

**Auxiliary Committee Meeting Date: 12.6.23 – Called to Order at 1:02**

In Attendance:

**Coral Lopez** (CFO, Oversight),  
**Reno Albertazzi** (Vending), **Anna Lisa Rogers** (CDC), **Jeff Downs**, **Temple Campana**, **Natalie Wood**, **Desirae Blunt-Lamkey**

Prior minutes approved – Motion to approve: Natalie motioned; Anna Lisa seconded.

**Café Updates:**

**CDC Updates:**

- CDC has been rated 5 stars. First time ever to receive this acknowledgement. Will maintain status for two years.
- Open Enrollment starts Monday.
- Two classified hires have been completed. In good shape staffing-wise.
- Santa is coming next Friday. Will let media know.

**Vending Updates:**

- As Cashier staff changes, it's important to make sure the vending refund process stays consistent.
- The market will be minimally stocked through the break.

**Bookstore Updates:**

- Spring term is live earlier than ever. Fall semester was great. It took about 60 days to go live from the day TBB started collecting adoptions at the beginning of Oct.
- At about 98% of adoptions as of today.
- Mark will be setting up the Fall pop-up on 12/13. Pop-up is 12/14-12/15
- Bookstore website is updated. Free shipping labels are available online and clearly visible.
- Spring pop-up dates are planned for 1/18-1/23/24. WNC merchandise will be available at the pop-up as well along with a merch promo.

Other:

- Coral said we need to confirm the spring pop up dates.
- She also added that we need to discuss the plan for selling merch at commencement. Will be pushed forward to a future meeting.
- January the committee will meet to discuss bylaws only.
- Future standard meeting will be the second Wednesday of the month.

- Coral updated that the executive board is leaning towards a culinary program as far as the Café space. The grease trap project would need to be completed and this will be a \$50K expense.
- Anna Lisa motioned to adjourn, Jeff seconded.

Next Meeting: This meeting was adjourned at 1:23p. The next meeting will be January 10<sup>th</sup> @ 3pm.