



# Western Nevada College

Carson City • Douglas • Fallon • Fernley • Smith • Yerington

## Curriculum Committee (20-21) Meeting Minutes:

	03/20/20	Zoom Meeting
<b>Members Present</b>	Eric York, Geri Pope, Lauren Stevens, Fred Kille, Winnie Kortemeier, Jamie McNinch, Dianne Hilliard, Dave Riske	
<b>Members Missing</b>	Richard Kloes, Kyle Dalpe, Scott Morrison	
<b>Guests</b>	Georgia White	
<b>Agenda items for next meeting</b>		
<b>Agenda Topic</b>	Approval of minutes from 02/21/2020	
<b>Action Taken</b>	Winnie moves to approve, Fred second Minutes approved	
<b>Comments/Information</b>		
<b>Agenda Topic</b>	Proposal of Changes-Math 120	
<b>Action Taken</b>	Information Item	
<b>Summary of Discussion</b>	There is a revision of the Math 120 course outline. Dianne has indicated that course outline changes do not need to come to the curriculum committee for approval. Though it is commendable that faculty may want to communicate these types of changes.	

<b>Assignments/Potential Agenda Items</b>	
<b>Agenda Topic</b>	Proposal of Changes Chem 121
<b>Action Taken</b>	Eric moves to approve, Winnie second Motion approved
<b>Summary of Discussion</b>	There is a prerequisite change to Chem 121: Math 126 or higher excluding Stat 152 and Math 176. Lauren brings up questions for math and science sequencing as it relates to the nursing program and Math 124. This change is intended to be effective for Fall 2021.
<b>Assignments/Potential Agenda Items</b>	
<b>Comments/Information</b>	
<b>Agenda Topic</b>	Proposal of Changes Eng 100
<b>Action Taken</b>	Information Item
<b>Summary of Discussion</b>	There are significant changes to the course outline for Eng 100. The course objectives for 100 and 101 are now the same. Now there is more alignment to 100 and 101 as they are both preparing students for Eng 102.
<b>Assignments/Potential Agenda Items</b>	

<b>Comments/Information</b>	
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<b>Agenda Topic</b>	Deletion of Geol 103 and related catalog changes
<b>Action Taken</b>	Dianne moves to approve, Dave second  Motion approved
<b>Summary of Discussion</b>	Winnie spoke to how we are attempting to better align with UNR. Geol 103 was remaining from the previous set up (Geol 101 + 103L), but now it is not needed. Geol 103L is incorporated into Geol 101.  Geol 103 is still listed as a prereq for Geol 102, which needs to be removed. The approval is to make this prerequisite modification.  The actual deactivation of Geol 103 is tabled.  The Geol 102 prerequisite change is effective immediately.
<b>Assignments/Potential Agenda Items</b>	
<b>Comments/Information</b>	

<b>Agenda Topic</b>	New Course Proposal BAS Program
<b>Action Taken</b>	Lauren moves to approve pending CCN approval for Mgt 391 and 497 and pending articulation forms, Dave second No approval for Mgt 320 as no outline provided.  Motion approved with one objection
<b>Summary of Discussion</b>	There was discussion about how the BAS program was presented and approved before the courses. It can be done on a case by case basis, but it is preferred that the courses are presented at the same time as the program is presented for review and approval.  The order has held up catalog production and degree audit updates. Our cycle indicates a Dec 31st deadline for courses to make it to the next catalog.

	<p>Eric brought up questions about how lower and upper division classes are not being clearly differentiated.</p> <p>The purpose of the BAS program is primarily for AAS students. The bachelor degree helps with supervisory and management positions. The proposed courses are listed below:</p> <p>CIT 363 - Advanced Project and Earned Value Management  COM 215 - Introduction to Group Communication. This class would usually come from the Liberal Arts area and Scott has been consulted.  FIN 310 - Applied Accounting and Finance  IS 301 - Management Information Systems  MGT 320 - Organizational and Project Management (no course outline)  MGT 310 - Foundations of Management Theory and Practice  MGT 391 - Quantitative Analysis  MGT 487 - Entrepreneurship  MGT 480 - International Management  MGT 496 - Strategic Management and Policy  MGT 412 - Change Management  MGT 371 - Leadership and Managerial Skills  MGT 485 - Applied Business Ethics  MGT 497 - Business Plan Creation</p> <p>All classes minus Com 215 requires admittance to the BAS program.</p> <p>UNR is objecting to 2 classes because they have different courses with some overlapping content, but nonetheless these Mgt classes are in common course numbering (Mgt 391 and Mgt 497).</p> <p>The catalog will say coming this fall. Maybe the courses in question will say pending.</p> <p>Effective for fall 2020.</p>
<p><b>Assignment s/Potential Agenda Items</b></p>	

<b>Comments/ Information</b>	
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<b>Agenda Topic</b>	New Course Proposal AAS in Health Sciences CHS 101
<b>Action Taken</b>	Lauren moves to approve, Fred second Motion approved
<b>Summary of Discussion</b>	
<b>Assignment s/ Potential Agenda Items</b>	Chs 101 is a new class to WNC and part of the new AAS in Health Sciences that starts in fall 2020. The syllabus aligns with UNR.
<b>Comments/ Information</b>	

<b>Agenda Topic</b>	Old Business
<b>Action Taken</b>	
<b>Summary of Discussion</b>	None
<b>Assignment s/ Potential Agenda Items</b>	
<b>Comments/ Information</b>	

<b>Agenda Topic</b>	New Business
<b>Action Taken</b>	
<b>Summary of Discussion</b>	
<b>Assignment s/ Potential Agenda Items</b>	

<b>Comments/ Information</b>	
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<b>Agenda Topic</b>	Public Comment
<b>Action Taken</b>	
<b>Summary of Discussion</b>	<p>Eric emphasizes the need for more standards to be in place before approving courses.</p> <p>There are curriculum working groups created to better define guidelines.</p> <p>Georgia gives the idea to expand the group to more than just 2 curriculum members.</p> <p>Geri talks about maybe starting with curriculum members and then moving to incorporate others.</p>
<b>Assignment s/Potential Agenda Items</b>	
<b>Comments/ Information</b>	

<b>Agenda Topic</b>	Adjournment
<b>Action Taken</b>	Meeting Adjourned
<b>Summary of Discussion</b>	
<b>Assignment s/Potential Agenda Items</b>	
<b>Comments/ Information</b>	