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Accreditation (19-20) Meeting MINUTES:

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|  | 12/13/19 | BRIS 321 |
| **Members Present** | Kyle Dalpe, Mandy Billings, Kim DesRoches, Darla Dodge, Scott Morrison, Brenda Yenkole |
| **Members Missing** | Cathy Fulkerson |
| **Guests** |  |
| Intentionally Blank |

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| **Agenda Topic** | Approve 10/11/19 Minutes |
| **Action Taken** | Approved |
| **Summary of Discussion** | Spelling of Brenda’s name corrected. Scott motioned, Kim seconded, minutes were approved.  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
| Intentionally Blank |
| **Agenda Topic** | Sept. 30 Ad Hoc Site Visit - Review Evaluator Report |
| **Action Taken** | None |
| **Summary of Discussion** | Evaluator report was very positive and committee expects that no further action will be required to satisfy Recommendation 1. NWCCU will send final report on all recommendations in late January or February. All discussed the need for executive leadership to provide momentum and meaning to the regular annual planning and assessment process moving forward. * Discussed need for more leadership involvement in reviewing annual assessment reports and five-year program review reports from units they supervise.
* Discussed need for planning and assessment reporting to serve the units completing said reports in a meaningful way, and to inform offices overseeing those units in a meaningful way.
* Discussed how the committee structure could better move strategic initiatives forward while cutting back the amount of time spent in meetings.
* Discussed how current budget concerns have impacted WNC faculty and staff morale, which presents a barrier to engaging in planning and assessment processes, especially without additional or consistent motivation from leadership.

Committee decided to send recommendation to executive staff regarding need for engagement with planning and assessment cycles and expectations.  |
| **Assignments/Potential Agenda Items** | * Kyle will talk with Georgia and SPFIE about committee structure.
* Mandy and Cathy will meet with executive staff to discuss planning and assessment reporting expectations.
* Mandy will draft recommendation discussed and share with committee prior to sending to leadership.
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| **Comments/****Information** |  |
| Intentionally Blank |

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| **Agenda Topic** | NWCCU Annual Conference Updates - New Standards |
| **Action Taken** | None |
| **Summary of Discussion** | NWCCU’s new standards go into effect January 2020. Important changes/updates discussed: * Mission fulfillment is clearly tied to student learning outcome achievement.
* NWCCU is only interested in evidence of SLO achievement at the program level. They acknowledge that course-level assessment is necessary as part of program-level assessment, but stressed that they only want to see evidence of assessment and achievement at the program level.

Discussed how moving forward with annual planning and assessment reporting, and meaningful five-year program review reporting, will be critical for providing evidence to address updated standards.  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |

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| **Agenda Topic** | Adjourned.  |
| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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Minutes completed by Mandy Billings