PSY 105. NS 105 is not required but was highly recommended by UNR as they do not offer PSY 105. Including all three makes the crosslisting possible.</p> <ul style="list-style-type: none"> - If all three are not adopted for crosslisting it may affect transferability - The intent is to ensure that changes in administration and faculty will not negatively affect transferring students. <p>We will be adopting all three courses but will only offer PSY 105.</p>
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Agenda Topic	New Course Proposal
Action Taken	Chelsie moves to approve, Jaspreet seconds motion passes
Summary of Discussion	<p>Proposal to add: FT 106 - Firefighter I Academy</p> <p>This course is being proposed to provide greater alignment with Carson Fire.</p> <p>Previously there were 4 courses (at 3 credits each), this single 12 credit course is what TMCC does and allows for a partnership with Carson Fire. Without Carson Fire we will not be able to offer a Fire Science program.</p> <p>This single course will allow students to gain certification so they are prepared to join the workforce. Certification will be part of the course provided students meet the state requirements for those certifications.</p> <p>The committee recommends replacing the broader SLO statement in the course outline with a specific statement that all objectives of this course align with SLO 7 - Career Preparation.</p>

Agenda Topic	Course Update Proposal
Action Taken	Chelsie moves to approve, Smriti seconds

	motion passes
Summary of Discussion	<p>Proposal to update FT 131 - Hazardous Materials Chemistry</p> <p>FT 131 - Hazardous Materials Chemistry (Revised) FT 131 - Hazardous Materials Chemistry (Current)</p> <p>The previous version was more of a chemistry course, and in consulting fire professionals our course was not aligned with industry needs. We had more depth in the lecture portion than was required and we did not include a hands-on element, which is required for certification with the state.</p> <p>This will be a co-requisite with FT 106 and will be taught as part of the Firefighter I academy.</p> <p>Second sentence of the course description, remove the “xxx.”</p> <p>The title in CCN is “Hazardous Materials Chemistry” but it appears as “Hazardous Materials” on the outline and also at TMCC. Chelsie will check with the other institutions to see what course titles they use.</p> <p>The committee recommends replacing the broader SLO statement in the course outline with a specific statement that all objectives of this course align with SLO 7 - Career Preparation.</p>

Agenda Topic	Course Development Support Materials
Action Taken	
Summary of Discussion	<p>Course Development Questionnaire</p> <ul style="list-style-type: none"> - Question 1, should only lead to 80% question if the answer is Yes - In the Degree Requirement question, change to short answer “what degree requirement would it fulfill” - Materials, “briefly describe the instructional materials that will be used in this course” maybe include examples “textbooks, OER, ...) - Fees, link to course fee form - What is the reason this fee will be required needs to be more specific. Option 1 Computer Use Fee or Option 2 Expendable Supplies <ul style="list-style-type: none"> - Check with Coral and Shannon to make sure those are all of the categories

	<ul style="list-style-type: none"> - Standards question <ul style="list-style-type: none"> - we can split up the first question into two questions, one about academic integrity and then a second question about rigor - second one, change to “how does this course meet the needs” <p>Syllabus Development Statement</p> <ul style="list-style-type: none"> - under “recommended/required area” let’s make it clear what is required and what is recommended - Course description and learning outcomes: make it clear that these must come from the approved (most current) outline for the course - Include something specific about policies on AI, a single statement so there is some uniformity from course to course would be helpful (policy 3-4-5) <p>Course Outline and Syllabus Development</p> <ul style="list-style-type: none"> - remove “form revised date here” from the bottom of the page - How do we include more information about how to complete the course outline template? <ul style="list-style-type: none"> - additional explanation on the first page? - version of the template with explanations built in? <p>Course Development/Revision Instructions</p> <ul style="list-style-type: none"> - in section 3, make it clear that we do not send items during those two time periods - in the last two, change “the course developer” to “requesting individual” -

Agenda Topic	WNC General Education Descriptions
Action Taken	
Summary of Discussion	<p>Math</p> <p>Humanities</p> <p>US/NV Constitution</p> <p>Social Sciences</p> <p>Fine Arts</p> <p>English/Communications</p> <p>add “Human Relations”</p>

	<p>A general education workgroup could be useful</p> <ul style="list-style-type: none"> - Reach out to faculty senate requesting that a call be sent out to faculty
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Agenda Topic	Program Elimination
Action Taken	<p>Scott moves to approve, Chelsie seconds</p> <p>motion passes</p>
Summary of Discussion	<p>AAS Paramedicine</p> <p>This is a recently added degree but our program was not well situated to meet the needs of our area.</p> <p>We have neither instructors nor students to run a full program in paramedicine.</p>

Agenda Topic	Program Elimination
Action Taken	<p>Chelsie moves to approve, Matt seconds</p> <p>motion passes</p>
Summary of Discussion	<p>AAS Automated Systems</p> <p>AAS Mechatronics</p> <p>These two degrees are replaced by the AAS Mechatronics & Electronics degree.</p> <p>Currently the declared for these two degrees are not actively taking courses.</p>

Agenda Topic	Proposal to change May meeting
Action Taken	<p>NA</p>
Summary of Discussion	<p>Proposal to change the May 17th meeting to May 10th.</p> <p>Meeting will be changed to 9am on May 10th</p>

Agenda Topic	New Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	Old Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	Public Comment
Action Taken	NA
Summary of Discussion	

Agenda Topic	Adjournment
Action Taken	Meeting adjourned
Summary of Discussion	