



# *Western Nevada College*

## **College Council Meeting Minutes 12/12/25, 9:00 a.m. via Zoom**

### **College Council Members Present:**

Non-Voting - Dr. Dalpe, President,  
Non-Voting – Tracy Mendibles, Recorder  
Voting – Dr. Ryan, VPASA  
Voting – Coral Lopez, VPFA  
Voting – Niki Gladys, Chief Advancement Officer  
Voting – Eric York, Academic Faculty Senate Chair  
Voting – Samantha Kaelin, Administrative Faculty Senate Chair  
Voting – April Reyes, Classified Council President  
Voting – Karla Salas Dominguez, ASWN President

### **College Council Members Absent:**

Voting – Vacant, Adjunct Faculty Representative  
Voting – Audrey Auer, Cecilia Gregg or Paul Seybold Academic Directors

### **Guests with Agenda Items:**

Amy Ghilieri, Tyler Golden, Rebecca Bevans, Nichole Paul

### **Summary of Actions Taken:**

- 11/7/25 meeting minutes approved
- Proposed revisions to Policy 7-2-1: Travel – Approved
- Proposed revisions to Policy 7-3-5: Payment Card Industry (PCI) Compliance - Approved

### **Agenda Items for Next Meeting:**

- 12/12/25 approval of meeting minutes
- Enrollment Management Committee, Bylaws
- Culture of the Campus Committee, Bylaws
- Proposed revisions to Policy 7-2-1-1: Student Group or Field Trip Travel

### **Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)**

**Action Taken:** None

**Summary of Discussion:** The meeting was called to order at 9:03 a.m. Roll call was taken via the participation list. A quorum was present.

### **Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)**

**Action Taken:** None

**Summary of Discussion:** No opening remarks from President Dalpe, they were saved for the end of the meeting.

**Agenda Item 3: Approval of Minutes from November 7, 2025 College Council Meeting (Kyle Dalpe)**

**Action Taken:** Approved

**Summary of Discussion:** Coral Lopez motioned to approve meeting minutes from 11/7/25; Niki Gladys seconded the motion; the minutes were approved unanimously.

**Agenda Item 4: Program Reviews (Information Only) Amy Ghilieri**

**Action Taken:** None

**Summary of Discussion:**

- a) Prison Program – This is a cross between an academic and administrative program. These programs do not go through the Curriculum Committee so this is the only opportunity for review.

The Prison Program started in 2015 at Warm Springs. A number of students continue their education after being released. Grade wise, these students do very well.

This is an expensive program.

A lot of commendations and a few recommendations.

- b) Veterans Program – The Veterans Resource Center opened in January 2013, for veterans and military connected students. The way it is being used now is wildly different than in 2013. The data is based on the students that are receiving military benefits, there is no data on veteran students in general.

There was a data issue with this program. When a student tag is used rather than a service indicator, it is not tied to the term.

Veterans are not using the Resource Center. Data was pulled to find out when veterans are attending classes.

A lot of veteran students withdraw or drop courses.

A lot of commendations and quite a few recommendations.

A survey has been developed and will go out to veteran students asking what resources are needed.

Currently 80 enrolled veterans are using military benefits.

**Agenda Item 5: Standing Committees – Bylaws and Annual Goals Report** (Information only)

**Action Taken:** None

**Summary of Discussion:**

- a) Enrollment Management Committee, Bylaws – Rebecca Bevans & Tyler Golden  
This ad hoc committee has been functioning for several years now. The committee meets monthly to look at current and past enrollment numbers, for decision making and recommendations.

Bylaws have been put together in order to become a standing committee.

- b) Culture of the Campus Committee, Bylaws – Nichole Paul  
This committee strives to support a welcoming, collaborative, and innovative environment based on the college's strategic plan.
- c) Culture of the Campus Committee, Annual Goals Report – Nichole Paul  
Goals were shared though not an official standing committee until the bylaws are approved.

**Agenda Item 6: Policy and Procedures: First Reading** (Information Only)

*Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.*

- a) **Proposed revisions to Policy 7-2-1-1: Student Group or Field Trip Travel** – Coral Lopez  
**Action Taken:** Moved to second reading  
**Summary of Discussion:** Definition of what is considered a field trip and what is student travel. This policy will be brought back in February for a second reading.

**Agenda Item 8: Policy & Procedures: Second Reading** (For Possible Action)

*Discussion and questions from groups; possible action*

- a) **Proposed revisions to Policy 7-2-1: Travel** – Coral Lopez

**Action Taken:** Approved

**Summary of Discussion:** Minor clean up and technical updates.

Motion to approve by Eric York, seconded by Karla Salas, unanimously approved.

- b) **Proposed revisions to Policy 7-3-1: WNC Purchasing Policy** – Coral Lopez

**Action Taken:** None

**Summary of Discussion:** Was not voted on as there was confusion if it was the correct draft of the policy. It is being investigated and may be brought back for discussion and vote in February.

- c) **Proposed revisions to Policy 7-3-5: Payment Card Industry (PCI) Compliance** – Coral Lopez

**Action Taken:** Approved

**Summary of Discussion:** Minor clean up and technical updates.

Motion to approve by Eric York, seconded by April Reyes, unanimously approved.

**Agenda Item 8: Updates from Members** (Information Only)

Update provided by President Dalpe

Update provided by Niki Gladys

Update provided by Coral Lopez

Update provided by Karla Salas

**Agenda Item 9:** College Council meeting adjourned by unanimous consent at 10:02am.