



Western Nevada College

Carson City • Douglas • Fallon • Fernley • Smith • Yerington

Curriculum Committee (19-20) Meeting Minutes:

	11/15/19	Bristlecone 321
Members Present	Eric York, Dave Riske, Dianne Hilliard, Lauren Stevens, Fred Kille, Hal Starratt , Scott Morisson, Jamie McNinch	
Members Missing	Geri Pope, Richard Kloes, Kyle Dalpe	
Guests	Georgia White, Terry Mendes, Dale Carrison, Ellie Dutton, Judy Cordia	
Agenda items for next meeting		
Agenda Topic	Approval of minutes from October 18, 2019	
Action Taken	Scott moves to approve, Fred second Minutes approved	
Comments/Information		
Agenda Topic	New course proposal Span 104	
Action Taken	Judy moves to approve, Scott second Dianne makes an amendment to the move to approve that it is pending the ccn process and articulation forms. Motion approved	

<p>Summary of Discussion</p>	<p>Scott presented on Span 104-Conversational Spanish IV, which is part of a series-Span 101, 102, 103 and 104. The class continues the development and language skills through practice in listening, speaking, reading and writing; and structural analysis. Includes an introduction to Spanish culture.</p> <p>Span 104 is not designed for transfer and it is in the common course numbering database as a 3 credit course.</p> <p>Questions came up about how many credits should be designated to the class.</p>
<p>Assignments/Potential Agenda Items</p>	
<p>Agenda Topic</p>	<p>New course proposal Art 151</p>
<p>Action Taken</p>	<p>Dianne moves to approve pending the ccn process and common course numbering, Fred second</p> <p>Motion approved</p>
<p>Summary of Discussion</p>	<p>Scott and Georgia presented information on Art 151-Introduction to Time-Based Media/Videography, which is an introduction to still and moving images. Lecture and studio student using broadcast video as a means of personal expression. Technical and theoretical themes will be discussed; students will produce short videos that demonstrate understanding of these concepts.</p> <p>Art 151 counts as elective under certain degrees.</p> <p>The course is being requested for approval primarily because Churchill County High School has a well established video production program at their school and this class can help with dual credit and potentially a CTE pathway.</p> <p>The class could expand to a WNC Campus if there was the appropriate set up with space and equipment, but there is not at this time.</p>

Assignments/Potential Agenda Items	
Comments/Information	
Agenda Topic	Certificate of Achievement in EMS
Action Taken	Dianne moves to approve, Dave second
Summary of Discussion	<p>Terry presented the Certificate of Achievement in Emergency Medical Services, which is for individuals interested in providing care to patients in the pre-hospital setting, and will prepare students for Paramedic level training. This program will provide the knowledge, skills and attitudes necessary for an entry level EMT/AEMT and allow for eligibility to sit for national and state testing for emergency medical technician and advanced emergency medical technician. The program meets or exceeds the required skills and knowledge as set forth by NTHSA's office EMS National EMS Education Standards and Instructional Guidelines.</p> <p>This is an open enrollment program. Certain documentation is needed for entry to Ems 108 and Ems 115. In order to take Ems 115 students must have EMT Nevada State Certification. National Registry Certification is not accepted.</p> <p>The Certificate of Achievement assists students in taking EMS related classes that are supported by financial assistance.</p>
Assignments/Potential Agenda Items	
Comments/Information	
Agenda Topic	Associate of Applied Science in Paramedicine
Action Taken	No approval

Summary of Discussion	<p>The group thoroughly discussed all the paramedicine pathways and ultimately decided that the Associate of Applied Science in Paramedicine could not be approved at this time. There were concerns about how close the credit amounts were from the Certificate of Achievement to the AAS in Paramedicine. Some questions about the admission points process came up even though compromise was achieved in this area. There were continued questions regarding the overall credit amounts pertaining to the degree.</p> <p>The preference of the committee was to approve the full degree; however there was pressure from external sources connected to the EMS and Paramedicine community to approve the certificate of achievement over the degree. The committee continues to have reservations regarding the high number of program requirement credits in the certificate of achievement. The committee would like to see the degree in lieu of the certificate brought forward to the committee in the future.</p>
Assignment s/Potential Agenda Items	
Comments/Information	

