

**Auxiliary Committee Meeting Date: 9.11.24 – Called to Order at 3:03p**

In Attendance:

**Heather Rikalo** (Chair), **Anna Lisa Acosta-Rogers** (Vice-Chair), **Shannon Covey** (Recorder), **Coral Lopez**, **Reno Albertazzi** (Vending), **Jeff Downs**, **Desirae Blunt-Lamkey**, **Mark Mazurowski** (TBB), **Steve Yingling**, **Temple Campana**, **Sherlyn Vasquez** (Student)

Prior minutes approved – Motion to approve; Jeff Downs; Anna Lisa; Second motion. All in favor.

**Café Updates:** None

**CDC Updates:**

- Best of Carson City Award – 7 years in a row
- State of Nevada inspection – nationally approved through 2030
- CDC is starting the new year at full capacity

**Vending Updates:**

- Committee reviewed 23/24 Vending sales/commission report
- Reno has implemented a 6% credit card fee on all machines & notifications are posted – no complaints so far
- Micro Mart is fully replenished & doing well in sales

**Bookstore Updates:**

- Committee reviewed 23/24 bookstore sales/commission report
- Inclusive Access updates –
  - Oct. 1<sup>st</sup> – tentative IA pilot for Spring semester
  - Justine should have access to the pilot piece by then
  - Vital Source will be reaching out to the IA stakeholders involved
  - Early Nov., Zoom w/Faculty

**Other:**

- Bylaws have been updated & can be found on our committee website
- Committee goals & objectives for FY25 – end of year report due in April
  - Report updates & events to Faculty/Staff twice a year
  - Auxiliary support & oversight
  - Develop a spend plan for commissions received from vending & TBB
  - Add Café rental fees to the spend plan (A Catered Affaire)

Next Meeting: This meeting was adjourned at 3:55p. The next meeting will be October 9<sup>th</sup> @ 3pm.