

Accreditation Committee (18-19) Meeting MINUTES 05/10/2019, 1:30-3:30 pm

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|  | 05/10/19 | Dini Conference Room |
| **Members Present** | Mandy Billings, Jayna Conkey, Kim DesRoches, Scott Morrison |
| **Members Missing** | Darla Dodge, Cathy Fulkerson, Brenda Yenkole, Deborah Alves (resigned via email) |
| **Guests** | Craig Robinson |
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| Intentionally Blank |
| **Agenda Topic** | Approval of 04/12 Minutes |
| **Action Taken** | None. |
| **Comments/Information** | Did not have a quorum at any point in meeting to approve minutes; tabled for August.  |
| Intentionally blank |
| **Agenda Topic** | Review Accreditation Report Drafts |
| **Action Taken** | None. |
| **Summary of Discussion** | * Rec. 2 Response Notes:
	+ Craig identified IRE, Business Office, Facilities, and Scheduling as good COOPs to include as exhibits
	+ Institutional plan should be done by June 1
	+ Craig is tracking departmental COOP completion via a spreadsheet that he will share with Accreditation
	+ Craig shared a Google Drive folder with current plans and supporting documents from which to draw exhibits to include in report; can include direct link to this folder so evaluators can review additional documentation if desired
	+ Accreditation discussed institutional plan to merge with TMCC in the event of an emergency that eliminates 50%+ of campus leadership; identified need for MOU with TMCC to solidify this plan
	+ Craig reviewed report language and suggested several changes, which were made to the report by the committee.
* Other draft notes:
	+ All reviewed feedback from PARC and SPFIE and accepted recommendations and edits to report
	+ Next steps: Review with Executive Council, finalize exhibits, and share with wider WNC community before submitting (due date is Sept. 16; goal is to finish this summer)
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| **Agenda Topic** | SPFIE End of Year Committee Goal Report |
| **Action Taken** | None. |
| **Summary of Discussion** | None. |

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| **Assignments/Potential Agenda Items** | Mandy will draft responses and will share with committee members via email for approval.  |

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| **Agenda Topic** | 2019-2020 Officer Election |
| **Action Taken** | None. |
| **Summary of Discussion** | Tabled due to lack of quorum and changing membership; Deborah Alves resigned and Deb Conrad, Accreditation Committee is looking for additional Classified Staff representation moving forward. Will elect in August.  |
| **Assignments/Potential Agenda Items** |  |

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| **Agenda Topic** | Liberal Arts Assessment  |
| **Action Taken** | None. |
| **Summary of Discussion** | Mandy shared a recent conversation she had with Josh Fleming and Denise Frohlich regarding the Intentional Design course, and Josh shared some concerns from Liberal Arts academic faculty members regarding how to apply course-level SLO assessment results to their classes in a meaningful way following assessment work. Mandy, Josh, and Denise agreed that there was some kind of leadership gap on a disciplinary level that made applying assessments results across courses challenging. Scott shared that structure within disciplines is being discussed by the new Academic Affairs Organizational Structure Task Force is discussing some of these same issues. From Accreditation’s standpoint, the Committee should continue to be updated on these conversations so that the Committee is up-to-date on changes that impact assessment given its central role in current accreditation reports and the upcoming fall NWCCU visit. |

Submitted by Mandy Billings