Agenda Topic	Certificate of Achievement in Paramedicine
Action Taken	<p>Dianne moves to approve with the condition to change the selection criteria as agreed upon by the group, Fred second Hal abstains</p> <p>Motion approved</p>
Summary of Discussion	<p>Terry presented the Certificate of Achievement in Paramedicine that is designed to provide students with the knowledge and skill sets to prepare them to provide safe pre-hospital emergency medical care for critical and emergent patients across the lifespan who access the emergency medical system. The program will focus on assisting students to develop critical judgment skills that are necessary to prioritize decision-making, delegation, and treatment modalities of the sick and injured. The program will meet or exceed current standards for the National EMS Education Guidelines as well as all required national</p>

	<p>accreditation standards. The program will work with sites to provide accredited training at their respective professional agency to allow more courses for credit to be delivered to the local region and state.</p> <p>There was discussion about the selection criteria and the unusually high amount of credits assigned to the certificate of achievement and how close that credit amount is to the proposed AAS-Paramedicine. Terry explained that the paramedicine pathways don't fit well in the typical credits part of higher education programs and asked for the group to keep an open mind to this point.</p> <p>The group agreed the selection criteria should be modified. First presented was the completion of Ems 108 at WNC with a C or higher provides 2 points, Ems 115 at WNC with a C or higher provides 2 points and letters of recommendation from Emergency Medical Services agency staff provides 1 point each (3 maximum) with 7 possible total points. The approval is to change WNC to NSHE to make admission more equitable to Nevada students. There is also additional criteria in the event of a tie.</p> <p>Terry shared that it would be ideal to have a spring 2020 start on the certificate of achievement and how this pathway supports students using financial assistance.</p> <p>Terry communicated how well the certificate of achievement works with the fire industry and that we are in a fire heavy area for student employment options.</p>
<p>Assignment s/Potential Agenda Items</p>	<p>Some members expressed concern about students taking classes to get employed verses finishing the certificate of achievement and then going on for employment.</p> <p>Questions came up about a skills certificate, but the high credit level could challenge this option as under 30 credits seems to be part of the criteria.</p> <p>The EMS Certificate of Achievement differs from the Paramedicine Certificate of Achievement in that the first gives a way for students to gain their EMT and AEMT and the second is for those that currently have a valid Nevada State AEMT Certification/Licensure</p>

	<p>and wish to take the next step in achieving their paramedicine certification.</p> <p>The group agreed to approve the Certificate of Achievement, but with one member abstaining and what appeared to be some compromise. The group requests that Terry visit again to revisit the paramedicine pathways in the future.</p>
Comments/ Information	

Agenda Topic	New courses-EMS 200, 203, 205, 206, 207, 209, 210, 211, 212, 214, 215, 216, 217
Action Taken	<p>Dianne moves to approve, Fred second</p> <p>Motion approved</p>
Summary of Discussion	All the required paperwork has been submitted. The listed Ems classes are part of the Certificate of Achievement- Paramedicine that was approved.
Assignments/ Potential Agenda Items	
Comments/ Information	

Agenda Topic	Skills Certificate in Auto Collision
Action Taken	<p>Eric moves to approve, Dave second</p> <p>Motion approved</p>
Summary of Discussion	<p>Georgia presented on the Auto Collision Repair Skills Certificate that includes Autb 120, Autb 125, Autb 200 and Autb 205 to total 12 credits. Having this skills certificate is a natural next step and will assist with performance pool funding.</p> <p>The new Automotive Skills Certificate prepares students to take specific Automotive Service Excellence (ASE) exams that reflect specific technology knowledge and skills in collision and refinishing. The I-Car certification is specifically tailored to the Collision and Refinishing industry. These exams reflect student's ability to succeed in a professional setting.</p>

