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Accreditation (19-20) Meeting MINUTES:

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|  | 09/18/20 | Zoom Meeting |
| **Members Present** | Mandy Billings, Kim DesRoches, Scott Morrison, Kyle Dalpe, Brenda Yenkole, Darla Dodge |
| **Members Missing** | Amy Ghilieri (invited guest, attended late-- class conflict) |
| **Guests** | Geri Pope |
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| **Agenda Topic** |  |
| **Action Taken** | May 2020 minutes were approved. Kim moved, Scott 2nd. Unanimously approved. |
| **Summary of Discussion** | NA |
| **Assignments/Potential Agenda Items** | NA |
| **Comments/****Information** |  |
| Intentionally Blank |
| **Agenda Topic** | 2020-21 Officers |
| **Action Taken** | Mandy was nominated for chair. Motion Darla, Kim 2nd. Unanimously approved.Scott was nominated for recorder. Motion (Darla), Kim 2nd. Unanimously approved. |
| **Summary of Discussion** | Darla agreed to be backup recorder. Boom. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | 2020-21 Meeting Schedule |
| **Action Taken** | Group (informally) decided to meet as needed through the fall and reassess meeting needs in December leading into the spring semester. |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | Committee goals |
| **Action Taken** | None. See assignments below for informal actions. |
| **Summary of Discussion** | Discussion of importance of mid-cycle report and visit (4/2021). Write, finish mid-cycle report… due in mid-February 2021. Connect with AS/AA review folks to determine what parts of their projects they can share (even though they’re not complete).  |
| **Assignments/Potential Agenda Items** | Scott will set up meetings with AS and AA review teams … check status and report back to committee via email (~October 20).Mandy will review mission fulfillment documents to include in report outline. Geri will review 2018 report on AS/AA (others?) status and progress… consider including this report or parts of it in the mid-cycle report (to show continuity with the improvement aspect of program review).  |
| **Comments/****Information** |  |
| Intentionally Blank |

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| **Agenda Topic** | Mid-Cycle Report Discussion |
| **Action Taken** | None. |
| **Summary of Discussion** | Discussion of recent changes in NWCCU guidance on mid-cycle evaluation. More emphasis on achievement data disaggregated by a variety of groups including comparisons to at least 5 other ‘like’ institutions. Emphasis on program review examples-- one issue is that 2020 reviews were delayed to 2021 which will limit the  |
| **Assignments/Potential Agenda Items** | See ‘committee goals’ item above for assignments. |
| **Comments/****Information** |  |
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| **Agenda Topic** | Prison Education  |
| **Action Taken** | None. |
| **Summary of Discussion** | These course offerings and the related programs fit the description of ‘distance’ delivery.  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
| Intentionally Blank |

Recorded by Scott Morrison 9-18-20