

Western Nevada College Curriculum Committee Meeting Minutes

2022-2023	February 10, 2023 Call to Order – 12:30 pm	Meeting conducted via Zoom
Members Present	Lauren Stevens, Geri Pope, Amy Ghilieri, Scott Morrison, Chelsie Hamtak, Terry Mendez, Winnie Kortemeier,, Dana Ryan, Matt Anderson, Debi Ingrassia-Strong	
Members Missing	Niki Gladys, Ron Beller, Eric York	
Guests		
Agenda items for next meeting		

Agenda Topic	Approval of January 13th, 2023 Minutes
Action Taken	Terry moves to approve the January 13th minutes, Amy seconds Minutes approved
Summary of Discussion	

Agenda Topic	Notification of Changes in CCN
Action Taken	Information Only
Summary of Discussion	CHS 101 to be changed to PBH 101 - Introduction to Public Health, which will be updated in our AAS Health Science Degree. CHS 102 to be changed to PBH 120 - Foundations of Personal Health and Wellness, which will also be updated in our AAS Health Science Degree.

Agenda Topic	Proposal to Change the Nursing Admissions Requirement
Action Taken	Chelsie moves to approve that Nurs 129 be added back in as an option for nursing admission requirements, Amy seconds Motion approved
Summary of Discussion	At one point it was an option to take Nurs 130 or Nurs 129. Then the college moved to just Nurs 130. The goal is to add Nurs 129 back in as an option because some students want a 2cr. Nurs 129-Basic Nursing Skills option, while others want a more intensive 6cr. Nurs 130-Nursing Assistant option that prepares students to achieve certification as a nurse assistant in the State of Nevada. The suggested wording: Current CNA Certification or completion of NURS 129 or NURS 130 is required within five years of the date of application to the nursing program.

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Agenda Topic	Proposal to change AAS Paramedicine
Action Taken	Amy motions to approve the removal of advanced EMT as a requirement to the AAS Paramedicine, Winnie seconds Motion approved
Summary of Discussion	The state has removed advanced EMT as a requirement, so EMT 115 is being removed as a requirement from the AAS Paramedicine admissions process. Though, they can still get points if they complete EMS 115.

Agenda Topic	Course Update Proposal
Action Taken	Chelsie moves to approve prerequisite from Elm 110, Amy seconds Motion approved
Summary of Discussion	Revision to ELM 110 - Basic Electricity by removal of prerequisite because it was originally part of the apprenticeship only and now it will be available to a wider group. Chelsie looks for clarification on if class is transferable. ELM 110 - Basic Electricity

Agenda Topic	New Course Proposal
Action Taken	Chelsie moves to approve CIT 230-Advanced Java as a new course pending completion of CCN process, Amy seconds Motion approved
Summary of Discussion	CIT 230-Advanced Java (3 cr.) prerequisite CIT 130 or instructor approval: This course builds upon the foundation constructed in Beginning JAVA. Since JAVA works behind the scenes to power Internet applications, this class will focus more heavily upon application development with an emphasis on client-side and server-side techniques. Example topics include, but are not limited to, inheritance, interfaces, exception handling, javafx, input and output to files and databases, data structures, generics, and searching and sort algorithms. The proposal is to add CIT 230 - Advanced Java as it has to do with a state program.

	<p>Matt shares that ISLO can be changed to SLO or WNC SLO. UNLV is the only institution we have not heard back from through the CCN process and they do not offer the course. CIT 230 - Advanced Java</p>
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Agenda Topic	New Course Update Proposals
Action Taken	<p>Scott moves to approve the new ELM courses pending CCN approval, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>Our previous vote was pending CCN approval, but that was not entirely successful. So adjustments were made in part with TMCC conversations. It is now going through the process again. With the new round in CCN we are still waiting for some institutions to respond. Course outlines have also been updated.</p> <p>Chelsie shares about how transferability is listed. Chelsie plans to check in with Dave Singleton.</p> <p>ELM 112 - Electrical Theory ELM 121 - Circuit Design ELM 127 - Introduction to AC Controls ELM 134 - Programmable Logic Controllers I ELM 136 - Programmable Logic Controllers II</p>

Agenda Topic	New Course Update Proposals
Action Taken	<p>Winnie moves to approved the new MPT courses pending successful completion of CCN process, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>Again, the first CCN process was not entirely successful. More conversation took place with TMCC and now a new CCN process has been initiated. The course outlines are updated.</p> <p>MPT 111 - Fundamentals of Manufacturing and Automation I MPT 112 - Fundamentals of Manufacturing and Automation II MPT 114 - Fundamentals of Manufacturing and Automation III MPT 160 - Mechanical Drive Systems I</p>

