

Budget Committee	December 12, 2022 I. Call to Order - 1:04 PM	Zoom Meeting
Members Present	Coral Lopez, Carol McIntosh, Natasha Kephart, Jayna Conkey, Katy Edmunds, Heather Rikalo, Phyllis Mason, Jeff Erickson, Chelsie Hamtak, Desirae Blunt-Lamkey, Smriti Bhattarai, Randal Miller, Songhai Liu	
Members Missing	None	
Guests	Eric York	
Summary of Actions Taken	11/21/2022 minutes approved	
Agenda items for next meeting	None	

Agenda Topic	II. Approval of Minutes from November 21, 2022	
Action Taken	Approved	
Summary of Discussion	Motion to approve: 1st - Phyllis, 2nd - Chelsie. Minutes were approved.	
Assignments/Potential Agenda Items	None	
Comments/Information	None	

Agenda Topic	III. a. Standard Business - Review of New Budget Resource Requests	
Action Taken	No new BRRs received.	
Summary of Discussion	Natasha: <ul style="list-style-type: none"> ● Funding for a Financial Aid Specialist will go to Executive Committee for end-of-year budgeting and planning ● Healthy Campus BRR will go to Kyle and Executive Committee 	
Assignments/Potential Agenda Items	None	
Comments/Information	None	

Agenda Topic	III. b. Standard Business - Update from CSD subcommittee	
Action Taken	None	
Summary of Discussion	Heather: <ul style="list-style-type: none"> ● One additional request but hasn't gone before subcommittee for review 	
Assignments/Potential Agenda Items	None	

Comments/Information	None
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Agenda Topic	III. c. Standard Business - Update from CIP subcommittee
Action Taken	None
Summary of Discussion	Jeff - projects: <ul style="list-style-type: none"> • DINI 107 (eSports room) • BRIS 343 & 346 - paint and carpet
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. d. Standard Business - Update from GR subcommittee
Action Taken	None
Summary of Discussion	Coral: <ul style="list-style-type: none"> • no reviews in the last month
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. e. Standard Business - Tech Fee updates
Action Taken	None
Summary of Discussion	Natasha on behalf of Phyllis: <ul style="list-style-type: none"> • Fall 2022 fees = \$229,122.24 • Actuals = \$219,138.71 • Approved = \$516,362.62 • Available Balance = \$297,223.91
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. f. Standard Business - Budget update
Action Taken	None
Summary of Discussion	Coral: no additional updates regarding WNC budget until the start of the Legislative session, February 6, 2023 <ul style="list-style-type: none"> • Informational: NSHE team met with governor-elect's team to discuss NSHE budget; no concerns, optimistic • Deferred maintenance - last biennium was \$462k, expecting \$500k for next biennium

	<ul style="list-style-type: none"> NSHE put forward a one-time request for \$50M, \$1.5M = WNC's for parking lot renovations
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	IV. Old Business
Action Taken	None
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	V. a. New Business - Proper action if BRR is over request amount
Action Taken	None
Summary of Discussion	<ul style="list-style-type: none"> When BRR totals come in higher than originally approved, the requester will email Budget Committee members with explanation, additional information, and quotes/invoices. Budget Committee will take an email vote.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	V. b. New Business - Spring 2023 Budget Committee meeting schedule
Action Taken	Planned
Summary of Discussion	<ul style="list-style-type: none"> Decided on 2nd Monday of each month, at 1:30 PM
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	VI. Public Comment
Action Taken	None
Summary of Discussion	None

Assignments/Potential Agenda Items	None
Comments/Information	None

Next meeting: Monday, January 9, 2023

Adjourn: **2:35** PM