

College Council Meeting Minutes 5/2/25, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President,
Non-Voting – Tracy Mendibles, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, CFO
Voting – Niki Gladys, Chief Advancement Officer
Voting – Martin Schmidt, Academic Faculty Senate Chair
Voting – Vacant, Adjunct Faculty Representative
Voting – Gretchen Stanerson, Administrative Faculty Senate Chair
Voting – April Reyes, Classified Council President
Voting – Catalina Wilson, ASWN President
Voting – JW Lazzari, Audrey Auer & Travis Carr, Academic Directors

College Council Members Absent:

Adjunct Faculty Representative
Dr. Dalpe, President
Tracy Mendibles, Recorder
Coral Lopez, CFO
April Reyes, Classified Council President

Guests with Agenda Items

Dianne Hilliard, Amy Ghilieri, Josh Fleming, Geri Pope

Summary of Actions Taken:

April 11, 2025 meeting minutes approved
Proposed revisions to Policy 3-5-1: Grade Appeal – approved (pending Faculty Senate approval on May 9th)
Proposed revisions to Policy 3-5-2: Student Grievance – approved (pending Faculty Senate approval on May 9th)

Agenda Items for Next Meeting:

- 5/2/25 approval of minutes
- 2nd Reading:
 - General Education Definitions review
 - Proposed revisions to Policy 3-2-7: Sabbatical Leave
 - Proposed revisions to Policy 4-5-1-2: Hiring Academic and Administrative Faculty

Agenda Item 1: Call to Order and Roll Call - (Niki Gladys)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:07 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Niki Gladys)

Action Taken: None

Summary of Discussion: Commencement is fast approaching. An email of updates will be sent out by Chelsie next week. The Sound of Music performance will begin May 9th and tickets are almost sold out. Governor's recommended budget was approved today at the Legislature. More info to come on that. The Link grand opening is May 8th. Rebecca Blevans and her students are currently in Las Vegas. ASWN distress fest will be the week of 5/12/25. Employee appreciation week will be 5/5-5/9/25. Congratulations to Deb Conrad and the Prison Education Program for being on the news and receiving Pell Grant funds for prisoners. Nevada is the first state to receive these funds. Nigel Harrison has been nominated as the Greater Nevada hero of the month.

Agenda Item 3: Approval of Minutes from April 11, 2025 College Council Meeting - (Niki Gladys)

Action Taken: Minutes approved

Summary of Discussion: Catalina Wilson motioned to approve meeting minutes from 4/11/25. Dana Ryan seconded the motion; the minutes were approved unanimously.

Agenda Item 4: Standing Committees Annual Goals Reports – (Information Only)

Action Taken: None

Summary of Discussion:

- Accessibility Committee – Troy Wadsworth
- Accreditation Committee – Geri Pope
- Auxiliary Committee – Heather Rikalo
- Budget Committee – Casey Otto
- Curriculum Committee – Geri Pope
- Digital Learning Committee – Justin McMenomy
- Diversity, Equity & Inclusion Committee – Mary Gillespie
- Healthy Campus & Environment Committee – Nigel Harrison

Agenda Item 5: Program Reviews – Amy Ghilieri (Information only)

Action Taken: None

Summary of Discussion:

- a) Computer Information Technology – Developed in 2013, activated in 2019. Costly program to the Institution. Offers a Certificate of Completion only. Received no Faculty participation on this.
- b) Automotive – Offering a fastrak option for students to work at their own pace. In 2022, students stopped receiving skills Certificates. Implementation of OSH 222 as part of AUTO 101. Review GE requirements for Certificate of Achievement.
- c) Machine Tool Technology – CTE specific award outcomes. Asking for CNC 3 projects class. DFT 110 should be a prerequisite and run concurrent with MTT 105. Determine certificate specifics

Agenda Item 6: General Education Definitions Review – Geri Pope (Information Only)

Action Taken: None

Summary of Discussion:

- Support the development of GE definitions. Assure what we are offering aligns with NSHE & student requirements. Currently no guidelines on what that means. Faculty has been amazing in providing feedback and Geri would like everyone else's feedback when available. Also need a better tracking method for student services & Academic Advising & Learning to determine how many students use these services.

Agenda Item 7: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

- a) Proposed revisions to Policy 3-2-7: Sabbatical Leave – Josh Fleming

Action Taken: None

Summary of Discussion: Minor alterations. Adding 2 weeks to accept a Sabbatical offer. Reflecting where relevant to add a supervisor.

- b) Proposed revisions to Policy 4-5-1-2: Hiring Academic & Administrative Faculty – Melody Duley

Action Taken: None

Summary of Discussion: Minor edits removing procedures and focusing on policy. Most procedures of this policy can be found on the HR website.

Agenda Item 8: Policy & Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action

- a) Proposed revisions to Policy 3-5-1: Grade Appeal – Dianne Hilliard

Action taken: Gretchen Stanerson motion to approve, JW Lazzari seconded the motion, unanimously approved (pending Faculty Senate approval on May 9th)

- b) Proposed revisions to Policy 3-5-2: Student Grievance – Dianne Hilliard

Action taken: Gretchen Stanerson motion to approve, Catalina Wilson seconded the motion, unanimously approved (pending Faculty Senate approval on May 9th)

Agenda Item 9: College Council Meeting Calendar for 2025/2026 – Niki Gladys (Information only)

Action Taken: None

Summary of Discussion: Reminded committees to align their 2025/2026 meetings with these dates to ensure promptness when reviewing and voting on action items.

Agenda Item 10: Updates from Members

Catalina Wilson, ASWN President, provided update

Troy Wadsworth, Interim Director, Information & Technology Services

Niki Gladys, Chief Advancement Officer, provided update

Melody Duley, Chief HR Director, Chief of Staff

Travis Carr, Director, Workforce, Career and Technical Education

Agenda Item 11: Old Business

Action Taken: None

Summary of Discussion: None

College Council meeting adjourned by unanimous consent at 11:09am