

## College Council Meeting Minutes 11/04/22, 10:00 a.m. via Zoom

### College Council Members Present:

Non-Voting - Dr. Dalpe, Interim President  
Non-Voting – Dr. Ryan, Interim VPASA  
Non-Voting – Tracy Mendibles, Recorder  
Voting - Coral Lopez, CFO  
Voting - Jim Strange, Academic Faculty Senate Chair  
Voting – Justin McMenemy, Administrative Faculty Senate Chair  
Voting – Natasha Anderson, Classified Council Chair  
Voting – Suzanna Stankute, ASWN President  
Voting - Niki Gladys, Executive Director, Advancement  
Voting - Eric York, Academic Directors Representative

### College Council Members Absent:

Voting – Roswell Allen, Adjunct Faculty Representative  
Voting - Scott Morrison or Debi Ingraffia-Strong, Academic Directors Representative

### Guests with Agenda Items

Cathy Fulkerson  
Melody Duley  
Sylvia Rondeaux

### Summary of Actions Taken:

- 10/7/22 Minutes approved
- Adoption of WNC Committee Bylaw Template for use with standing committees - approved
- Policy 10-2-4-2: Jeanne Clery Campus Security Policy and Crime Statistics Act Procedures – approved with changes
- Policy 4-5-1-1: Recruitment and Interview Expense – approved with changes

### Agenda Items for Next Meeting:

- Draft minutes of 11/4/22 College Council meeting
- Role of Mentor
- 2<sup>nd</sup> Reading:
  - Proposed revision to the Budget Committee Bylaws
  - Proposed revisions to Policy 1-1-2: College Committee Nominations/Appointments
- 3<sup>rd</sup>/Final Reading:

- Proposed revisions to the DEI Committee Bylaws

**Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)**

**Action Taken:** No action

**Summary of Discussion:** The meeting was called to order at 10:04am. Roll call was taken via the participation list. A quorum was present.

**Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)**

**Action Taken:** None

**Summary of Discussion:**

College Council is our formal governing body for decision making and a requirement for accreditation.

Tracking on enrollment basically flat to prior. Final numbers in December or January.

Encouraged people to vote. Once we get through the election and see who is in key spots we then we can see what is going to happen at the state level. Lobbying for 12% reduction restoration and deferred maintenance.

Jim Strange – Question about legislative restoration of the 12%, what if it's 6% or 8%? what we are preparing for?

Impact of the budget cut is \$1.8M, \$1.3M is salaries or 17 positions. Executive team is looking at what if scenarios and can bring back to the group in December once we see who are in the seats. Projections will probably be run in January.

**Agenda Item 3: Approval of Minutes from October 7, 2022 College Council Meeting - (Kyle Dalpe)**

**Action Taken:** Minutes approved

**Summary of Discussion:** Niki Gladys moved to approve the October 7, 2022 College Council minutes, Coral Lopez seconded the motion, the minutes were approved unanimously.

**Agenda Item 4: PAT Division Name Change Update – Dana Ryan (Information Only)**

**Action Taken:** None

**Summary of Discussion:** A forum to talk about name change for Professional and Applied Technology division. Elevate understanding of what we do, both internally/externally what we do. 26 attendees most from PAT division giving input. Conversation between high school students and the college along with connectivity between community and college. Workforce, Career and Technical Education – WCTE is a recognizable name. The name change will be moving forward to Academic Affairs Council at board of regents meeting for next steps.

## **Agenda Item 5: RNL Student Satisfaction Inventory survey results – Cathy Fulkerson**

(Information Only)

**Action Taken:** None

**Summary of Discussion:** Last spring surveyed 1900 people, 18% response rate, students over the age of 18, no HEPP, Apprenticeship program, Dual Enrollment or Jump Start. 21% is a norm response rate. Women over responded students and 19-24 under responded compared to the population survey. Strengths ranked topics of importance, then ranked satisfaction. Green triangles are higher in satisfaction than with all community colleges participating. Cathy would like to talk with ASWN and Student Services. Safe and secure, well maintained, faculty are knowledgeable in their field, students made to feel welcome. Challenges, my program of study is providing me with the necessary preparation, quality of instruction used to be a strength and now is a challenge, in 2016 small amount of classes were held online and now 40% are online. First in importance to students is admissions and financial aid, second is safety and security, third is academic advising and counseling, fourth is academic services, and fifth is instructional effectiveness.

Next steps for initiatives?

What most important things influencing students to enroll? Cost, financial aid, academic reputation, geographic setting, personalized attention prior to enrollment.

