

Western Nevada College Curriculum Committee Meeting Minutes

2022-2023	January 13, 2023 Call to Order – 12:30 pm	Meeting conducted via Zoom
Members Present	Lauren Stevens, Geri Pope, Amy Ghilieri, Scott Morrison, Ron Beller, Chelsie Hamtak, Terry Mendez, Winnie Kortemeier, Gregory Sly, Eric York, Matt Anderson	
Members Missing	Niki Gladys, Debi Ingrassia-Strong, Dana Ryan	
Guests	Troy Wadsworth	
Agenda items for next meeting		

Agenda Topic	Approval of December 9, 2022 Minutes
Action Taken	Chelsie moves to approve the December 9th minutes, Amy seconds Minutes approved
Summary of Discussion	

Agenda Topic	Proposal to Update Associate of Arts Degree
Action Taken	Lauren moves to approve proposed update of Liberal Arts requirement language and distribution of credits, Amy seconds Motion approved
Summary of Discussion	Scott shares that program review data had indicated that students could technically complete an AA without completing a 200 level course. From this the Liberal Arts requirement of 6 credits was created with a specific list of acceptable 200 level courses. The proposal is to expand this area to better capture a wider range of options by stating: <i>“Choose any transferable course numbered 200 or higher. AM 141, 147, and 148 are also accepted.”</i> Discussion comes up about the listed units in both the Program Requirement and General Education areas, which will reflect 28-33 units for the first and 27-32 units for the latter. Suggestion comes up to change transfer level to “transferable course”. Also Am 141 added to the list.

Agenda Topic	Skills Certificate Proposal
Action Taken	Winnie moves to approve the NNVIEC Electrician Level 1 Skills Certificate, Amy seconds Motion approved

Summary of Discussion	<p>Deb Conrad presents on a skills certificate taught by the Northern Nevada Independent Electrical Contractors apprenticeship program, allowing students to earn postsecondary credit for their learning. The courses teach theory, troubleshooting, problem solving skills and safety practices necessary to perform the work of an entry-level electrician. The option is only available to individuals in the apprenticeship program.</p> <p>Deb shares there is a need for electricians in Nevada. Scott asks if anything similar is available to the general population. Discussion arises about potential for that in the future.</p> <p>The Skills Certificate includes the following 11 credits: 4 credits Elm 110 Basic Electricity 3 credits Elm 131 National Electric Code 4 credits Elm 198 Special Topics in Electrical and Mechanical Technology</p> <p>Questions come up if a Special Topics class is the most appropriate choice within a skills certificate.</p> <p>It is suggested that we move forward as is, but be prepared for a future change to Elm 198 Special Topics if needed.</p>
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Agenda Topic	Proposal to Update to AV Courses
Action Taken	Information Only
Summary of Discussion	<p>AV 110 - Private Pilot Ground AV 210 - Instrument Ground School</p> <p>Troy shares that WNC is making language changes to course outlines, descriptions and syllabi for AV 110 and AV 210, which is mirrored to changes already made by TMCC and the language is updated in CCN. The FAA (Federal Aviation Administration) suggested the change as our first description made it seem that students could get an endorsement from WNC showing readiness to take the flight exams, but this is not the case. Only schools with a particular certification are able to endorse or students work with pilots for the endorsement. Troy has partnerships in the area with pilots and helps connect students.</p>

Agenda Topic	Proposal to adopt courses-ELM and MPT
Action Taken	Winnie moves to approve ELM and MPT courses pending CCN approval, Amy seconds
Summary of Discussion	<p>Eric and Matt share about changing AIT courses by essentially renaming them as ELM and MPT courses. The change will code the courses with a weight of 4 as opposed to 2.</p> <p>Discussion comes up about the flow of the curriculum process.</p>

	<p>Scott gives suggestions to change course outcomes to course objectives. Additional minor suggestions provided around wording within course outcomes.</p> <p>SLO instead of ISLO.</p> <p>The changes will be effective for fall and certificates and degree changes are upcoming.</p> <p>These have not been through CCN.</p> <p>ELM 110 - Basic Electricity ELM 112 - Electrical Theory DC ELM 121 - Circuit Design ELM 127 - Introduction to AC Controls ELM 134 - Programmable Logic Controllers ELM 136 - Programmable Logic Controllers 2 MPT 110 - Basics of Operations and Maintenance MPT 120 - Automated Production Concepts 2 MPT 160 - Mechanical Drive Systems 1</p>
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Agenda Topic	Old Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	New Business
Action Taken	NA
Summary of Discussion	

Agenda Topic	Public Comment
Action Taken	Eric thanks Matt for his work on ELM and MPT courses.
Summary of Discussion	

Agenda Topic	Adjournment
Action Taken	Meeting adjourned
Summary of Discussion	