

## Western Nevada College Curriculum Committee Meeting Minutes

<b>2022-2023</b>	<b>August 12, 2022</b> Call to Order – 12:30 pm	<b>Meeting conducted via Zoom</b>
<b>Members Present</b>	Lauren Stevens, Geri Pope, Amy Ghilieri, Debi Ingraffia-Strong, Matt Anderson. Scott Morrison, Ron Beller, Chelsie Hamtak, Dana Ryan, Terry Mendez	
<b>Members Missing</b>	Niki Gladys, Winnie Kortemeier	
<b>Guests</b>	Jayna Conkey, Dianne Hilliard	
<b>Agenda items for next meeting</b>		

<b>Agenda Topic</b>	<b>Minutes Approval from May 13, 2022</b>
<b>Action Taken</b>	Scott moves to approve minutes from May 13th, 2022, Matt seconds  Minutes approved
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>Chair Election</b>
<b>Action Taken</b>	Amy moves to approve that Geri Pope continues as Chair, Scott seconds  Motion approved
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>Recorder Election</b>
<b>Action Taken</b>	Geri moves to approve that Lauren Stevens continues as Recorder, Amy seconds
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>AY 2022/23 Meeting Schedule</b>
<b>Action Taken</b>	Curriculum Committee members will meet the second week of each month from 12:30-2:30pm.
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>Graphic Design Program Review Curriculum Report</b>
<b>Action Taken</b>	Discussion only
<b>Summary of Discussion</b>	Jayna's report covers the mission of the Associate of Applied in Graphic Design, Certificate of Achievement in Graphic Design and the Associate of Arts pathway.

	<p>Jayna notes changes that occurred since the last program review in 2016. In 2019, with the emergence of bachelor options in the area, the Program focused on an Associate of Arts pathway for students wishing to more seamlessly transfer to a NSHE four-year college or university with junior standing toward a bachelor's degree. The Program partners with UNR's Graphic Design BFA and NSC/TMCC's Graphic Arts and Media Technology 3+1 BA degree. A challenge is the AA pathway does not give an emphasis in Graphic Design, which then does not count toward Program numbers.</p> <p>The AAS in Graphic Design was updated to better support transfer even though it is more of a career focused degree for entry level positions in the field.</p> <p>So, a primary trend has been for students to lean more toward the AA transfer degree with greater accessibility to BA/BFA degrees in the area and a bachelor's being the industry-standard for graphic design positions. This has resulted in a decline of AAS Graphic Design graduates.</p> <p>Another trend is a demand for online courses and now the AAS Graphic Design, AA Pathway and COA can be completed entirely online.</p> <p>Rachel Stiff was the internal reviewer and Monica Maccaux was the external reviewer. She is the Director of the UNR Graphic Design program.</p> <p>Jayna states that UNR's BFA Graphic Design program is fairly competitive since the faculty size is small.</p> <p>Scott inquired about a 2+1 concept with UNR's BFA program.</p> <p>Jayna inquires about the process for updated Course Outlines. Geri shares that, although not required, curriculum likes to view them. Updated outlines can go to the Division Director.</p>
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<b>Agenda Topic</b>	<b>Proposed Modularized Format of Existing Course - NURS 130</b>
<b>Action Taken</b>	<p>Matt moves to approve Nurs 130 to change to 3-6 variable credits, repeatable up to 6 credits pending CCN approval, Scott seconds</p> <p>Motion approved</p>
<b>Summary of Discussion</b>	<p>This request is to create two "modules" for NURS 130: Nursing Assistant so that it can be offered as two, 3-credit courses for better delivery to high school students over the course of one year. Students would have to complete both modules to meet the requirements for the degree pathway. If they do not, they may be required to take the entire CNA course upon matriculating to WNC.</p> <p>For scheduling, sections of NURS 130M would be offered with section number and notes delineating which module is being taught. At this</p>

	<p>time, NURS 130M would not be part of the public catalog but rather, used for partnerships with defined cohorts of students that need to be delivered in a more flexible manner.</p> <p>Some background is that Lyon County schools are approved to teach this class over 2 semesters and other school districts teach it in one semester. So the suggested module approach is only for certain high school dual enrollment populations.</p> <p>Dana introduced the module idea based on how TMCC has navigated a similar situation. She also spoke with Dave Singleton for feedback.</p> <p>Questions come up about how the class modules would articulate on a college transcript and how it applies to common course numbering.</p> <p>Instead of the proposed format, Dianne suggested making it a variable credit class and indicated that other NSHE schools would need to approve of it since it is currently a fixed 6 credit class.</p>
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<b>Agenda Topic</b>	<b>Updated Course Outlines for Com 101, Eng 100, Eng 101, Eng 102</b>
<b>Action Taken</b>	Information only
<b>Summary of Discussion</b>	<p>There has been a movement of updating Course Outlines that can act as strong examples. These Course Outlines move away from “knowledge of” to specific activities to help with measuring student outcomes.</p> <p>Geri talks about the benefits of updating the Course Outlines especially as it relates to assessment.</p> <p>Some discussion comes up about SLO 5.</p> <p>The Com 101 changes now better align with our student population and the way instructors are teaching.</p>

<b>Agenda Topic</b>	<b>Updated Course Outlines for Ems 108 &amp; Ems 115</b>
<b>Action Taken</b>	<p>Chelsie moves to approve that Ems 108 &amp; Ems 115 be fixed at 7.5 credits, Scott seconds</p> <p>Motion approved</p>
<b>Summary of Discussion</b>	<p>Ems 108 is listed as 6-8 variable credits and Ems 115 is listed at 7-7.5 variable credits. Both classes have regularly been taught at 7.5 credits.</p> <p>Terry has updated the Course Outlines and is requesting to keep the credits fixed at 7.5 to reflect how WNC is teaching the classes and to support students as listing variable credits may cause issues with Financial Aid.</p>

<b>Agenda Topic</b>	<b>Liberal Arts Course Outline Audit</b>
<b>Action Taken</b>	Information Only
<b>Summary of Discussion</b>	<p>There was an audit on Liberal Arts classes from the website. Of the 319 reviewed, 96 are missing objectives. Many of them were Special Topics classes, but some others were expected to be present.</p> <p>Scott recommends that the committee creates a statement supporting the need for faculty to keep Course Outlines updated.</p>

<b>Agenda Topic</b>	<b>Old Business</b>
<b>Action Taken</b>	NA
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>New Business</b>
<b>Action Taken</b>	Information Only
<b>Summary of Discussion</b>	<p>Geri shares that she has been in contact with Tara Madden-Dent from the Department of Education about social emotional learning in K-12 and Higher Education.</p> <p>At the system level, it appears there is exploration about how social emotional learning is being implemented currently and for the future.</p> <p>Discussion came up around undergraduate level, cohorts, Epy, Edu, introductory 100 level classes, etc.</p> <p>Geri will be exploring this topic in the fall semester.</p>

<b>Agenda Topic</b>	<b>Public Comment</b>
<b>Action Taken</b>	NA
<b>Summary of Discussion</b>	

<b>Agenda Topic</b>	<b>Adjournment</b>
<b>Action Taken</b>	Meeting adjourned
<b>Summary of Discussion</b>	