Assignments/Potential Agenda Items	
Agenda Topic	Skills Certificate in Energy Technology
Action Taken	Hal moves to approve with the condition of Osh 222 being articulated with return to the committee, Fred second Motion approved
Summary of Discussion	Georgia presented on the Energy Technology Skills Certificate that is designed to provide a student academic and industry recognition as they pursue training leading to direct entry into the natural gas industry. Students will learn the fundamentals required for working in the natural gas energy field. The certificate includes Cons 205 OR Osh 222, Mt 130, MT 132 and MT 134 to total 10-11 credits. At the last Curriculum Committee meeting Mt 130, Mt 132 and Mt 134 were approved and this skills certificate is the next step.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Certificate of Achievement in Energy Technology
Action Taken	Hal moves to approve, Fred second Motion approved
Summary of Discussion	Georgia presented on the Energy Technology Certificate of Achievement that is designed to provide a student academic and industry recognition as they pursue their interests in the construction field and specifically in the energy sector. Students will learn the fundamentals of construction and specifics for working in the natural gas energy field.

	The certification of achievement is 30 credits in length and is also the next step of having approved the Mt 130, Mt 132 and Mt 134 from the previous Curriculum Committee meeting.
Assignment s/Potential Agenda Items	
Comments/ Information	

Agenda Topic	Skills Certificate in Building Trades
Action Taken	Dave moves to approve with the condition of modifying the Osh 222 credit amount from 1 credit to 0-1 credits, Scott second Motion approved
Summary of Discussion	Georgia presented the Building Trades Skills Certificate that goes with the ABC partnership. In the past Curriculum Committee approved a non-published Certificate of Achievement in Building Trades for the partnership with ABC and now they are showing interest in a skills certificate. The skills certificate includes: Osh 222 and 10 units from BTE or BTP (BTE 101, BTE 102, BPE 101, BPE 102) to total approximately 11 units. Higher levels of BTE or BTP may be accepted-up to level VIII. Some students will present non-traditional Osha completion in lieu of Osh 222 that does not count for credit, so the credit amount for Osh 222 should be 0-1 credits.
Assignment s/Potential Agenda Items	
Comments/ Information	

Agenda Topic	Associate of Applied Science in Building Trades
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Action Taken	<p>Scott Moves to approve with the condition of modifying Osh 222 credit amount from 1 credit to 0-1 credits and changing the program electives from 5 credits to 5-6 credits for the overall degree to amount to 60 total credits, Dave second</p> <p>Motion approved</p>
Summary of Discussion	<p>Georgia presented on the Associate of Applied Science in Building Trades degree that is also in partnership with the ABC program.</p> <p>The degree may take 3 years with how the classes are designed.</p> <p>The degree may appear as a low yield program per Scott even if it is working functionally.</p> <p>It is a good partnership with ABC and they are seeking more from WNC.</p>
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	<p>Certificate of Achievement in Computer Information Technology and Certificate of Achievement in Cyber Security Technician</p>
Action Taken	<p>Hal moves to approve, Fred second</p> <p>Motion approved</p>
Summary of Discussion	<p>Dave presented the 2 certificates of achievement explaining the need to align them with the previous changes made to the Associate of Applied Science in Computer Information Technology and to the overall needs of the industry.</p> <p>Both certificates of achievement are 30 credits in length.</p>
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Request to deactivate the Certificate of Achievement in Network Support Technician and System Administration Technician
Action Taken	Hal moves to approve, Fred second Motion approved
Summary of Discussion	Dave presented that with the approval of the 2 new certificates of achievement, the 2 existing certificates of achievement need to be deactivated.
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	Old Business
Action Taken	
Summary of Discussion	None
Assignments/Potential Agenda Items	
Comments/Information	

Agenda Topic	New Business
Action Taken	
Summary of Discussion	None
Assignments/Potential	

Agenda Items	
Comments/ Information	

Agenda Topic	Public Comment
Action Taken	
Summary of Discussion	None
Assignments/Potential Agenda Items	
Comments/ Information	

Agenda Topic	Adjournment
Action Taken	Meeting Adjourned
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/ Information	