Agenda Topic	New Course Proposals
Action Taken	<p>Matt motions to approve the new Auto courses pending successful completion of CCN process, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>Dana shares conversations are taking place to better align Auto with current industry standards. The following new courses will help with this effort.</p> <p>AUTO 185 - Introduction to Alternative Fueled Vehicles AUTO 205 - Manual Drive Train and Axles AUTO 291 - Work Experience</p>

Agenda Topic	Proposal to Change Skills Certificates
Action Taken	<p>Scott motions to approve changes to the auto skills certificates, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>Academic Program Change Forms have been filled out to revise various auto skills certificates with the same goal of aligning WNC programming to current industry standards.</p> <p>Revision to the SC - Auto Brakes Revision to the SC - Auto Electrical & Electronic Systems Revision to the SC - Auto Engine Performance Revision to the SC - Auto Heating & AC Revision to the SC - Auto Steering and Suspension Revision to the SC - Auto Transmission/Transaxle</p>

Agenda Topic	Proposal to Change COA in Computer Information Technology
Action Taken	<p>Winnie moves to approve the changes to the COA in CIT, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>Dana shares that we have had more specific coursework in CIT COAs and this revision to the COA in CIT gives more flexibility for students.</p> <p>Revisions can be viewed here: CIT Certificate of Achievement</p>

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Agenda Topic	Proposal to change skills certificates
Action Taken	<p>Winnie moves to approve the skills certificate changes for Industrial Electronics Technology, Manufacturing Technician and Mechatronics Foundation, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>These skills certificate changes align with the revision of AIT to ELM & MPT. These changes also give cleaner entry and connection to AAS pathways and to the industry in general.</p> <p>It comes up that OSHA has been added to some areas to give broader application besides just Cons that will lend to enrollment.</p> <p>Chelsie shares credit changes in skills certificates from the initial to revised versions.</p> <p>Revision to the SC-Industrial Electronics Technology Revision to the SC-Manufacturing Technician Revision to the SC-Mechatronics Foundation (Formerly Mechatronics Technician)</p>

Agenda Topic	Proposal to change AAS Mechatronics and Automated Systems
Action Taken	<p>Chelsie moves to approve the AAS changes to both degrees pending CCN approval, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>These changes are about the phase out of AIT to MPT and ELM</p> <p>Revision to the Associates of Applied Science - Mechatronics Revision to the Associates of Applied Science - Automated Systems</p>

Agenda Topic	Proposal to Change COA Mechatronics
Action Taken	<p>Chelsie moves to approve the changes to the COA in Mechatronics pending CCN approval, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>The main changes are adding OSHA and changing AIT to ELM and MPT.</p>

	<p>Chelsie asks if it is a 31 credit COA. It is 30.</p> <p>Revision to COA Mechatronics</p>
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Agenda Topic	Proposal for new programs
Action Taken	<p>Scott moves to approve the new programs of COA Industrial Electronics Technology and AAS Mechatronics and Electronics Technology pending CCN, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>We are essentially collapsing the 2 associates to 1 as this plan goes forward, but that will come in stages.</p> <p>Questions come up about how math is listed in the proposal vs catalog format.</p> <p>COA is for fall 23 and AAS fall 24</p> <p>Certificate of Achievement - Industrial Electronics Technology Associate of Applied Science - Mechatronics & Electronics Technology</p>

Agenda Topic	Proposal to deactivate
Action Taken	<p>Chelsie moves to approve the deactivation of the below listed items, Amy seconds</p> <p>Motion approved</p>
Summary of Discussion	<p>These are deactivations rather than eliminations. So we can bring them back in the future if needed. We are taking out the AIT because we do not have a Semens certified instructor.</p> <p>The construction energy has not been offered and was related to a NV energy initiative.</p> <p>The cyber was rather specific and inflexible.</p> <p>The goal is to deactivate for fall 2023.</p>

	<p>We can phase students out on the COA in Cyber Security. Students cannot declare after this spring, but we will keep it an option for 6 years.</p> <p>SC - Auto Maintenance & Light Repair SC - Auto Engine Repair SC - AIT Mechatronics Level 2 SC - Construction Energy Technology Computer Information Technology, COA Cybersecurity</p>
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Agenda Topic	WNC SLO Update
Action Taken	Information Only
Summary of Discussion	<p>Informal Working Group SLO Draft</p> <p>Geri shares progress on this area and asks about where we want to go with the goals related to SLOs.</p> <p>This is in part to respond to an accreditation suggestion We are also looking for WICHE Passport status. We also want them to be useful and understandable.</p> <p>The group works on improving the document. The group puts strong focus on the Working Knowledge area for improvements.</p>

Agenda Topic	Old Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	New Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	Public Comment
Action Taken	NA
Summary of Discussion	

Agenda Topic	Adjournment
Action Taken	Meeting adjourned
Summary of Discussion	

