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Accreditation (21-22) Meeting MINUTES:

|  | 10.15.21 | Zoom Meeting |
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| **Members Present** | Mandy Billings, Kim DesRoches, Darla Dodge, JW Lazzari, Tim Mayo, Scott Morrison, Martin Schmidt | |
| **Members Missing** | Kyle Dalpe (oversight) | |
| **Guests** |  | |
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| **Agenda Topic** | Election of officers--Chair and Recorder |
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| **Action Taken** | voted in officers |
| **Summary of Discussion** | Mandy volunteered to continue as Chair; Darla moved; Tim Seconded; unanimous; Kim volunteered to serve as Recorder; committee voted to approve |
| **Assignments/Potential Agenda Items** |  |
| **Comments/**  **Information** |  |
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| **Agenda Topic** | Approve May 2021 minutes |
| **Action Taken** | Darla moved to approve; Martin seconded; approved |
| **Summary of Discussion** | Committee pleased that May discussion on course alignment built into annual goals as they are directly part of the Mid Cycle recommendations |
| **Assignments/Potential Agenda Items** |  |
| **Comments/**  **Information** |  |
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| **Agenda Topic** | Review and approve annual goals |
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| **Action Taken** | 21-22 draft annual goals approved--taken directly from Mid-Cycle recommendations  MB: move to approve; SM seconded--Motion passed |
| **Summary of Discussion** | Re: Mission fulfillment--IRE still needs to complete conversation with Provost to develop recommendations; bring to Accreditation and then leadership team  JW asked about Mission Fulfillment definition change   * we need to be more specific about WNC Mission Fulfillment and how we are measuring that   Budget Recommendation: re planning and resource allocation--there have been updates on Budget form to clearly link budget requests to strategic plan; need to address budgetary decisions that are made without clear linkage; ie., decisions that may appear to be unilateral  DD: the strategic goals have been included for about 5 years in the request process--when the decision reaches Executive Staff there is now a place for linkage to strategic plan to be addressed but how to address the decision making and incomplete reporting from the Exec Staff is complicated  DD: Brought recommendations to Budget Committee 20-21; forms updated for use throughout process including Exec Staff; question is what can Accreditation Committee do in conjunction with Budget Committee to encourage additional transparency from Exec decision making; Budget and Accreditation have consistently addressed this item; reported back to NW process changes  JW: identified that processes used by Directors adhere to linkages  SM: dept heads--tie in to strategic plan/goals; budget resource request forms guide people to linkage; one area for concern when there is a divergence in unilateral budgetary decisions without linkage to strategic goals/plans  MB; we can communicate that there is a concern that without changes we are likely to receive a recommendation--Budget Committee recommends that Accreditation Committee needs to bring this forward  area for improvement; more transparency about how funds are allocated at the Exec level--could be done with public presentation  WNC has done so in the past--Exec working with Budget Committee; to craft a public presentation (to campus) allow for a little feedback or input is one recommendation |
| **Assignments/Potential Agenda Items** | Darla will provide examples from other NW institutions of ways to address this; will work with Mandy bring forward to Exec Staff  MB: moves that Accreditation drafts a recommendation for Exec Staff; Darla seconds; committee approves  Darla will work with Mandy on initial draft to add to updated version to AC draft of recommendation document drafted end of last year |
| **Comments/**  **Information** |  |
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| **Agenda Topic** | Review and approve recommendations in relation to  Spring 2021 NWCCU Mid-Cycle Peer-Evaluation report |
| **Action Taken** | Discussion re: progress on program outcome assessment and curriculum mapping |
| **Summary of Discussion** | currently AA and AS Program Reviews ongoing--work being done there on addressing alignment of Program Learning Outcomes; Curriculum Committee looking at revising Institutional Learning Outcomes;  One recommendation: Curriculum Committee take the leadership role on this and work with Program Review groups--to revise outcomes language  From Accreditation; formally recommend/encourage both groups to continue looking at ways to revise outcomes  positives: good work being done by Program Review groups re revision of outcomes language  suggestion--should we recommend a policy statement and process language for outcomes revisions/alignments?  the work currently being done in Curriculum and Program Reviews may address the recommendation-  Suggest that Curriculum clarify role related to outcomes (see Bylaws) |
| **Assignments/Potential Agenda Items** | Mandy making revisions to the Recommendations letter to reflect this discussion |
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| **Agenda Topic** | Review and approve recommendations in relation to  Spring 2021 NWCCU Mid-Cycle Peer-Evaluation report |
| --- | --- |
| **Action Taken** | Discussion of recommendation: enhanced support for faculty and staff in the use of institutional data to support teaching and service |
| **Summary of Discussion** | good recommendation regarding use of data to improve teaching and service to students from throughout all areas of college-  discussed how to approach faculty and admins for positive engagement with the data in a non-threatening way |
| **Assignments/Potential Agenda Items** | Present recommendations by Accreditation to meet NW recommendations to College Council at either November or December College Council meeting with as many Accreditation Committee members as possible attending |
| **Comments/**  **Information** |  |
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| **Agenda Topic** | Adjourned |
| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
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| **Agenda Topic** |  |
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| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
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| **Agenda Topic** |  |
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| **Action Taken** |  |
| **Summary of Discussion** |  |
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***Copy and paste additional agenda item boxes as needed***