

College Council Meeting Minutes 09/13/24, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President
Non-Voting – Tracy Mendibles, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, CFO
Voting – Niki Gladys, Executive Director, Advancement
Voting – Martin Schmidt, Academic Faculty Senate Chair
Voting – Robin Eppard, Adjunct Faculty Representative
Voting – Gretchen Stanerson, Administrative Faculty Senate Chair
Voting – April Reyes, Classified Council Chair
Voting – Catalina Wilson, ASWN President

College Council Members Absent:

Voting – Debi Ingraffia-Strong, Travis Carr & Scott Morrison Academic Directors

Guests with Agenda Items

Geri Pope
Katherine Strain
Susan Trist
Justin McMenemy

Summary of Actions Taken:

- 05/03/24 meeting minutes - approved
- Proposed new policy Payment Card Industry (PCI) Compliance Policy - approved
- Proposed changes to the Accessibility Committee bylaws - approved
- Proposed changes to the Distance Education Committee bylaws - approved
- Proposed revisions to Policy 3-3-11: Distance Education Online Policy - approved
- Proposed revisions to Policy 3-7-1: Instructional Space Scheduling Policy - approved

Agenda Items for Next Meeting:

- 9/13/24 approval of minutes
- Proposed revisions to Policy 11-1-1: Operational Mandate Environmental Health and Safety

Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:02 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: Thank you to everyone for making the Board of Regents meeting such a success. We have a lot going on this year, next up the legislative session and then accreditation in April 2025. The strategic master plan will be revisited in the spring.

Agenda Item 3: Approval of Minutes from May 3, 2024 College Council Meeting - (Kyle Dalpe)

Action Taken: Minutes approved

Summary of Discussion: Gretchen Stanerson motioned to approve meeting minutes from 5/3/24. April Reyes seconded the motion; the minutes were approved unanimously.

Agenda Item 4: Institutional Student Learning Outcomes – Geri Pope (For Possible Action)

Review of Institutional Student Learning Outcomes were started in the spring of 2023 by the curriculum committee. Gerri has met with majority of Liberal Arts and Sciences instructors to discuss the ISLO's. By the end of this process, instructors should be able to align their outcomes with the ISLO's. Reach out to Geri if you have any feedback or suggestions, she would like to bring this back to College Council in October for approval.

Agenda Item 5: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

- a) Proposed revisions to Policy 11-1-1: Operational Mandate Environmental Health and Safety – Katherine Strain

Action Taken: None

Summary of Discussion: Minor edits to this policy. Will be brought back for a second reading at the October meeting.

Agenda Item 6: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action.

- a) Proposed new policy Payment Card Industry (PCI) Compliance Policy – Coral Lopez

Action Taken: Approved

Summary of Discussion: Call for approval. Motion to approve, Gretchen Stanerson, seconded by Niki Gladys. Approved **unanimously**.

- b) Proposed changes to the Accessibility Committee bylaws – Susan Trist

Action Taken: Approved

Summary of Discussion: Call for approval. Motion to approve, April Reyes, seconded, Catalina Wilson. Approved **unanimously**.

- c) Proposed changes to the Distance Education Committee bylaws – Justin McMenemy

Action Taken: Approved

Summary of Discussion: Call for approval. Motion to approve, Gretchen Stanerson, seconded by Coral Lopez. Approved **unanimously**.

- d) Proposed revisions to Policy 3-3-11: Distance Education Online Policy – Justin McMenemy

Action Taken: Approved

Summary of Discussion: Call for approval. Motion to approve, Niki Gladys, seconded by April Reyes. Approved **unanimously**.

- e) Proposed revisions to Policy 3-7-1: Instructional Space Scheduling Policy – Gretchen Stanerson

Action Taken: Approved

Summary of Discussion: Call for approval. Motion to approve, April Reyes, seconded by Catalina Wilson. Approved **unanimously**.

Agenda Item 7: Policies and Procedures: Third Reading (For Possible Action)

Discussion and questions from groups; possible action.

No third readings

Agenda Item 8: Updates from Members

Action Taken: None

Summary of Discussion:

Kyle Dalpe, President – provided update

Catalina Wilson, ASWN – provided update

Niki Gladys, Foundation – provided update

April Reyes, Classified Council – provided update

Martin Schmidt, Academic Faculty – provided update

Gretchen Stanerson, Administrative Faculty – provided update

Coral Lopez, CFO – provided update

Agenda Item 9: Old Business

Action Taken: None

Summary of Discussion: None

Agenda Item 10: New Business

Action Taken: None

Summary of Discussion: None

College Council meeting adjourned by unanimous consent at 10:41 a.m.