

Budget Committee	December 18, 2025 I. Call to Order – 2:33pm	Zoom Meeting
Members Present	Casey Otto (Standing-Chair), Matthew Shafer, Randy Miller (Standing - Media Services), Heather Rikalo (Standing - College Staff Development), James Feser, Troy Wadsworth, Kyle Kelly, Coral Lopez	
Members Missing	Desirae Blunt-Lampkey, Jayna Conkey, Chris Ryan, Shannon Council	
Guests		
Summary of Actions Taken		
Agenda items for next meeting		

Agenda Topic	II. Approval of Minutes from 11/20/25	
Action Taken	Postponed	
Summary of Discussion		
Assignments/Potential Agenda Items	None	
Comments/Information	Coral wanted further clarification of minutes. Vote later to approve	

Agenda Topic	III. Standard Business - a. Review of New Budget Resource Requests	
Action Taken	None	
Summary of Discussion	Casey: 2 from IT. First is Active Directory, which helps replace our old, outdated directory system. One-time payment of 25K. Second is Arctic Fox. This monitors the directory for unauthorized usage after hours to better protect the school. This will help prevent what happened with the state breach. 49K for rest of year/one time payment and then reoccurring annual payments.	
Assignments/Potential Agenda Items	None	
Comments/Information	Some members not comfortable funding these when some projects such as student emails have not been completed. Committee requested a more detailed breakdown of why both systems are needed. Student emails should be coming available with the deal with Black Belt. IT stated that an audit finding last October showed that we	

	need this protection for the directory. IT will present IT/Tech fee expenses for the committee's next meeting to discuss these issues.
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Agenda Topic	III. Standard Business - b. Update from CSD subcommittee
Action Taken	None
Summary of Discussion	Heather Rikalo: 20 applications processed and \$18,153.95 approved.
Assignments/Potential Agenda Items	None
Comments/Information	Heather- What is the process for CSD going forward with approvals with the pause. Coral replied that departments should be paying for training's out of their budgets before using CSD to spend state money. Heather will send apps to Coral and Casey who will check department budgets. Departments will also be able to track training's instead of CSD.

Agenda Topic	III. Standard Business - c. Update from CIP subcommittee
Action Taken	None
Summary of Discussion	James Feser: Reynolds building update: Roof, classroom demos, drainage work, and front entry work being done. Weather permitting July completion. Bristlecone building: Restroom project stalled. Not ready by Spring semester/ Finishing up controller's office and Admin and Records. HR getting paint and carpet. Cedar building- new backflow preventor put in. Jeff out in Fallon for Nursing project. Bids back by Jan 8 th , start time early Feb. Douglas Nursing expansion in talks/ prices higher than anticipated. Aspen café design project in bidding process. Observatory project a month behind the café. Getting a firm for security cameras project.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - d. Update from GR subcommittee
Action Taken	None
Summary of Discussion	Coral: 2 grants currently in process. First is the WINN Diesel Technician Grant for expansion in Fernley. This grant has a possible funding of \$1 million and has been submitted. The next grant is Expanding short term

	healthcare which will help with the Douglas Nursing expansion and his grant has been submitted. It is needed to help fund the expensive equipment necessary for the nursing program.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - e. Tech Fees Update
Action Taken	None
Summary of Discussion	Casey filled in for Troy. Tech Fees spent so far are \$101,452. With the change of removing the Library databases of 50k is out of the total, and adding the Canvas payment of 99k, the projected expense total is \$324K.
Assignments/Potential Agenda Items	None
Comments/Information	

Agenda Topic	III. Standard Business - f. Budget Update
Action Taken	
Summary of Discussion	Update on Tuition and fees increase going to the Board of Regents to offset COLAs. Not as dire for WNC as it is for some of the sister school in the system. In January NSHE will meet to decide the possible increases to tuition. Budget Office helping divisions to build budgets, bring better processes, set controls so contracts have similar end dates for future negotiations. New budget form coming in Jan for divisions.
Assignments/Potential Agenda Items	None
Comments/Information	Heather mentioned that she has had discussions with ASWN about this fee increase. Her students understand why it is necessary and have been talking to other WNC students about it. They have seen the improvements at the college and want it to continue.

Agenda Topic	IV. Old Business –
Action Taken	

Summary of Discussion	Casey Otto: No old business.
Assignments/Potential Agenda Items	
Comments/Information	None

Agenda Topic	V. New Business
Action Taken	None
Summary of Discussion	Casey: Jan 16 there will be a special NSHE board meeting. The faculty to administrative ratio also will be a topic along with the new tuition increase. Troy: Next Meeting Dave and I will make an IT presentation
Assignments/Potential Agenda Items	None
Comments/Information	

Agenda Topic	VI. Public Comment
Action Taken	None
Summary of Discussion	
Assignments/Potential Agenda Items	None
Comments/Information	None

Next meeting: January 29 2:30p

Adjourn at 3:38 pm