

<b>Budget Committee</b>	November 20, 2025 <b>I. Call to Order – 2:32pm</b>	Zoom Meeting
<b>Members Present</b>	Casey Otto (Standing-Chair), Jayna Conkey, Chris Ryan, Shannon Council, Matthew Shafer, Desirae Blunt-Lamkey, Randy Miller (Standing - Media Services), Heather Rikalo (Standing - College Staff Development), James Feser, Troy Wadsworth, Kyle Kelly, Desirae Blunt-Lampkey	
<b>Members Missing</b>	Coral Lopez, Jacob Haire,	
<b>Guests</b>		
<b>Summary of Actions Taken</b>		
<b>Agenda items for next meeting</b>		

<b>Agenda Topic</b>	<b>II. Approval of Minutes from 09/25/25</b>	
<b>Action Taken</b>	Approved	
<b>Summary of Discussion</b>	Motion to approve: 1 <sup>st</sup> Jayna Conkey, 2 <sup>nd</sup> Randy Miller. Unanimous vote to approve minutes.	
<b>Assignments/Potential Agenda Items</b>	None	
<b>Comments/Information</b>	None	

<b>Agenda Topic</b>	<b>III. Standard Business - a. Review of New Budget Resource Requests</b>	
<b>Action Taken</b>		
<b>Summary of Discussion</b>	BRR requested by Learning and innovation to move all current database fees out of tech fees and over to the state funded account. In its place to have Canvas moved to tech fees for FY27. Item was presented and moved to end of year/budget build meeting for building tech fees/ budgeting for FY27.	
<b>Assignments/Potential Agenda Items</b>	None	
<b>Comments/Information</b>	None	

<b>Agenda Topic</b>	<b>III. Standard Business - b. Update from CSD subcommittee</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	Heather Rikalo: 16 applications processed and \$14, 795.95 paid out
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	<b>III. Standard Business - c. Update from CIP subcommittee</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	James Feser: Bristlecone restroom project in progress (Late January completion scheduled). Reynolds meeting with K7 contractors with Dec. 1 start time. Roof to classrooms remodel with a summer completion date. Mold cleanup projects in Controllers office and Cedar 3 <sup>rd</sup> floor (3-4 weeks). President Board Room carpets getting put in. Nursing projects- Fallon Core construction beginning in Feb. Douglas campus just completed schematic design. Aspen café improvements went to design team. Observatory project in beginning phase. Security funding for cameras just getting started
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	<b>III. Standard Business - d. Update from GR subcommittee</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	Coral was absent no update given
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	<b>III. Standard Business - e. Tech Fees Update</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	Troy: Tech fees is on track and on budget. Still plans to spend additional dollars down from balance forward by the fiscal year to be in policy.
<b>Assignments/Potential Agenda Items</b>	None

<b>Comments/Information</b>	
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<b>Agenda Topic</b>	<b>III. Standard Business - f. Budget Update</b>
<b>Action Taken</b>	
<b>Summary of Discussion</b>	Casey Otto: Would like to bring more reports to the committee. Casey will work to streamline the Budget resource request form. Divisions have been requested to spend down all fee accounts into policy by the end of November.
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	

<b>Agenda Topic</b>	<b>IV. Old Business –</b>
<b>Action Taken</b>	
<b>Summary of Discussion</b>	Casey Otto: No old business.
<b>Assignments/Potential Agenda Items</b>	
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	<b>V. New Business</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	None

<b>Agenda Topic</b>	<b>VI. Public Comment</b>
<b>Action Taken</b>	None
<b>Summary of Discussion</b>	
<b>Assignments/Potential Agenda Items</b>	None
<b>Comments/Information</b>	None

Next meeting: December 18 2:30p

Adjourn at 2:56 pm