

Accreditation Committee, September 10, 2019 Meeting MINUTES:

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|  | 09/10/19 | CED 305 |
| **Members Present** | Mandy, Kim, Darla, Cathy, Kyle |
| **Members Missing** | Brenda |
| **Guests** | Scott (notes respectfully submitted 9-11-2019) |
| **Agenda items for next meeting** | Bylaws changes (possibly by email vote). |
| Intentionally Blank |

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| **Agenda Topic** | April and May Minutes |
| **Action Taken** | May minutes approved. April minutes tabled. |
| **Summary of Discussion** | April minutes not available for review. May minutes reviewed and approved unanimously. |
| **Assignments/Potential Agenda Items** | April minutes to be considered at October meeting. |
| **Comments/****Information** |  |
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| **Agenda Topic** | 2019-2020 Committee Chair |
| **Action Taken** | Mandy Billings unanimously approved as chair. |
| **Summary of Discussion** | Mandy volunteered to serve as chair; Darla seconded; committee voted in favor. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | Bylaws changes |
| **Action Taken** | Two changes proposed: 1) Add Accreditation Liaison Officer (ALO) as a standing committee member; 2) Change “VPASA” to “VPIIE” and “operational contact” to “operational oversight.” |
| **Summary of Discussion** | Changes must be reviewed by the committee twice and sent to SPFIE. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | Selection of Recorder |
| **Action Taken** | Darla Dodge unanimously approved as recorder. |
| **Summary of Discussion** | Darla volunteered, Mandy seconded, committee approved. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | 2018 Recommendation 1 Ad Hoc Report |
| **Action Taken** | None. |
| **Summary of Discussion** | Discussion of evaluation ad hoc visit and institutional groups who are likely to be directly engaged in the visit. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** | NWCCU Mission Fulfillment Fellowship Update |
| **Action Taken** | None. |
| **Summary of Discussion** | Mandy and Scott provided an update on their participation in the NWCCU Mission Fulfillment Fellowship-- visits to SWOCC and Whatcom CC and insights from approaches to assessment. |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** | MEETING ADJOURNED BY UNANIMOUS CONSENT at 445pm |
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| **Agenda Topic** |  |
| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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| **Agenda Topic** |  |
| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
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| **Comments/****Information** |  |
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| **Agenda Topic** |  |
| **Action Taken** |  |
| **Summary of Discussion** |  |
| **Assignments/Potential Agenda Items** |  |
| **Comments/****Information** |  |
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**<COPY/PASTE SECTIONS and/or DELETE BLANK SECTIONS as needed>**