Students are trying to find their way in and how to make it work. If enrollment group could find areas to improve on and how we can advertise ourselves to the community.

This spring we are participating in Community College Survey on Student Engagement

## **Agenda Item 6: Policy and Procedures: First Reading (Information Only)**

a) Proposed revisions to the Budget Committee Bylaws – Coral Lopez

b) Proposed revisions to Policy 1-1-2: College Committee Nominations/Appointments – Kyle Dalpe

**Action Taken:** None

**Summary of Discussion:**

a) Proposed revisions to the Budget Committee Bylaws - Budget committee bylaws updates consist of updating titles only, nothing substantial.

b) Proposed revisions to Policy 1-1-2: College Committee Nominations/Appointments – Policy for college committee appointments. A conversation to expand committee representation due to the nature of the committee for a 1-year term. Discussion took place to see if this should be expanded to include senate chairs along with the president for expanded committee membership.

**Agenda Items 7: Policy and Procedures: Second Reading (For Possible Action)**

- a) Proposed adoption of WNC Committee Bylaw Template for use with standing committee. What constitutes a “major revision” or a “minor revision” – Cathy Fulkerson
- b) Proposed revisions to Policy 10-2-4-2: Jeanne Clery Campus Security Policy and Crime Statistics Act Procedures – Melody Duley
- c) Proposed revisions to the DEI Committee Bylaws – Sylvia Rondeaux

**Action Taken:** Proposed adoption of WNC Committee Bylaw Template for use with standing committees was approved with change. Policy 10-2-4-2: Jeanne Clery Campus Security Policy and Crime Statistics Act Procedures approved with change.

**Summary of Discussion:**

- a) Proposed adoption of WNC Committee Bylaw Template for use with standing committee. - Template created to facilitate bylaw creation for new committees. Minor bylaw changes don't need to go to College Council for approval. It was requested that IRE be spelled out and has been updated. Motion to approve Natasha Anderson, seconded by Justin McMenemy, motion passed.
- b) Proposed revisions to Policy 10-2-4-2: Jeanne Clery Campus Security Policy and Crime Statistics Act Procedures – Housekeeping changes to Jeanne Clery policy. No substantive or procedural changes. Item 7-5-4 & 7-5-5-1-6 update dispatch to dispatchers. Motion to approve with changes, Jim Strange, seconded by Coral Lopez, motion passed.
- c) Proposed revisions to the DEI Committee Bylaws – Sylvia Rondeaux  
DEI Committee Bylaws are going back to senates for additional review. The bylaws will be on the December agenda for a third reading.

**Agenda Item 8: Policy and Procedures: Third Reading (For Possible Action)**

- a) Proposed revisions to Policy 4-5-1-1: Recruitment and Interview Expense – Melody Duley

**Action Taken: Policy 4-5-1-1:** Recruitment and Interview Expense approved

**Summary of Discussion:**

- a) Proposed revisions to Policy 4-5-1-1: Recruitment and Interview Expense –  
Strike bullet 2-2 “No reimbursement may be made to an applicant who has been offered the position and declined” from the policy. Section 4 was added to the policy, president has discretion to make exceptions to this policy. Motion to approve if change is made Justin McMenemy, seconded by Niki Gladys. 7 members voted to approve, one member opposed. The motion passed.

**Agenda Item 9: Updates from Members**

**Action Taken:** None

**Summary of Discussion:**

Natasha Anderson - \$467.85 raised at the Classified Council Bakesale.

Suzanna Stankute - ASWN hiring last two senators and meeting will start taking place November 10th. Attended the NSA meeting and it was voted on to allow NSA to review the Board of Regents agendas. October was Breast cancer awareness month and handed out t-shirts. Participated in the Nevada Day Parade. Day of the Dead celebration. Food drive taking place 11/7 – 12/17 for Wildcat Reserve.

Niki - Kolo 8, Telemundo and Radio Lazer all covered the Day of the Dead event.

<https://www.youtube.com/@TELEMUNDORENO>

Eric – Ron Beller facilitated a donation from MicroManipulator for a CNC drill to boost our capacities of offerings. Micro Manipulator is also paying for its transport to WNC, and this will be happening next week. Working with Redwood Materials which does battery recycling to develop a custom pilot to train battery recycling technicians.

**Agenda Item 10: Old Business**

**Action Taken:** None.

**Summary of Discussion:**

None

**Agenda Item 11: New Business**

**Action Taken:**

**Summary of Discussion:**

None

**Agenda Item 11: Public Comment**

**Action Taken:** None.

**Summary of Discussion:**

None

**College Council meeting adjourned at 11:11**