



Western Nevada College

Carson City • Douglas • Fallon • Fernley • Smith • Yerington

Curriculum Committee (19-20) Meeting Minutes:

	12/20/2019	Bris 321
Members Present	Eric York, Geraldine Pope, Dave Riske, Fred Kille, Scott Morrison, Richard Kloes, Dianne Hilliard and Kyle Dalpe	
Members Missing	Hal Starratt and Jamie McNich	
Guests	Georgia White	
Agenda Items for Next Week		

Agenda Topic	Approval of Minutes for 11/15/2019
Action Taken	Fred moves to approve, Dave second Minutes approved with amendment
Summary of Discussion	Dianne requests an amendment to the minutes prior to approval and spelling changes. Specifically, the members agree to change the verbiage about the AAS Paramedicine, stating that we preferred the degree over the certificate of achievement, but felt pressure to make a decision and we would like to revisit the degree.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Class Changes for Re 101, RE 103, Av 110 and Edu 112
Action Taken	Dianne moves to approve, Dave second Motion Approved
Summary of Discussion	Georgia presented that the real estate industry has requested an increase of Re hours from 90-120 before students can sit for the exam. Therefore, the request is to move the Re 101 and Re 103 credits from 3 to 4. Also, there will be a title change to Re 103 to become Real Estate Law and Practice. These changes will most likely be effective for spring 2020. Av 110 Private Pilot Ground School (4 credits) is described as follows: the student will obtain the necessary aeronautical knowledge and

	<p>meet the prerequisites specified in Appendix B to 14 CFR Part 141 (and 14 CFR 61.105) to successfully pass the private pilot knowledge test. A study of aviation fundamentals including principles of flight, aircraft and engine operations, weather, navigation, and radio communications as required by the Federal Aviation Administration (FAA) regulations. Topics will include general service, maintenance, and safety practices.</p> <p>This class is intended to support our area as there is a shortage of pilots. WNC has the support from Carson City and Minden-Tahoe Airports. Eric requests that we make sure to include the FAA administering body of the pilot test in course outline. Kyle suggests that CSN verbiage be reviewed as they already established the class. This class may have a spring 2020 start.</p> <p>Edu 112 Internship (3 credits) is described as follows: supervised work and learning experience in research, public, education, business or government organizations related to Elementary or Secondary Education.</p> <p>Edu 112 is a new course that is an opportunity for students to get credit by way of internship with Churchill and Lyon County showing particular interest. At this time Edu 110 will be the prerequisite. This may be a dual credit pathway.</p>
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Changes to BAS General Education Requirements
Action Taken	<p>Dave moves to approve, Fred second</p> <p>Motion approved</p>
Summary of Discussion	<p>When Georgia and Dianne explored the new BAS in Organization and Project Management they discovered the overall general education requirements for BAS pathways may need changes to be in compliance. BAS degrees are mostly designed for students that achieve AAS degrees and want to move forward.</p> <p>The changes are as follows:</p> <ul style="list-style-type: none"> ● Remove Capstone, which is generally included in program requirements. ● Combine Fine Arts/Humanities for 3 credits ● Change math to be basic general requirements and if each degree needs to be more specific then it can.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Changes to BAS Construction Management Requirements
Action Taken	Dave moves to approve, Lauren second Motion approved
Summary of Discussion	<p>For the BAS in Construction Management, here are the changes:</p> <ul style="list-style-type: none"> • Capstone courses removed for general education and embedded in program requirements. • Fine Arts/Humanities combined • Math requirement is now Math 126 or higher. • Science requirements separated from the Math line and changed to 6 credits. • General electives changed to 9 credits. <p>The previous accreditation was engineering based, which was driving some of the requirements.</p> <p>Dave suggests adding under general BAS page that specific guidelines need to be reviewed for specific degrees.</p> <p>Eric questions math requirement and how relevant to the content of the degree. Enrollment issues discussed about technical math.</p>
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	New Course Approvals-Liberal Arts Ital 211, 212 and Jpn 211, 212
Action Taken	Eric moves to approve, Dave second Motion approved
Summary of Discussion	Scott discussed when curriculum members approved the first year sequence and now this request follows that implementation. This approval allows students to complete the entire foreign language sequence for Ital or Jpn before transferring to university level.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Change to Eng 261 to fulfill Fine Arts requirement instead of Humanities.
Action Taken	Scott moves to approve, Dianne second

	Motion approved
Summary of Discussion	Dianne presents that Eng 261 was reactivated last spring and was part of the Humanities. Now discovering that Eng 261 counts as a Fine Arts at UNR, it may be appropriate to make it a Fine Arts at WNC for consistency.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Update of Co-Requisite work
Action Taken	No action required. Information only
Summary of Discussion	<p>Scott presented that by fall 2021 no remedial classes will be allowed per the system level. WNC will have to explore a co-requisite model to adapt to this change and there is a task force in place. The hope is to pilot a plan in fall 2020.</p> <p>Some examples are students take Math 120 or Math 120 with support.</p> <p>There was discussion around how we plan to administer these pathways, credit amounts delegated to pathways and guided self-placement.</p> <p>The members agreed that comprehensive communication must take place when making decisions about the pathways associated with this change to be sure all details are considered.</p>
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Old Business
Action Taken	Include on January agenda
Summary of Discussion	Eric talked with Leap Frog-Course Leaf sales rep about software package to manage college data. He is interested in having Curriculum Committee see a demo even though it is expensive as it may give focus to future planning.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	New Business
Action Taken	Dave plans to have on January agenda
Summary of Discussion	Dave says CSCO upgrades happened that released on December 20th. Dave has been communicating with other schools on how outlines will change and possible title changes to CSCO 120, 121, 220.

Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Public Comment
Action Taken	
Summary of Discussion	Geri thanks the group for getting together for December 20 meeting since it was originally a possibility for the calendar.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	