



Draft - College Council Meeting Minutes 5/01/26, 9:00 a.m. via Zoom

College Council Members Present:

Non-Voting – Tracy Mendibles, Recorder
Voting – Coral Lopez, VPFA
Voting – Niki Gladys, Chief Advancement Officer
Voting – Eric York, Academic Faculty Senate Chair
Voting – Samantha Kaelin, Administrative Faculty Senate Chair
Voting – April Reyes, Classified Council President
Voting – Karla Salas Dominguez, ASWN President
Voting – Audrey Auer, Paul Seybold, and Rebecca Gates, Academic Directors

College Council Members Absent:

Non-Voting - Dr. Dalpe, President
Voting – Dr. Ryan, VPASA
Voting – Vacant, Adjunct Faculty Representative

Guests with Agenda Items:

Casey Otto,
Nichole Paul
Geri Pope
Justin McMenomy
Shannon Covey
Kathy Strain
Chelsie Hamtak
Matt Williams

Summary of Actions Taken:

- April 3, 2026 meeting minutes approved
- Proposed retirement of Policy 3-3-2: CTE College Credit – Approved
- Proposed revisions to Policy 3-3-5: Credit for Prior Learning – Approved
- Proposed revisions to Policy 3-4-1: Admission Registration Grade and Examinations – Approved
- Proposed revisions to Policy 11-2-1: Emergency Preparedness Operations and Recovery – Approved
- Proposed revisions to Policy 11-3-18: Hazard Communication Program - Approved

Agenda Items for Next Meeting:

- Approval of draft meeting minutes for May 1, 2026, College Council Meeting
- Review of Policy 3-5-3: Academic Renewal Policy
- Proposed revisions to the Digital Learning Committee Bylaws

Agenda Item 1: Call to Order and Roll Call - (Niki Gladys)

Action Taken: None

Summary of Discussion: The meeting was called to order at 9:02 a.m. Roll call was taken by Niki Gladys, a quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Niki Gladys)

Action Taken: None

Summary of Discussion: Niki Gladys shared campus updates which included the progress of the strategic plan, updates on the Fallon and Douglas projects and commencement, just to name a few.

Agenda Item 3: Approval of Minutes from April 3, 2026 College Council Meeting (Niki Gladys)

Action Taken: Approved

Summary of Discussion: April Reyes motioned to approve the April 3, 2026 minutes with a spelling correction. Karla Salas seconded the motion. The motion passed unanimously.

Standing Committees – Annual Goals Assessment Reports (Information Only)

Summary of Discussion:

- Accessibility Committee – Susan Trist
Report not submitted
- Auxiliary Committee – Heather Rikalo/Coral Lopez
Report not submitted
- Budget Committee – Casey Otto/Coral Lopez
Final budget meeting of the 25/26 academic year took place on April 30, 2026. The report will be submitted at a later date.
- Culture of the Campus – Nichole Paul
- Curriculum Committee – Geri Pope
- Digital Learning Committee – Justin McMenemy
- Healthy Campus and Environment Committee – Shannon Covey
- Safety Committee – Kathy Strain

Agenda Item 5: Proposed edits to the Digital Learning Committee Bylaws (Information Only)

Justin McMenemy

Summary of Discussion: Justin McMenemy presented proposed edits to the Digital Learning Committee bylaws. Edits include the make-up of the committee and changing the term of committee appointment to two-year staggered terms. Feedback will be gathered and brought forward at the September meeting.

Agenda Item 6: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

a) **Review of Policy 3-5-3: Academic Renewal Policy** – Chelsie Hamtak

Action Taken: None

Summary of Discussion: Council members were asked to share with their respective groups and bring feedback to the September meeting

Agenda Item 7: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action

a) **Proposed retirement of Policy 3-3-2: CTE College Credit** – Chelsie Hamtak

Action Taken: Approved - Retired

Summary of Discussion: Motion to approve by Eric York, seconded by Samantha Kaelin. Unanimously approved.

b) **Proposed revisions to Policy 3-3-5: Credit for Prior Learning** – Chelsie Hamtak

Action Taken: Approved

Summary of Discussion: Motion to approve by Eric York, seconded by Samantha Kaelin. Unanimously approved.

c) **Proposed revisions to Policy 3-4-1: Admission Registration Grades and Examinations** – Chelsie Hamtak

Action Taken: Approved

Summary of Discussion: Motion to approve by April Reyes, seconded by Karla Salas. Unanimously approved.

d) **Proposed revisions to Policy 11-2-1: Emergency Preparedness Operations and Recovery** – Kathy Strain & Matt Williams

Action Taken: Approved

Summary of Discussion: Motion to approve by Eric York, seconded by Coral Lopez. Unanimously approved.

e) **Proposed revisions to Policy 11-3-18: Hazard Communication Program** – Kathy Strain

Action Taken: Approved

Summary of Discussion: Motion to approve by Samantha Kaelin, seconded by Coral Lopez. Unanimously approved.

Agenda Item 8: Proposed Course Fee Adjustments (For Possible Action) Coral Lopez

Discussion and questions from groups; possible action

Action Taken: Approved

Summary of Discussion: Coral Lopez presented proposed course fee adjustments. Motion to approve by Eric York, seconded by Karla Salas. Unanimously approved.

Agenda Item 9: Updates from Members (Information Only)

Update offered by Eric York

Update offered by Karla Salas

Update offered by Chelsie Hamtak

Update offered by Coral Lopez

Agenda Item 10: Adjourn

The College Council meeting was adjourned by unanimous consent at 9:36am.

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